

QUINCY COLLEGE  
Board of Governors  
March 10, 1997

A regular meeting of the Quincy College Board of Governors was held on March 10, 1997 at 6:00 p.m. at the Anselmo Library in Saville Hall.

The following members were present:

Mr. Fabrizio, Mr. Farmer, Mr. Hart, Ms. Lewis, Mr. Mariano, Mr. McCue, Mr. McKenna, Dr. Nicastro, Mr. O'Neill and Mr. Raymondi.

Also present were Dr. Ryan and Mrs. Shaheen, Clerk.

On a motion made by Mr. Fabrizio, seconded by Dr. Nicastro, that the Board move into Executive Session for the purpose of discussing Collective Bargaining and Real Estate issues.

On a roll call vote, eight members present, eight members voting in the affirmative, the motion is passed.

At 7:00 p.m. the meeting was reconvened in Public Session.

I. Reconvene in Public Session

II. Approval of Minutes

On a motion made by Mr. Hart, seconded by Mr. Mariano, to approve the minutes of February 25, 1997.

Dr. Ryan requested on behalf of Ms. Jordan that the minutes reflect the fact that Ms. Jordan did not vote on any personnel matters.

The ayes have it.

III. Public Comment

Ms. McDermott asked the Board to increase the adjunct faculty stipend and stated that it is the lowest in Massachusetts.

Ms. Karen Diaz and Mr. Greg Gale voiced their concerns and support for Mr. Joseph DiPoli.

A petition was submitted to the Board of Governors supporting Mr. DiPoli and requesting that the Board reevaluate his dismissal.

The Chair reported for the record that a letter from Ms. Susan Lemieux was received, as well as the petition in support of Mr. DiPoli.

The following students expressed their support of Mr. DiPoli:

Ms. Jordan, Mr. Collins, Mr. Ballard, Mr. Wall, Ms. Victoriano, Ms. Doherty and Ms. Drinkwater.

Mr. Peter Hodes, the union representative for 925 addressed the Board and asked that the clerical staff introduce themselves.

Ms. Brodeur, Ms. Butler, Ms. Sandonato, Ms. D. McNiff and Ms. Stuart introduced themselves and stated where they worked within the college.

Mr. Hodes pointed out that the secretaries who work at the college are employees of Quincy Public Schools, not of the Board of Governors.

Mr. Hodes urged the Board, at the very least, not to actually involuntarily lay off employees-but to allow attrition to reduce the numbers if it is absolutely essential to the institution.

Ms. Ekbom addressed the Board stating that she is the Coordinator for a program which is sponsored by the Alliance for the Mentally Ill.

Ms. Ekbom read a letter in support of Dr. Kenney and his efforts on behalf of the collaborative works that have been accomplished.

Ms. Ekbom informed the Board that Dr. Kenney is responsible for the success of many students to go forward in their lives.

Ms. Anna Hooper spoke of the accomplishments achieved with the work of Dr. Kenney and Dr. Wentworth.

Mr. Matthew Tatanian expressed his support for Mr. DiPoli.

Mr. Tim Baker, a recent Quincy College graduate, expressed his concerns for unprofessional behavior at the college.

Mr. Baker told the Board that his goal was to inform the Board that there are some correctable mistakes and hopefully everyone can move together in the right direction and learn from mistakes.

Mr. Terry Zoulas, the College Senate Chair, stated the Senate's request pertaining to the Program Review Procedure: to allow a 30-day adjustment in order for the College Senate to deliberate, debate and vote on the document by the first week in April.

Mr. Zoulas further explained that the Senate needed more time to think about and improve the document, as well as, to implement it.

Mr. Suptimo expressed his support for Mr. DiPoli.

Mr. Raymondi explained that the Public Comment portion of the meeting is an opportunity for anyone to come forward, in a public setting, and to address the President and the Board with issues of concern.

The Chair further explained that it is not a time for substantive debate on issues that require action at the Presidential level or debate at the Board level.

The Public Comment portion closed at 7:50 p.m.

#### IV. President's Report

Dr. Ryan called the Board's attention to the Supplemental Packet distributed to the Board:

Specifically to the April 25 & 26 schedule and to the Spring Term Comparative Data sheet. The most interesting statistic is that there are more new students this year than last year.

Dr. Ryan informed the Board that Charles Cook notified him that the NEASC has granted Quincy College its request for reaccreditation.

Dr. Ryan explained that the college has been placed on a ten year evaluation cycle with the next visit to take place in 2006.

Mr. Mariano questioned Dr. Ryan as to what the traditional cycle could be for reaccreditation.

Dr. Ryan stated that ten years is the maximum given to institutions.

Mr. Mariano said that this is a vote of confidence in the institution - and in the ability to provide quality education.

Mr. Mariano asked Dr. Ryan which of the three issues (governance, program assessment and financial stability) does the college have the furthest to go in.

Dr. Ryan listed program review, financial stability and governance in that order and believes that the governance issue was acknowledged.

Mr. Mariano stated that he was extremely pleased to receive a ten year evaluation cycle and that the issue of governance is recognized as a new area for the Board.

Mr. Raymondi seconded the comments of Mr. Mariano and Dr. Ryan explaining the Board was in existence for almost two years and that there was transition in the office of the President-two major functions which could have led to another scenario than what is before them now.

Mr. Raymondi stated that this speaks volumes for the Board of Governors, the President, the Faculty and Staff and all who worked tirelessly to make sure that the accreditation process was fair, open and honest.

Dr. Ryan told the Board that a review of the Security Report would be done and that he would come to the Board with a recommendation.

Dr. Ryan discussed our international students saying that at this point in time there have been approximately 350 students enrolled in classes. Dr. Ryan and Ms. Gilmore have been looking into assistance in the recruitment of international students.

Dr. Ryan informed the Board that he and Mr. Barry are preparing a marketing plan for the Old Colony line and the Greenbush line-which will allow recruitment of more students along the shore and farther south.

#### V. Committee Reports

FY 1996 Audit-Mr. Hart

Mr. Hart introduced Mr. Curry from Deloitte & Touche who reviewed the Audit Report.

Mr. Curry stated that in terms of the financial statements, the college has been given a clean opinion-an unqualified opinion.

Mr. Curry explained that the \$674,000. deficiency is a result of two factors. One being the result of the U.S. Department of Educations review of some of the loan activities, as well as, the increase in the reserves in receivables.

Mr. Curry explained that basically the college operated at a break even point and from the nature of the institution it is the appropriate standpoint.

Mr. Hart requested that this be put on the Agenda for the April meeting, due to the fact that the reports are not completed yet.

Mr. Mariano expressed concerns pertaining to the Internal Control Systems being unchanged from previous reports.

Mr. Curry stated that the Management Letter points are still under discussion with Dr. Ryan and Vice President Gilmore. However, a well documented internal control structure can be a valuable tool or gather dust.

Mr. Raymondi discussed the fact that this Audit Report reflects a June 30, 1996 date and that even though in FY 1997 there has been additional automation or systems put into place-the date remains as of June 30, 1996 and does not reflect implementation of these systems.

Mr. Raymondi asked Mr. Curry if he could explain how far the college has come since FY 1992 in respect to the Audit Reports.

Mr. Curry informed the Board that the college has come quite a way in the changes with the automated systems. In the 1992 period balances were being created as the audits were being done.

Mr. Curry further stated that the college now has books and records that are auditable. Therefore, a paper trail has been established.

The Chair discussed the Financial Aid Audit and asked why the problem wasn't exposed in the FY 92, 93, 94 or 95 audit.

Mr. Curry explained that as of June of 1996 the procedures were adequate. For the 96 period, he believes that the circumstances would not have been repeated because documentation could be found.

Mr. Curry explained that when the Department of Education can sample extensively, they tend to look at focused items. Whereas, his firm follows directions provided by the government in terms of the scope of activities.

Mr. McKenna asked if Deloitte & Touche has changed its audit procedures in view of the Financial Aid Audit.

Mr. Curry stated that the audit has been expanded in order to focus in on the problems that have been identified. The procedures are still very similar because they are dictated by the Department of Education.

On a motion made by Mr. Farmer, seconded by Mr. Hart, to approve the transfers as approved by the President, upon the recommendation of the Vice President in charge of finances.

On a roll call vote, eight members present, eight members voting in the affirmative.

The transfers are approved.

#### Personnel and Programs Committee Actions

Dr. Ryan explained that he and Mr. Mariano have discussed the request of the unions to allow more time to review the Sexual Harassment Policy and it will be referred to the April meeting.

Mr. Mariano cautioned the Board that the college is out of compliance and that if a recommendation is not received by the next meeting, then the policy should be moved on.

The Chair suggested that the President establish some policies and procedures by which the Board would act if the institution fails to act within a certain period of time.

Dr. Ryan stated that he believes in shared governance, however, the Senate has had Program Review and Sexual Harassment for a sufficient amount of time.

#### VI. Old Business

None

#### VII. New Business

None

On a motion made by Dr. Nicastro, seconded by Mr. O'Neill, to adjourn the meeting at 8:35 p.m.

On a roll call vote, nine members present, nine members voting in the affirmative.

The meeting is adjourned.