

QUINCY COLLEGE
QUINCY, MASSACHUSETTS

BOARD OF GOVERNORS

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Hon. Daniel G. Raymondi, Esq.
Rev. Michael W. Walker

Sean L. Barry, President
Secretary to the Board

Regular Meeting

Tuesday, March 26, 2002

Sullivan Labor Management Center

Regular Board Meeting: 6:00 p.m.

Executive Session: 7:15 p.m.

QUINCY COLLEGE
BOARD OF GOVERNORS

Regular Meeting: Tues., 03/26/02

Minutes

Governors present: Mr. Fabrizio; Ms. Lewis; Mr. Farmer;
Ms. Flynn; Mr. Hart; Mr. McKenna; Dr. Nicastro; Mr. Raymond;
Ms. Lord-Piatelli.

Governors not present: Mr. Mariano; Mr. McDonnell; Mr. O'Neil.
Rev. Walker. (Nine members present.)

Call to Order by Chair, Ms. Lord-Piatelli, Esquire.
Pledge of Allegiance/Moment of Silence.

Call for Public Comment on Agenda Items/Institutional Issues.
(No response.)

Approval of Minutes of Previous Meeting: On Motion of Mr. Hart,
Seconded by Mr. Fabrizio, unanimous voice approval of minutes.

Report of Chair: Ms. Lord-Piatelli welcomes former Quincy City
Solicitor, Stephen McGrath, Esq. to Executive Staff on behalf of
institution. Long wait for legal expertise and government
experience in such position. Pres. Barry had sent Board background
letter.

MR. MC GRATH: Thanks for welcome. Review of past weeks. Looks
forward to future.

President's Report: MR. BARRY: Honor Society for 2 yr. colleges -
Phi Theta Kappa induction ceremonies Tue., 4/2, 111 inductees @
Bethany Church. Last year 27. "Indigo" journal reception for
release in Temple Art Gallery/Lecture Hall Thu. 4/25. Thanks Dean
Bossa for assistance in gathering information on international
student visa systems. International Student Center data of college
population presented to Board in hand-out. Several more nations
representing diversity of student population. Huge bump in
international population this semester. SEVIS: national Student &
Exchange Visitor Information System planned pre-9/11. Date moved
forward. Q-College expressed interest to be one of first to
participate in this on-line, web based application for international
student status reporting. Dean Bossa & staff did remarkable work
getting on top of issue. Q-College international students
contribute richly to campus student experience. Early frequent
SEVIS participation will enhance international students. Board will
receive more detailed list of countries represented by 600 plus
international students this semester with transfer data.

Budget process survey sent to 4400 current students. 12% response and growing. President provided preliminary results. Board packet contains new recruiting flyer given out at college fairs showing degree program students. "Bulletin" 1st-Place winner in statewide publishers and typesetters competition for jobs of 40,000 plus in which printer entered. Tough competition. Front lobby examples of marketing tools at area malls for summer campaign. Summer Bulletin due on campus Wed., 3/27.

Honors Convivium: Exec. staff decision to ask for tickets purchase not at full price, but a portion of cost, so foundation could pay for scholarships, not for meals. First couple of weeks, generosity, primarily from administrators, very moving. Quite likely almost no expense to College for this event. Marriot, Quincy. Pres. has decided to forego faculty/staff awards that evening, keeping just a student scholarship evening. Faculty/staff awards prior to commencement at year-end gathering. Keeps focus completely on students. New employee reception a few weeks ago for meet/greet. Thanks to those who attended.

Budget proposal for coming fiscal year: In Bd. packet, green copy. Due to be referred to Finance & Facilities, scheduled meetings. Budget proposal obligation for pre-4/1 per institution's governing legislation has been done. Close to final budget, absent Board's input. Last year, several budget versions presented over process. Present proposal reflects QEA negotiated contract salary increases, anticipated professional staff contracts, all exempt staff salaries with exception of CFO. QPS salaries - i.e., secretaries/custodians - unknown, but anticipated budgeting. Honest and accurate expenses. Process began with Exec. staff discussions in late Sept. and at micro-level with offices, departments, group proposals up to supervisor, deans, directors, V.P.s in late November and concurrent with data reconstruction process and NEA five year report. Day on-campus public budget hearings for presentations/questions. Expanded President's cabinet worked out day to day items over a couple of weeks. Pres. reviewed budget with Board, which will be in greater detail after Finance & Facilities reports back. Highlights by Pres. to Board. Pres. feels good about this budget. Very good product considering time and energy and perspective of past. Needs line by line scrutiny. Oversight absolutely necessary. Pres. asks for expedited process because approval means student registration/payment for Fall semester. Most institutions enroll/accept payments in early May for Fall. Won't ask students for increase after registration or go back to old days of registration and then chasing for payments. Sooner is better.

MR. HART: Will budget be approved at May Board meeting?
PRES. BARRY: Barring anything else, May 14th.
CHAIR: Would Pres. talk about moving date earlier?
PRES. BARRY: Will of Board. Helpful sooner. Two scheduled Finance & Facilities meeting.
MR. HART: Anticipates approval by Fin. & Fac. Comm. on 4/23.
PRES. BARRY: Needs public hearing and Board vote. Waiting to 5/15 means one week later is earliest registration date, after finals when people have left campus. Sooner is better.
MR. HART: Special meeting?
PRES. BARRY: Recommends everything be done the night of special meeting, if called. Board must instruct Pres.
CHAIR: Colloquy with Gov. Hart re: scheduling. Will of Pres.?
PRES. BARRY: Tue., 4/30?
MR. RAYMONDI: Motion to refer to Finance & Facilities Comm. Pres. Barry's budget proposal for review and evaluation for 4/23 and schedule proposed budget open hearing for 4/30 @ 7:00 p.m., followed by Board meeting @ 7:15 p.m.. Seconded by Mr. Hart.
MR. FABRIZIO: May meeting, yes or no? Discussion by Board/Pres. Roll: Nine members present, voting in affirmative; Adopted.
MR. RAYMONDI: Moves cancellation of regularly scheduled May meeting. Good news to resolve matters sooner for administration. Hoping this policy will continue, moving up budget process. Notice of cancellation to be given. Seconded by Mr. Hart. No discussion. Roll: Nine members present, voting in affirmative; Adopted.
PRES. BARRY: Copy of proposed budget to be placed in library. Distributed inter-office to departments. V.P. Gales/Dean Mawn will see to distribution of copies to various campus sites. Will advertise and post April meeting of Board.

Reports of Special Committees:

MR. HART: Budget transfers, as approved by Finance & Facilities Comm. and explained by CFO Harrington with hand-outs to Board. Moved by Mr. Hart/Seconded by Mr. Fabrizio, without discussion. Passed on unanimous voice vote.

Old Business: NEASC update by V.P. Gales. Five year interim report of Accreditation Comm. on five issues. Submitted 2/15. On time. On agenda for report review 4/18 & 19. No questions.

New Business: Mr. Raymondi: Commend Pres. Barry, V.P. Gales and administrators on the Mass. DPL annual review of R.N./L.P.N. programs which indicated continued excellence of programs.

Motion of Mr. Raymondi/Seconded by Mr. Fabrizio for Executive Session to review contract issues and hear grievance. Chair indicates Board will not return to open session. No discussion. Roll: Nine members present, voting in affirmative. Approved.

Regular Meeting adjourned at 7:15 p.m..