

**QUINCY COLLEGE  
BOARD OF GOVERNORS**

**MEETING OF SEPTEMBER 10, 2002**

**MINUTES**

The meeting was called to order at 5:37 PM by Chair Theresa Lord-Piatelli. The member roll was called. Present were: Barbara Cannon; Simon Chan; William Grindlay; Reverend William Harding; Geraldine Lewis; Dr. Joseph Nicasastro; Richard Nici; Peter O'Neil, Esq.; Daniel G. Raymondi, Esq.; Theresa Lord-Piatelli, Esq., Chair. Absent were: John A. Farmer; Elizabeth A. Flynn.

Also present were: Sean L. Barry, President; Patricia Gales, Vice President for Educational Services; Christopher Harrington, Esq., Vice President/CFO; Robert E. Baker, Jr., Esq., Vice President for Institutional Advancement; Stephen McGrath, Esq., Executive Assistant to the President/In-House Counsel; Thomas DeSantes, II, Executive Director of marketing and Recruitment; Eileen Mawn, Dean of the Plymouth Campus; Martha Sue Harris, Dean of Liberal Arts and Sciences; Vijay Raja, Dean of Technology; Susan Bossa, Associate Dean of Student Life; Janet McKeen, Assistant to the President; Michael Collins, Marketing Assistant; The Honorable Joseph Welch, Associate Justice, District Court Department, Trial Court of the Commonwealth; Michelle McNulty, Esq., Counsel to the Board of Governors.

At the conclusion of roll call, the Color Guard of the Norfolk County Sheriff's Department presented the colors. The Pledge of Allegiance was recited and a moment of silence observed, dedicated to the victims of September 11, 2001. Judge Welch then administered the oath of office to the newly appointed members of the Board of Governors (Ms. Cannon; Mr. Chan; Mr. Grindlay; Reverend Harding; Mr. Nici). A brief recess was then called by the Chair to allow for photographs to be taken of the members who had taken their oath.

Upon resumption of the meeting, the Chair expressed her gratitude to Judge Welch for his participation, and cited his support of Quincy College and his skills as a jurist.

Chair Lord-Piatelli called for the "Open Forum" portion of the meeting to take place. The public was invited to come forward and comment on agenda items. Nobody did so and that portion of the meeting was declared closed.

At 6:05 PM, Mr. Raymondi moved that the minutes of the Board of Governors' meeting of April 30, 2002, be approved. Dr. Nicasastro seconded the motion. The following members voted in favor of the motion: Ms. Cannon; Mr. Chan; Mr. Grindlay; Reverend Harding; Ms. Lewis; Dr. Nicasastro; Mr. Nici; Mr. O'Neil; Mr. Raymondi; Ms. Lord-Piatelli. No members voted against the motion or abstained.

Mr. Raymondi called upon President Barry to introduce, for the benefit of the new Board members, those members of the Quincy College staff present in the audience. President Barry introduced Vice President Gales, who in turn introduced: Dean Harris; Dean Raja; Dean Mawn. President Barry then introduced: Vice President Harrington; Dean Bossa; Mr. McGrath; Mr. DeSantes; Vice President Baker; Mr. Collins.

Chair Lord-Piatelli presented the Report of the Chair. She welcomed the new Governors and reflected on how Quincy College has enriched her life. She thanked the new Governors for the skills and energy that they bring to the Board. Ms. Lord-Piatelli then announced Subcommittee appointments. Mr. Farmer will, subject to his acceptance of the appointment, chair the Finance and Facilities Subcommittee, replacing the late Richard N. Hart, Jr. Ms. Cannon and Mr. Nici will

serve on the Personnel and Programs Subcommittee. Mr. Chan and Reverend Harding will serve on the Community Development Subcommittee. Mr. Grindlay will serve on the Finance and Facilities Subcommittee.

Ms. Lord-Piatelli also thanked the members of the Appointing Council for their work in selecting the new members of the Board of Governors. She particularly cited and thanked: Geraldine Lewis for nine years of service on the Board of Governors, and for her hard work, energy, and intelligent contributions; Daniel Raymondi, as President of the Quincy City Council, for his undying energy and commitment to the City of Quincy and Quincy College, stating that Quincy College would not be what it is today without Mr. Raymondi.

President Barry then presented his report to the Board of Governors. He welcomed the new members to the Board of Governors and explained that their role is to look after the stability and integrity of the institution, rather than representing any particular constituency. He stated that the College is cautiously optimistic about enrollment numbers, including international students. New student numbers are encouraging. However, since drop/add is still going on, accurate numbers will not be available for at least another week. The College also is working on new space (Ledger Building), primarily for Allied Health, near the rest of the campus and next to Temple Hall. The Ledger Building is good learning space, provides for all of the College's needs for RN, PN, Surgical Technology, EMS, and Perioperative. The College followed a procurement process that was fully compliant with the law.

President Barry then informed the Board that the College will be closed on September 11, 2002, as a gesture of respect for those victims of 9/11/01. A memorial tree will be planted tomorrow and dedicated on September 12, 2002. The surplus money collected for the tree will be used to fund the EMS program.

President Barry further informed the Board that there has been a demand from City Hall for an increase in the College's payment to the City of Quincy for such services as data processing and purchasing. He has had three meetings with the Mayor, as well as a number of telephone calls, on the issue. Through parking enforcement, the College adds approximately \$20,000.00 per year to the City treasury. Of the College's students, 800 live in Quincy. Seventy five per cent of the College's administrative staff live in Quincy. He asked the Board for guidance in his discussions with Mayor Phelan.

Mr. Raymondi welcomed each new member of the Board and thanked them for their participation. He cited the potential that each member has to affect large numbers of people and to make thousands of lives better. Mr. Raymondi also cited the countless hours of service rendered to Quincy College by former Governors Thomas Fabrizio, Matthew McDonnell, John McKenna, Reverend Michael Walker, Ronald Mariano, and the late Richard N. Hart, representing over fifty years of collective service to Quincy College. He assured the Board that Chair Lord-Piatelli and President Barry will assemble training and educational opportunities on procedural, ethical and financial topics for the benefit of the Board. Mr. Raymondi then reflected on his almost 30 years of involvement with Quincy College, now a financially sound, respected, well recognized institution extending beyond Quincy. He gave credit to President Barry and his staff of high quality, dedicated, extremely capable individuals. He described Chair Lord-Piatelli as an exceptional leader who has a true passion for Quincy College.

Mr. Raymondi then addressed President Barry's request for guidance. He stated that Quincy College provides low cost, quality education to students, and on a daily basis, thousands of Quincy College students and staff trade with local Quincy businesses. The College maintains its properties well. Quincy College is an important member of the Quincy community, a financially strong and stable institution not dependent on the City of Quincy. The College's academic offerings are up to date, relevant, and of quality. The College celebrates the diversity of the world. It is no longer dependent on the City for legal or financial services. The College presently pays to the City \$33,000.00 annually for certain services, and has done so for some time. In the

interest of being cooperative and showing gratitude to the City of Quincy, Mr. Raymondi made a motion to authorize a negotiated settlement of not more than 100% beyond what the College currently pays for services, even though the services the College now receives are fewer, not more.

President Barry thanked Mr. Raymondi for his motion and explained the difficulty he has had in explaining to the Mayor how such negotiations need to take place. He expressed his belief that Quincy should be proud to have such a resource as Quincy College in the community. He believed that Mr. Raymondi's proposal is not only reasonable but generous, particularly in consideration of the fact that the College has made an almost \$4 million investment in physical plant.

Ms. Lord-Piatelli cited Quincy College as a resource to the community, and expressed her gratitude to the City of Quincy for its historic support of Quincy College. The Board of Governors is the steward of the institution and of the tuitions received. The Board needs to be able to explain the rationale for the increase, which she believes can be done pursuant to Mr. Raymondi's motion.

Mr. Raymondi's motion was seconded by Dr. Nicastro. The following members voted in favor of the motion: Ms. Cannon; Mr. Chan; Mr. Grindlay; Reverend Harding; Ms. Lewis; Dr. Nicastro; Mr. Nici; Mr. O'Neil; Mr. Raymondi; Ms. Lord-Piatelli. No members voted against the motion or abstained.

Budget transfers were taken up during the Finance and Facilities Subcommittee's report. President Barry explained the transfers previously approved by Finance and Facilities (see attached). The first group consisted of FY 2002 transfers. Mr. Raymondi moved to approve the transfers. Mr. O'Neil seconded the motion. The following members voted in favor of the motion: Ms. Cannon; Mr. Chan; Mr. Grindlay; Reverend Harding; Ms. Lewis; Dr. Nicastro; Mr. Nici; Mr. O'Neil; Mr. Raymondi; Ms. Lord-Piatelli. No members voted against the motion or abstained. The second group of transfers pertained to FY 2003 (see attached). Mr. Raymondi moved to approve the transfers. Dr. Nicastro seconded the motion. The following members voted in favor of the motion: Ms. Cannon; Mr. Chan; Mr. Grindlay; Reverend Harding; Ms. Lewis; Dr. Nicastro; Mr. Nici; Mr. O'Neil; Mr. Raymondi; Ms. Lord-Piatelli. No members voted against the motion or abstained.

Under "Old Business", Mr. McGrath updated the Board on the status of the lease for the new space (Ledger Building). Working with the Purchasing Agent, an RFP was issued, drawing responses of, among others, the Ledger Building, with an approximate size of 14,000 square feet. Written justification for the selection of the Ledger Building was prepared, also in cooperation with the Purchasing Agent. A draft lease was prepared and forwarded to City Hall for comment. The College is awaiting a response from City Hall. This space is to replace, at a better location, space secured by a lease that expired on July 31, 2002. Mr. McGrath explained how the City is involved in the lease process, and MGL 30B. The owner will "build to suit". There is a sign-off process involving a number of departments at City Hall. It was precisely to address any potential concerns that caused Quincy College to forward the draft lease to City Hall. The City Auditor has Quincy College's budget and transfer information. His role is to certify that funds are available. The Purchasing Agent would certify that 30B has been complied with.

Mr. Raymondi moved that the Board continue to support the lease for The Ledger Building, and that the property be obtained as soon as possible. Ms. Lewis seconded the motion. The motion passed unanimously on a voice vote.

The Tuition Remission Policy, and proposed changes thereto, were referred to the Personnel and Programs Subcommittee for review.

At 7:24 PM, Mr. Raymondi moved that the Board enter into executive session for the purpose of discussing collective bargaining and contract negotiations, and that the meeting be adjourned from executive session. Mr. O'Neil seconded the motion. The following members voted in favor of the motion: Ms. Cannon; Mr. Chan; Mr. Grindlay; Reverend Harding; Ms. Lewis; Dr. Nicastro; Mr. Nici; Mr. O'Neil; Mr. Raymondi; Ms. Lord-Piatelli. No members voted against the motion or abstained.