

QUINCY COLLEGE
Board of Governors
April 30 - May 1, 1999

The Quincy College Board of Governors met at the Plymouth Campus on April 30 and May 1, 1999.

The following members were present:

Mr. Fabrizio, Mr. Farmer, Mr. Hart, Ms. Lewis, Ms. Lord-Piatelli, Mr. Mariano, Mr. McDonnell, Mr. McKenna, Dr. Nicastro and Mr. Raymondi.

Open Forum

None

On a motion made by Mr. Hart, seconded by Mr. Mariano, to approve the minutes of February 8, 1999.

The ayes have it.

Dr. Ryan introduced Mr. Jason Crane, the reporter representing the Patriot Ledger and welcomed him.

Dr. Ryan congratulated Dr. Ellen Robinson from the Plymouth Campus.

Dr. Ryan also informed the Board that the NEASC has reaffirmed the accreditation of Quincy College.

Special Topic: The Plymouth Campus

Dr. Carmen Mariano and the faculty and staff members of Plymouth Campus presented the Board with information relative to Quincy College-Plymouth.

Special Topic: Remediation at Quincy College

Ms. Deanna Yameen presented: The Past, The Present and The Future to the Board.

The President's Report:

Dr. Ryan reviewed the FY 2000 Budget for the Board of Governors.

Dr. Ryan told the Board that it was important that the fund balance not be invaded and that a tuition increase be considered in order to continue to produce balanced budgets.

The Chair clarified for the Board that she has not expressed an opinion regarding an increase in tuition, and further stated, that it is an issue for the full Board of Governors to consider as a policy decision.

The Chair requested that Dr. Ryan outline the Financial Aid available to the students - and how it balances with the past tuition increases- and how it will be affected by future tuition increases.

Dr. Nicastro questioned how the Perkins Grant monies have been used and whether or not there will be an increase in grant monies received.

Mr. Hart informed the Board that the Finance and Facilities Committee has met two or three times and that there are approximately ten questions pending that Dr. Ryan will clarify for the committee.

Mr. Hart further explained that he did not anticipate a significant change to the budget because of these clarifications.

Mr. Fabrizio asked for an explanation regarding the new position of Computer Science instructor.

Dr. Ryan explained that this position was not in the budget now. However, if feasible it would be brought before the Finance and Facilities Committee for consideration at a later date.

Mr. Mariano asked Dr. Ryan if the System Administrator is part of the budget. and Dr. Ryan explained that this position is a manager who will work with T. Pham.

Mr. Raymondi asked Dr. Ryan to update the figures for the year's revenue projection.

Mr. Raymondi asked Dr. Ryan what the operational figure for the year 2000 will be.

Dr. Ryan stated that operating expenditures would be 9,072,465.

Dr. Ryan reviewed the TeleCheck program being used and suggested that a new vendor be looked at in order to obtain a more competitive rate.

Dr. Ryan reviewed the parking sticker issue and explained that there would be a potential revenue loss due to the fact that one Security Guard position has been eliminated from the budget.

Mr. Raymondi thanked the Chairman of the Finance and Facilities Committee and it's members for the work done on the budget.

Mr. Mariano, Mr. Fabrizio and Mr. Raymondi questioned the position of Security Guard being eliminated and discussion followed as to how Dr. Ryan intended to provide security and coverage at all locations.

On a motion made by Mr. Raymondi, seconded by Mr. Mariano, to strike the figure 36,588. under 1999 Budget for Security Coordinator and make that "0" and to place below that Security Guard with the figure 36,588. for the year 2000 - with a footnote that it is the President's intention that only one of those positions be filled.

The ayes have it.

Mr. Hart asked Dr. Ryan if the international students are required to pay in U.S. funds.

Dr. Ryan asked Mr. Sean Barry to explain the process that is used as a requirement of the Office of Immigration.

Mr. Raymondi asked Dr. Ryan for his projected profit or loss for this year,s budget.

Dr. Ryan stated that, if all goes well, it looks as if the college will over-perform - compared to the operating budget - by about 400,000.

Mr. Mariano requested that the 1999 budget levels and steps be added to the next budget for clarification of levels and steps.

Mr. Hart asked that footnotes be added to clarify people who have been in his or her position for less than one full year.

Personnel and Programs Committee:

On a motion made by Mr. Mariano, seconded by Mr. Hart, to approve the Academic Calendar as presented to the Board.

The ayes have it.

On a motion made by Mr. Mariano, seconded by Dr. Nicastro, to discontinue the Environmental Science Program, upon the recommendation of Vice President Gales and Mr. David Williams.

The ayes have it.

Finance and Facilities Committee:

Mr. Hart informed the Board that the committee has been working on the audit and within a week, the Board should know when the audit will be completed.

Community Development Committee:

Mr. Fabrizio outlined the report of the Community Development Committee and Ms. Lord-Piatelli announced that Justice Roderick Ireland would be the Commencement Speaker for Quincy College.

Dr. Ryan told the Board that honorary degrees would be given to the Presidents of UMass-Boston, Suffolk and Curry - in celebration of the close partnerships with these colleges.

On a motion made by Mr. Hart, seconded by Mr. Raymondi, to adjourn to Executive Session at 3:45 p.m. for the purpose of discussing:

Collective Bargaining

On a roll call vote, seven members voting in the affirmative. The motion is adopted.
The meeting reconvened at 9:05 a.m. on May 1, 1999

New Business:

The Chair reappointed Mr. O'Neill, Chair, Dr. Nicastro and Ms. Lewis to the Board Nominating Committee.

Board Meeting Schedule:

On a motion made by Mr. Hart, seconded by Mr. McKenna, to approve the Board meeting schedule for the year 1999-2000.

The ayes have it.

Public Hearing Date:

On a motion made by Mr. Raymondi, seconded by Mr. Hart, that the Public Hearing on FY 2000 Budget, take place on June 15, 1999 at 7:30 p.m.

The ayes have it.

Old Business:

None

Special Topic: Strategic Planning

Dr. Ryan reviewed the outline for the Strategic Plan as approved by the Board. He presented four separate sub-plans:

Technology Plan
Facilities Plan
Marketing Plan
Academic Program Plan

Discussion followed relative the Regional Employment Board, of which Dr. Ryan is an appointee of the Mayor.

Mr. Raymondi stated that Quincy College should show leadership in the grant process and the monies that will be used to fund an outreach program to the Asian community.

The Chair expressed her concern that the college not send out the wrong message to prospective students who may be eligible for Financial Aid packages.

Vice President Gales presented her view to the Board for FY 2000.

Vice President Barry presented his view and requests to the Board for FY 2000.

Interim Vice President Young reviewed several areas of concern within his offices.

Mr. Raymondi suggested that all of the individuals in charge of the particular disciplines, appear before the Finance and Facilities Committee to make a presentation of their budget.

Mr. Raymondi requested that a separate document be created which would include:

1. Budget of Prior Year
2. Amendments to that budget that would increase or decrease that line
3. Amount expended thus far
4. Proposed year (FY 2000)
5. Requests by the department
6. Recommendation of the President
7. FY 2000 Budget (as approved by the Board)

Mr. McDonnell also requested that the pages of the budget be numbered.

Ms. Lord-Piatelli thanked the Board members and the new Chair of the Finance and Facilities Committee - Mr. Richard Hart -as well as, the immediate past Chair, Mr. Farmer, Mr. McKenna and Mr. Raymondi.

On a motion made by Mr. Fabrizio, seconded by Mr. Hart, to adjourn at 11:55 a.m.

The ayes have it.