

**QUINCY COLLEGE  
BOARD OF GOVERNORS**

**Meeting of October 6, 2004**

**Minutes**

The meeting was called to order at 6:11 PM. The Pledge of Allegiance was recited and a moment of silence was observed in memory of Susan DeStefano's mother and the victims of the recent Florida hurricanes.

The member roll was then called. The following members of the Board of Governors were present: Frank Buckley; Simon Chan; David M. Dennis; Rev. William C. Harding, III; Richard A. Nici, II; Peter O'Neill, Esq.; Daniel G. Raymondi, Esq.; Jerrell Riggins; Walter C. White; Theresa Lord Piatelli, Esq., Chair. Absent were: Joanne Condon Walsh; William S. Grindlay; Dr. Joseph S. Nicastro. Chair Lord Piatelli informed the Board that Governor Condon Walsh was unable to be present as she was in Florida tending to property damage issues resulting from the hurricanes, and that Dr. Nicastro was caring for Mrs. Nicastro, who was ill.

The Open Forum portion of the meeting was called by Chair Lord Piatelli. As nobody came forward to address the Board during the Open Forum, that portion of the meeting was declared closed.

Chair Lord Piatelli then proceeded to present the Report of the Chair. She called upon Stephen McGrath, Esq., Executive Assistant to the President and In-House Counsel for Personnel, to update the Board on the status of the Home Rule Petition. Mr. McGrath reported progress in that there has been contact from the Assistant City Solicitor. A meeting has been scheduled for October 19, 2004, to discuss the Petition. Also, Mr. McGrath reported that contracts for the College's attorneys have gone through the process at City Hall and are now on the Mayor's desk, awaiting signature. The mayor is scheduled to sign the contracts on Tuesday, October 12, 2004.

For the benefit of the new Board members, Chair Lord Piatelli explained the history of College governance and the Home Rule Petition. Mr. McGrath offered to provide the new Board members with a copy of the agreement between the City of Quincy and Quincy College.

Chair Lord Piatelli then called upon Mr. McGrath to address the Board about the pension issue. He explained that the Mayor has presented the College with a bill of approximately \$7,000,000.00, purportedly the cost of pension liability for Quincy College retirees over the last ten years. Mr. McGrath explained the means by which he believed the Mayor calculated the amount of this demand. In response to requests from Chair Lord Piatelli and Mr. Raymondi, Mr. McGrath stated that he would attempt to determine whether there was any liability to the College and, if so, the actual amount. Based on his understanding of how retirees are paid, Mr. Raymondi expressed his belief that there is no ongoing liability. Mr. Raymondi explained that the Mayor used the Housing Authority, which is not a City department but rather a distinct political entity, as a model to determine the College's liability, which is an inappropriate model as the College is a City department.

Mr. Raymondi moved that the minutes of the Board of Governors' meeting of September 8, 2004 (please see copy, attached), be approved. Mr. White seconded the motion. There was no discussion on the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. O'Neill; Mr. Raymondi; Mr. Riggins; Mr. White; Chair Lord Piatelli. No members voted in opposition or abstained.

President Barry was then called upon to present the President's Report. He first provided an update on the status of the Surgical Technology Program, including the work of the Dean of Allied Health in surveying clinical sites and preparing information for the Board of Higher Education. President Barry's hope is that the Surgical Technology Program will return in the fall of 2005, with those areas of concern articulated by clinical partners resolved through the curriculum.

The College also is preparing for a self study for the New England Association of Schools and Colleges (NEASC). A steering committee has been formed and will be attending an NEASC workshop on October 14 and 15, 2004.

President Barry reported on the success of "Futures", a Quincy College Foundation event held on September 29, 2004. Over the last year, the Foundation has provided new computers for an academic computer lab, and potentially for Enrollment Services. The College's Transition Team continues to meet. President Barry is working with the Association of Governing Boards to prepare workshops for new and other Board members. Martha Sue Harris, Dean of Liberal Arts and Science, will lead the search committee to select a new Vice President for Academic Affairs. A Presidential Scholars Night, recognizing the academic achievement of Quincy College students, will be held on October 27, 2004.

President Barry next reported on strategic planning. Due to staff departures, the process had been delayed in the spring but is now to be resumed, with some curriculum and student service improvements and addressing some systems problems. Under the administration of the previous President, in June, 2000, the College's financial aid was on reimbursal status, the tuition reserve was almost depleted, there was inadequate space for academic programs, academics were being administered by an inefficient "center director" system, marketing was outsourced and irrelevant. Over the last four years, staff retention has risen to an all time high, deans have replaced directors in a traditional academic model, financial aid is off reimbursal, there are new academic programs, new, modern academic space, steady or increasing enrollment, award winning advertising, and an appropriate budget building process.

[Chair Lord Piatelli departed at 7:50 PM and Vice Chair O'Neill assumed the chair.]

In the next months, the College will take steps to: enhance collaboration with area service agencies for those in transition to the workforce; examine the offering of Bachelors Degrees in selected disciplines; increase Perkins funding; improve grant writing; maintain a strong emphasis on professional development; continue the Masters' cohort; examine growth areas in academics and determine whether all current programs are relevant; celebrate the fact that Quincy College has the best faculty and staff in its history; maintain an emphasis on the highest academic standards the College has ever had. President Barry then pointed out that Deans Harris and Baker have worked long and hard to ensure that academic standards have improved and remain consistent.

President Barry then informed the Board that a collection of faculty members were present to introduce themselves to the Board and speak of their academic and teaching philosophies. Dean Harris introduced the following faculty members, who then each addressed the Board: Dr. Servet Yatin; Dr. Phyllis Wentworth; Deborah Stockbridge; Dr. Zenaida Ramos; Dr. Edward Kelly; Dr. Leor Alcalay. Dean Baker introduced the following faculty members, who then each addressed the Board: Sandra Smales, J.D.; Susan Somers; John Carta; Dr. Richard Wright.

Following the faculty presentations, Mr. O'Neill called a brief recess at 8:06 PM, with the meeting resuming at 8:16 PM.

Mr. Raymondi presented the report of the Finance and Facilities Subcommittee. He discussed the Subcommittee's work with Stephen Higgins, CFO.

Mr. Raymondi moved that the report of the Finance and Facilities Subcommittee be accepted. Mr. Nici seconded the motion. There was no discussion on the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

In Dr. Nicastro's absence, Vice President Thomas DeSantes presented the report of the Personnel and Programs Subcommittee. The report discussed eleven (11) draft policies that the Subcommittee recommended be approved by the Board. President Barry explained each policy, the rationale for each and, in some instances, the legal requirements calling for Quincy College to have such policies. (Please see copies of policies, attached).

Mr. Nici moved that the Board approve the Academic Integrity Policy. The motion was seconded by Reverend Harding. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Mr. White moved that the Board approve the Credit Transfer Policy. The motion was seconded by Mr. Nici. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Mr. Riggins moved that the Board approve the Criminal Offender Record Information Policy. Mr. Dennis seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Reverend Harding moved that the Board approve the Drug and Alcohol Policy. Mr. Buckley seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Mr. Dennis moved that the Board approve the Final Grade Appeal Process. Mr. Riggins seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Mr. Nici moved that the Board approve the Financial Aid Process. Mr. Buckley seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Reverend Harding moved that the Board approve the Hazing Policy. Mr. Raymondi seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Mr. White moved that the Board approve the Holds Policy. Mr. Buckley seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Mr. Riggins moved that the Board approve the Identification Card Policy. Mr. Dennis seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Mr. White moved that the Board approve the Student Parking Regulations. Mr. Chan seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Reverend Harding moved that the Board approve the Persona Non Grata Policy. Mr. Buckley seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

Mr. Raymondi moved that the Board approve the new position of Dean of Enrollment Management, the approval of which had been recommended by the Personnel and Programs Subcommittee. Reverend Harding seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill. No members voted in opposition or abstained.

There was no new business.

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Reverend Harding moved that the meeting be adjourned. Mr. Chan seconded the motion. The following members voted in favor of the motion: Mr. Buckley; Mr. Chan; Mr. Dennis; Rev. Harding; Mr. Nici; Mr. Raymondi; Mr. Riggins; Mr. White; Mr. O'Neill.

The meeting was adjourned at 8:57 PM.