

**QUINCY COLLEGE
BOARD OF GOVERNORS**

MEETING OF JANUARY 16, 2001

MINUTES

The meeting was called to order by Chair Theresa Lord-Piatelli at 6:05 PM. The Pledge of Allegiance was recited and a moment of silence observed.

The member roll was then called. Present were: Thomas Fabrizio, First Vice Chair; John A. Farmer; Elizabeth A. Flynn; Richard N. Hart, Jr.; Matthew J. McDonnell; John J. McKenna, Jr.; Dr. Joseph S. Nicastro; Daniel G. Raymondi; Theresa Lord-Piatelli, Chair. Absent were: Geraldine Lewis, Second Vice Chair; Ronald J. Mariano; Peter O'Neil; Reverend Michael W. Walker. Also present were: Sean L. Barry, President; Patricia Gales, Vice President for Educational Services; Robert E. Baker, Jr., Vice President for Institutional Advancement; Michele McNulty, Esq.

Chair Lord-Piatelli then called for the Open Hearing portion of the meeting to commence. The public was invited to comment on agenda items. Nobody came forward and that portion of the meeting was declared closed.

Mr. Raymondi moved to approve the minutes of the Board of Governors' meeting of November 20, 2000. Mr. Fabrizio seconded the motion. The motion was approved unanimously on a voice vote.

Ms. Lord-Piatelli then began the Report of the Chair. Two (2) amendments to the Board's meeting calendar were proposed. It was recommended that the Board of Governors' meeting scheduled for March 13, 2001, be changed to March 27, 2001. It also was recommended that the Board Dinner be held on June 1, 2001. Mr. Raymondi moved that these proposed amendments be adopted. Mr. Fabrizio seconded the motion. The motion was approved unanimously on a voice vote. Chair Lord-Piatelli also recognized and thanked President Barry for the College's January commencement, which she described as "excellent".

President Barry then presented his report. He first reported on the January commencement, which was held to recognize those students who had completed their degree or certificate requirements at the mid-year point. President Barry thanked Edris Kelly for arranging music from the Plymouth Philharmonic at the commencement. He also cited a "magnificent" piece in the Ledger about the commencement. Of particular note was the moving address by graduating student Richard Nici. Also recognized was the work of College employees who worked on and participated in the commencement over and above their regular duties.

President Barry next cited three items. He referred to enrollment figures of this year's Winter Intersession, which were the highest ever for that term. He also welcomed Robert Flaherty, Interim Dean of Business and Public Service, to the Quincy College community. Dean Flaherty will be introduced to the Board at its next meeting. President Barry also referred to Joan McAuliffe's difficult decision to leave the position of Dean of Business and Public Service and return to the classroom.

The next subject of the President's Report was the introduction of Christopher Harrington to the Board. Based on advice from the Finance and Facilities Subcommittee and Blaine Yost, Vice President and CFO, President Barry recommended Mr. Harrington for the position of Interim CFO on an eight (8) month appointment. He described Mr. Harrington as someone who is familiar with the community and has extensive experience in providing service to the community. He also has experience in dealing with auditors, municipal finance and accounting. He stated that he is comfortable with Mr. Harrington's availability and communication style and gives him the strongest recommendation.

Dr. Nicastro was recognized and spoke of meeting with Mr. Harrington. He stated that he was impressed with Mr. Harrington's resume and experience in finance and accounting. He also said that Mr. Harrington handled well the questions that were posed to him. Dr. Nicastro believes that the College needs someone now to fill the CFO position on an interim basis.

Mr. Hart was recognized and asked President Barry why an eight month term had been selected. Mr. Hart's concern was that an eight-month appointment would put the search into another fiscal or academic year. President Barry explained that an eight-month appointment takes the College to the completion of the audit by the target date set by the Board, and beyond the start of a semester. A search for a permanent successor could be launched well before that. He was of the belief that the start of a semester was not the best time to have a transition. Mr. Hart explained his concern not to be about whether the appointment is six, eight or ten months, but that the College has enough time to search for a permanent successor and have that person in place by the fall of 2001. Mr. McDonnell was recognized and stated that he was impressed by Mr. Harrington's training as an attorney and in accounting and with his knowledge of the community. He described the appointment of Mr. Harrington on an interim basis as "terrific". Ms. Lord-Piatelli also expressed how impressed she was with Mr. Harrington's credentials.

Mr. Fabrizio moved for the appointment of Mr. Harrington as CFO on an eight (8) month interim basis. The motion was seconded by Dr. Nicastro. The following Governors voted favor of the motion: Mr. Fabrizio; Mr. Farmer; Ms. Flynn; Mr. Hart; Mr. McDonnell; Mr. McKenna; Dr. Nicastro; Mr. Raymond; Ms. Lord-Piatelli. No Governors voted in opposition.

President Barry next reported on the lease of new space at Temple and Washington Streets, Quincy. He reported that he had signed the lease, which is now in the process of being signed by the necessary parties at City Hall. A dedication is being planned. Classes are scheduled to commence in the new space on January 22, 2001. President Barry thanked Mr. Fabrizio and Mr. Mariano for initiating the College's space study. President Barry then described renovations to the Anselmo Library that were made possible by the new classroom space, as well as updated the Board on renovations to Vice President Gales' office, the moves of the Financial Aid and Business Offices, renovations to White Hall and possible renovation to the third floor of Coddington Hall. President Barry expressed his appreciation for the huge cooperation shown by staff and faculty, particularly the adjuncts, during expansion and renovation.

Mr. Fabrizio moved that the President's Report be accepted. The motion was seconded by Mr. Farmer. The motion was approved unanimously on a voice vote.

The next agenda item taken up was "New Business". Susan Bossa, Associate Dean of Student Life, recommended that a \$10.00 fee per semester for use of lockers be adopted. Mr. Fabrizio moved that this fee be approved. Mr. Hart seconded the motion. The following Governors voted in favor of the motion: Mr. Fabrizio; Mr. Farmer; Ms. Flynn; Mr. Hart; Mr. McDonnell; Mr. McKenna; Dr. Nicastro; Ms. Lord-Piatelli. No Governors voted in opposition.

Next, under "Reports of Special Committees", Mr. Hart reported as Chair of the Finance and Facilities Subcommittee. He reported that the budget process is moving along well. He also reported that \$245,000.00 in Department of Education funds have been released to the College. The lease for the new space was approved by Finance and Facilities at its last meeting. While financial reports are due from the auditors, President Barry informed the Board that the internal control document is all that he has been able to obtain from Mr. Snow of Deloitte and Touche. Mr. Hart then described the management letter review process. He stated that he knows that the work is done on the audit report and is due in a few days. Mr. Hart further informed the Board that the College is well ahead of the March 31, 2001, date when the College's and City of Quincy's audits must be submitted to the Department of Education.

At 6:38 PM, Mr. Hart moved that the Board leave public session and enter executive session for the purpose of discussing litigation, collective bargaining, the President's contract and grievances. The motion was seconded by Mr. McDonnell. The following Governors voted in favor of the motion: Mr. Fabrizio; Mr. Farmer; Ms. Flynn; Mr. Hart; Mr. McDonnell; Mr. McKenna; Dr. Nicastro; Ms. Lord-Piatelli. No Governors voted in opposition to the motion. Ms. Lord-Piatelli announced that the Board would adjourn from executive session rather than resume public session for the sole purpose of adjourning, unless advised by counsel that a public vote is necessary on an executive session matter.

At 7:17 PM, Mr. Hart moved that the meeting of the Quincy College Board of Governors be adjourned. The motion was seconded by Mr. Fabrizio. The motion was approved unanimously by voice vote and the meeting was adjourned.