



### Step 3 - Student's Tax Filing Status - Calendar Year 2016

Have you or will you be required to file a 2016 U.S. federal income tax return?

**YES**

**Check the box that applies:**

I have used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2016 IRS income information into either the initial FAFSA or when making a correction to the FAFSA.

I am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the Financial Aid Office a 2016 IRS Tax Return Transcript and W-2 forms-not a photocopy of my income tax return. Go to [www.irs.gov](http://www.irs.gov) to get a tax return transcript.

**NO, and I had no earnings from work. I was not required to file a tax return.**

**NO, but I had some earnings from work. I was not required to file a tax return.** You must list all employers in the box below and submit 2016 W2 or 1099 forms you received. If you were not required to file a 2016 tax return, please complete the box below.

Employer's Name	2016 Amount Earned

### Step 4 - Spouse's Tax Filing Status - Calendar Year 2016

If you are married, has your spouse filed or will he or she be required to file a 2016 U.S. federal income tax return?

**YES**

**Check the box that applies:**

I have used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2016 IRS income information into either the initial FAFSA or when making a correction to the FAFSA.

I am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the Financial Aid Office a 2016 IRS Tax Return Transcript and W-2 forms-not a photocopy of my income tax return. Go to [www.irs.gov](http://www.irs.gov) to get a tax return transcript.

**NO, and I had no earnings from work. I was not required to file a tax return.**

**NO, but I had some earnings from work. I was not required to file a tax return.** You must list all employers in the box below and submit 2016 W2 or 1099 forms you received. If you were not required to file a 2016 tax return, please complete the box below.

Employer's Name	2016 Amount Earned

### Step 5 - Certification

I certify all the information reported is complete and correct (the student and student's spouse, if married, must sign):

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse Signature (if married) \_\_\_\_\_ Date \_\_\_\_\_