

**QUINCY COLLEGE  
BOARD OF GOVERNORS**

**MEETING OF SEPTEMBER 23, 2015**

**Minutes**

The meeting of the Quincy College Board of Governors, held in the Quincy College Conference Room, Plymouth Campus, 36 Cordage Park, Plymouth, Massachusetts, was called to order at 6:35 PM. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mr. Thomas Feenan, Chairman of the Board of Governors; Mr. Paul Barbadoro, Mr. Christopher Bell; Esq; Ms. Eileen Bevivino-Lawton; Ms. Barbara Clarke; Dr. Thomas Fitzgerald; Ms. Maureen Glynn, Second Vice Chair; Mr. Gregory Hanley; Reverend James Hawker; Ms. Carolyn O'Toole; and Mr. Joseph Shea. Absent at the call of the member roll was: Ms. Mary Jo Broгна. A quorum was present.

Also present were: Peter H. Tsaffaras, J.D., President and Secretary of the Board of Governors; Joseph Mercurio, Senior Vice President for Administration and Finance; Aundrea Kelley, Senior Vice President for Academic Affairs; Stephen Kearney, J.D., Assistant to the President; Ms. Mary Burke, Vice President/Dean of the Plymouth Campus; Tom Pham, Vice President for Information Technology and Mission Support; Dr. Kimberly Puhala, Associate Vice President for Institutional Research and Assessment; Martin Ahern, Director of Finance; William Hall, Director of Administrative Services and Facilities; Dean Robert Baker; Dean William Brennan; Dean Vincent Van Joolen; Dean Linda Pendergast; as well as other members of the College community and the public.

The pledge of allegiance was recited. A prayer was offered by Reverend James Hawker as well as a remembrance of: Mr. Donald C. Delaney, father of Instructor of Criminal Justice Matthew Delaney; Mr. Matthew J. McDonnell, former member of Board of Governors (1994-2002); and Ms. Victoria A. Schuerch (age 4) Niece of James Dennis, Assistant Director of Finance and Accounts Payable.

Chairman Feenan called for the Open Forum portion of the meeting to begin. He invited anyone who wished to come forward and address the Board of Governors to do so. There was no response to Chairman Feenan's invitation. Chairman Feenan repeated his invitation. Again was no response. Chairman Feenan declared the Open Forum portion of the meeting closed.

Motion by Dr. Fitzgerald that the Board of Governors approve the minutes of its meetings of May 21 and June 11, 2015, as submitted. The motion was seconded by Mr. Hanley. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion to approve the minutes: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

Motion by Mr. Hanley that the Board of Governors approve the minutes of its meeting of April 23, 2015, as submitted. The motion was seconded by Mr. Shea. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion to approve the minutes: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

Chairman Feenan then presented his report. The Chair reported that on August 12-14, 2015, the Board held its Retreat and Workshop at the Ocean Edge in Brewster. The retreat was well attended by ten board members and all of the senior staff. The Board was extremely fortunate to have topical presentations from the following; Mr. Michael Bellotti, Sheriff of Norfolk County, Mr. Thomas Koch, Mayor of the City of Quincy, Mr. Ronald Mariano, Majority Leader of the House of Representatives and closing speaker, Dr. Robert V. Antonucci, former Superintendent of Schools in Falmouth, Former Commissioner of Education and President Emeritus of Fitchburg State University. The Facilitator of the retreat was Dr. Terrance MacTaggart, a Senior Fellow of the Association of Governing Boards. Dr. MacTaggart has been the facilitator at board retreats for numerous colleges, universities and systems. The Chair recommended to the members that the Board keep a retreat as an integral part of the Board's functions and plan for it annually so that going forward the members will have sufficient time to clear their schedules for it in advance. The Chair stated that he would entertain a motion to that effect under New Business.

The Chair reported that Quincy College's Home Rule Petition was assigned to the Joint Committee on Higher Education, and that the Joint Committee on Higher Education had a public hearing to discuss, among other things, Quincy College's Home Rule Petition on September 16, 2015. Representing the board were Governors Christopher Bell, Maureen Glynn, Gregory Hanley, and Chairman Thomas Feenan. Governors Hanley and Feenan and President Tsaffaras spoke on behalf of the Home Rule Petition. The College also received glowing accolades from Senator John Keenan who addressed the committee and others in attendance. No opposition was vocalized to the College's establishment of a four year program.

The Chair reported that he would be remiss if I did not think back to all the good work of former Chairman Bill Grindlay, and his extraordinary work on behalf of Quincy College at a crucial time in the College's existence. The Board has been trying for some time to find a way to honor Mr. Grindlay, and Chairman Feenan feels the designation of Governor Emeritus may be an appropriate way to honor Mr. Grindlay. Chairman Feenan explained that a recent article in the Association of Governing Boards publication "Trusteeship" suggested that boards consider offering, on rare occasions, the designation of Board of Governors, Emeritus. This title would be for exemplary service through the awarding of an honorary title and would be a source of pride for all members of the Board. The title would be given to a former member who exemplifies extraordinary efforts on behalf of the College. The article also suggested the possibility of awarding Honorary Membership to the Board for someone who was never a member of the board but is an avid supporter such as a prominent alumnus or a public official. The Chair explained that the authority for the Board to do these things can be written

into the Board's By Laws or Board policy, or can be effectuated through simple custom or practice. The article stated that the authority should be established in a board's by laws to avoid confusion. The article also stated that past board members who receive the status of "Emeritus" would have the right to voice an opinion, but would not be able to vote on matters before the Board. Past board members who receive the status of "Emeritus" would act as ambassadors of the Board at the Board's recommendation. The honoree status and Emeritus Status can be changed at any time as they serve at the pleasure of the Board. The Chair stated that he would entertain a motion to that effect during the New Business Portion of the Board Meeting.

Next, Ms. Glynn expressed her concern that Governor Boozang's term on the Board had expired without his knowledge resulting in Governor Boozang arriving for tonight's meeting, but leaving because he could not vote. There was discussion among the members. Motion by Mr. Shea that the Board require that the date and details for each member's appointment and status be included in the Board of Governors' Informational Manual, and under the biography of each member and that the expiration date be included. The motion was seconded by Mr. Hanley. There was discussion among the members and questions by the members which were addressed by the Chair and the President. Based on the discussion, Mr. Shea withdrew his motion.

President Tsaffaras then presented his report. Noting the lengthy agenda for the evening, President Tsaffaras highlighted several items of major significance related to the opening of the new academic year and indicated that he would communicate with the board regarding other items of interest.

Next, Mr. Bell presented a report of the Finance & Facilities Committee. Mr. Bell discussed the Budget Process for Fiscal Year 2017. Mr. Bell stated that the Finance & Facilities Committee would have its meeting on April 04, 2016 to review and evaluate the Budget. Mr. Bell asked the President to provide the proposed Budget to the members of the Board of Governors no later than March 29, 2016. Mr. Bell asked all members of the Board of Governors to review the proposed Budget, and either attend the Finance & Facilities Committee meeting on April 04, 2016, or submit questions to the Finance & Facilities Chair in advance of the April 04, 2016 Meeting.

Next, Ms. Clarke presented a report of the Personnel & Programs Committee. Ms. Clarke discussed the schedule of meetings for the Personnel & Programs Committee and stated that she will work with the President and Vice Presidents to get information to the Board members well in advance. Ms. Clarke stated that the Personnel & Programs Committee members will attempt to coordinate the schedule of Personnel & Programs Committee meetings with the Finance & Facilities Committee meetings.

Next, Mr. Hanley presented a report of the Strategic Planning Committee. Mr. Hanley reported that the Board Retreat was a success; and the reports by Dr. Robert V. Antonucci and others did well to prepare the members of the Board of Governors for the public hearing of the Joint Committee on Higher Education on September 09, 2015, regarding the Quincy College Home Rule Petition. Mr. Hanley reported that, on the day of the hearing of the Joint Committee on Higher Education, Ms. Glynn and Mr. Bell knew most everyone who came into the room. Mr. Hanley stated that he would like the

Director of Institutional Advancement, Ms. Tina Cahill, to vet her work through the Strategic Planning Committee as a regular agenda item. Mr. Hanley stated that he too supports an annual board retreat and regular Association of Governing Boards workshops. Mr. Hanley stated that the retreat provided a customized program and agenda for the members of this Board. Mr. Hanley stated that the retreat is yielding dividends and will continue to yield dividends to the College and the work of the Board and its members. There was discussion among the members regarding the public hearing of the Joint Committee on Higher Education.

### **Quincy College Trust Update**

There was no one from the Quincy College Trust available to provide an update.

### **Old Business**

There was no old business.

### **New Business**

Mr. Feenan discussed the Appointing Committee of the Board. Mr. Feenan appointed Mr. Bell, Mr. Hanley, and Rev. Hawker as the members of the Appointing Committee.

**Also under New Business**, Motion by Mr. Feenan that the Board of Governors have annual retreats as previously discussed. The motion was seconded by Mr. Hanley. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

**Also under New Business**, Motion by Mr. Hanley that the Director of Advancement coordinate with the Strategic Planning Committee so that the work of the Advancement Office is coordinated with the work of the Strategic Planning Committee. The motion was seconded by Dr. Fitzgerald. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

**Also under New Business**, Motion by Mr. Bell that the By Laws of the Board of Governors be amended to authorize the Board to bestow Governor Emeritus status and Honorary Governor status as discussed previously. The motion was seconded by Ms. Clarke. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

**Executive Session,** Motion by Mr. Shea that the Board go into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21(a)(3), to discuss strategy with respect to collective bargaining, as discussion of same in an open and public session may have a detrimental effect on the bargaining position of the College, and pursuant to Massachusetts General Laws, Chapter 30A, Section 21(a)(4), to discuss security strategy, as discussion of such in an open and public meeting may have a detrimental effect on the effectiveness of such security measures and on the safety of the students, faculty, and staff of Quincy College, and pursuant to Massachusetts General Laws, Chapter 30A, section 21(a)(6) to consider the lease of real property because the discussion in open session may have a detrimental effect on the negotiating position of the College, and to not reconvene in Open Session other than to adjourn. The motion was seconded by Dr. Fitzgerald. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted and the Board convened in Executive Session at 7:45 PM.

At 8:40 PM, motion by Mr. Hanley to adjourn the meeting of the Board of Governors. Motion seconded by Ms. Glynn. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Mr. Bell; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Dr. Fitzgerald; Ms. Glynn; Mr. Hanley; Rev. Hawker; Ms. O'Toole; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted and the meeting was adjourned.