

**QUINCY COLLEGE  
BOARD OF GOVERNORS**

**PUBLIC HEARING ON PROPOSED FY 2015 BUDGET**

**April 23, 2015**

**Minutes**

The Public Hearing on the proposed FY 2016 budget, held in the Hart Board Room, Room 706, 7<sup>th</sup> floor, Presidents Place, 1250 Hancock Street, Quincy, Massachusetts, was called to order at 6:20 PM. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Paul Barbadoro, Esq.; Christopher Bell; Eileen Bevivino-Lawton; Mary Jo Brogna, Vice Chair of the Board of Governors; Barbara Clarke; Thomas Feenan, Chairman of the Board of Governors; Dr. Thomas Fitzgerald; Maureen Glynn, Esq., Second Vice Chair of the Board of Governors; Gregory Hanley; Reverend James Hawker; Carolyn O'Toole; Joseph Shea. Absent at the call of the member roll was: William Boozang. A quorum was present.

Mr. Feenan invited anyone who wished to address the Board of Governors on the proposed FY 2016 budget to come forward and do so. There was no response to Mr. Feenan's invitation. Mr. Feenan repeated his invitation on two additional occasions, again with no response.

At 6:25 PM, motion by Mr. Bell that the Public Hearing on the proposed FY 2016 budget be adjourned. The motion was seconded by Mr. Hanley. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Brogna; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Reverend Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion, and no abstentions. The motion was adopted and the Public Hearing was adjourned.

**QUINCY COLLEGE  
BOARD OF GOVERNORS**

**MEETING OF APRIL 23, 2015**

**Minutes**

The meeting of the Quincy College Board of Governors, held in the Hart Board Room, Room 706, 7th Floor, Presidents Place, 1250 Hancock Street, Quincy, Massachusetts, was called to order at 6:30 PM. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mr. Thomas Feenan, Chairman of the Board of Governors; Mr. Paul Barbadoro, Esq.; Mr. Christopher Bell; Ms. Eileen Bevivino-Lawton; Ms. Mary Jo Brogna; Ms. Barbara Clarke; Dr. Thomas Fitzgerald; Ms. Maureen Glynn; Mr. Gregory Hanley; Reverend James Hawker; Ms. Carolyn O'Toole; and Mr. Joseph Shea. Absent at the call of the member roll was: Mr. William Boozang. A quorum was present.

Also present were: Peter H. Tsaffaras, J.D., President and Secretary of the Board of Governors; Aundrea Kelley, Vice President for Academic Affairs; Joseph Mercurio, Vice President for Administration and Finance; Mary Scott, J.D., Vice President for Human Resources; Stephen Kearney, J.D., Assistant to the President; Ms. Mary Burke, Vice President/Dean of the Plymouth Campus; Tom Pham, Vice President for Information Technology and Mission Support; Dr. Kimberly Puhala, Associate Vice President for Institutional Research and Assessment; Susan Bossa, Associate Vice President for Student Development; Taggart Boyle, Director of Communications and Marketing; Martin Ahern, Director of Finance, as well as other members of the College community and the public.

The pledge of allegiance was recited. A prayer was offered by Reverend James Hawker.

Chairman Feenan called for the Open Forum portion of the meeting to begin. He invited anyone who wished to come forward and address the Board of Governors to do so. There was no response to Chairman Feenan's invitation. Chairman Feenan repeated his invitation. Again was no response. Chairman Feenan declared the Open Forum portion of the meeting closed.

Motion by Mr. Barbadoro that the Board of Governors approve the minutes of its meeting of March 26, 2015, as submitted. The motion was seconded by Mr. Hanley. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion to approve the minutes: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion. Ms. Brogna abstained citing that she was not present at the March meeting. The motion was adopted.

Mr. Feenan then presented his report. The Chairman thanked the Board members and executive staff who sat through many tedious hours reviewing every single line of the budget. Mr. Feenan stated that it was a yeoman's job and resulted in a mutual unanimous conclusion as a result of their diligence. Mr. Feenan specifically thanked, in no particular order of importance, Governors Chris Bell, Paul Barbadoro, Carolyn O'Toole, Eileen Bevivino-Lawton and Tom Fitzgerald who were there for the entire process and Mary Jo Brogna for her input as well. Mr. Feenan stated that the executive staff worked with the Governors throughout the process, including the President, Peter Tsaffaras, VP of Administration and Finance, Joseph Mercurio, and Director of Finance, Martin Ahern . Mr. Feenan stated that he was particularly impressed at how they made themselves available to every Governor whether they served on the Finance Committee or not to answer any questions that they may have regarding this extensive undertaking. Mr. Feenan stated that he fully supports the transparency of the process, what went on to gather the information and the orderly formation of the information, as the Governors need to make an informed decision. Mr. Feenan stated that without this input, the Governors could go back to all night meetings to hammer out a previously flawed budget.

President Tsaffaras then presented his report. The President reported to the members regarding two (2) Charts of the Month; one on instructional expenditures and another on international students. The President reported that the Home Rule Petition which would authorize the College to offer four (4) year baccalaureate degrees was scheduled to be heard and voted upon by the Quincy City Council at their meeting on Monday, April 27, 2015.

Next, Mr. Bell presented the report of the Finance and Facilities Committee. Mr. Bell reported that the Committee approved several budget transfers and voted to recommend the full Board approve the following transfer(s) to fund hiring an interim Dean of Nursing through June 30th:

1. Nursing Interim Dean:

From:	Nursing Salaries 70630814-510101	- \$15,000
From:	Student Development Salaries 70580830-510101	- \$15,000
From:	VP Academic Affairs Salary 70580812-510101	- \$ 5,000
To:	Consulting HR 70580826-530109	+\$35,000

Motion by Mr. Barbadoro that the Board of Governors approve the budget transfers, as submitted. The motion was seconded by Mr. Hanley. There was discussion among the members on the motion and there were questions posed by the members. President Tsaffaras and Mr. Mercurio addressed the questions posed by the members. The following members of the Board of Governors voted in favor of the motion to approve the Budget Transfers: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Brogna; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

Mr. Bell continued the report of the Finance & Facilities Committee with comments regarding the FY 2016 Budget and the FY 2016 Budget Process. Mr. Bell expressed thanks to the work of the members at the Finance & Facilities Committee meetings. Mr. Bell also expressed thanks to Mr. Joseph Mercurio and Mr. Martin Ahern for briefing Mr. Bell in advance of the meetings.

Motion by Mr. Barbadoro that the Board of Governors approve the FY 2016 Budget, as submitted. The motion was seconded by Mr. Bell. There was discussion among the members on the motion and there were questions posed by the members. Ms. Brogna read a statement into the minutes expressing her concerns about the FY 2016 Budget as presented. Ms. Brogna asked that her written statement be included in the minutes. A copy of Ms. Brogna's written statement is attached hereto as Attachment A. President Tsaffaras and Mr. Mercurio addressed questions posed by the members. The following members of the Board of Governors voted in favor of the motion to approve the FY 2016 Budget: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. Ms. Brogna voted in opposition to the motion. There were no abstentions. The motion was adopted.

Next, Ms. Clarke presented the report of the Personnel and Programs Committee. Ms. Clarke provided a summary of the Personnel & Programs Committee meeting of April 08, 2015. Ms. Clarke commented on the Budget Process and expressed a need in the future for input from the Personnel & Programs Committee during the Budget Process. Mr. Bell commented that all Governors are invited to attend meetings of the Facilities & Finance Committee during the Budget Process.

Chairman Feenan announced that the next meeting of the Board will take place on May 21<sup>st</sup>, 2015, at 6:30 PM at the College's Plymouth Campus. Mr. Feenan reminded members that the Board of Governors luncheon will take place on June 11, 2015, at the Quincy Neighborhood Club; and that the Retirees Luncheon will take place on June 18, 2015 at the Quincy Neighborhood Club.

**There was no Old Business.**

**There was no New Business.**

At 7:45 PM, motion by Ms. Clarke to adjourn the meeting of the Board of Governors. Motion seconded by Mr. Barbadoro. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Brogna; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Rev. Hawker; Ms. O'Toole; and Mr. Shea. Mr. Hanley voted in opposition to the motion. There were no abstentions. The motion was adopted and the meeting was adjourned.

Attachment A

→ Comment by MJ Brognie  
re: Budget.

I have a few comments on the budget. I first want to state that the President and Finance committee did a great and comprehensive job on the budget presentation and supporting documents. I want to highlight for the board that this is a 30.6 million dollar budget with only \$9843 in operation surplus. A 30+ million dollar enterprise needs to dedicate more money into surplus in our case: fund balance. I want to highlight for fellow board members that there is

unrestricted

\$ 1,312,400 dedicated to capitol expense, \$<sup>668,682</sup>436,968 in new positions and \$938,985 in salary increases. These three expenditures equals \$ <sup>2,920,867</sup>2,688,353. The budget also includes another \$600,000 to come from the fund balance to fund the pension OPEB. I would like to see this budget sent back to committee with the direction to reduce expenditures and with a goal of creating a budget that places revenue into the cash fund balance. I believe it is irresponsible for the board to allow continued spending of all revenues without setting revenue goals. The upcoming years are going to require increased dollars to fund the college's mission for four year programs, increased space needs and potentially increased costs of leases. Thanks you Mr. Chairman.

Nearly 10% of overall budget.