

**QUINCY COLLEGE
BOARD OF GOVERNORS**

ANNUAL MEETING OF SEPTEMBER 8, 2004

MINUTES

The Annual meeting of the Board of Governors was called to order at 5:55pm by Chair Theresa Lord-Piatelli. Present were: Frank Buckley, Simon Chan, David Dennis, William Grindlay, William Harding, Richard Nici, Peter O'Neill, Jerrell Riggins, Joanne Walsh, Walter White and Theresa Lord-Piatelli. Board members Joseph Nicastro and Daniel Raymondi were not present.

Also present were Sean L. Barry, President, Thomas DeSantes, Vice President for Enrollment Management; Steven McGrath, Executive Assistant to the President for Personnel/In-House Counsel; Joseph Shea, City Clerk; Deans and members of the staff and faculty.

At approximately 6:00pm Daniel Raymondi entered the meeting.

The **Pledge of Allegiance** was recited and a moment of silence observed for Board member Joseph Nicastro, whose wife had just been taken to the hospital; and for the 1,000 plus soldiers who have given their lives for us and our way of life.

Ms. Piatelli then called for the **Open Forum** and invited anyone in the audience to come up and address the Board. No one responded. Ms. Piatelli asked for the second and final time, again no one responded. Ms. Piatelli then stated that the **Open Forum** portion of the meeting was closed and asked that a motion be made for **Approval of Minutes** of the last meeting. Ms. Walsh made the motion and Mr. Chan seconded. The following voted in favor of the motion: Mr. Buckley, Mr. Chan, Mr. Dennis, Mr. Grindlay, Mr. Harding, Mr. Nici, Mr. O'Neill, Mr. Raymondi, Mr. Riggins, Ms. Walsh, Mr. White and Ms. Lord-Piatelli. No members voted against the motion or abstained.

Ms. Piatelli then took a few moments and introduced the four new members of the Board that would be installed this evening. Ms. Piatelli then asked everyone to please turn around and face the back of the room, where the official swearing in will take place. Mr. Shea then proceeded to swear in each new member. Each member then had their picture taken and signed the official register. Ms. Piatelli then thanked City Clerk Joe Shea for his assistance. Mr. Shea left the meeting.

Ms. Piatelli took this time to speak in more detail about each of the new members. Ms. Piatelli then suggested the appointments of the new members to the subcommittees be made. They are as follows: Mr. Dennis to the Finance & Facilities (Ms. Piatelli informed the Board of his experience as a CPA and thinks he will bring a wealth of knowledge to the committee.); Mr. White to the Finance & Facilities (Ms. Piatelli

mentioned that he will bring a lot of expertise to the College, having been in the field of inspectional services.); Mr. Buckley to the Personnel & Programs Committee (Ms. Piatelli stated that as a life-long educator, what better credentials.) and Mr. Riggins to the Community & Development Committee (Ms. Piatelli said with his background in telecommunications and having started up his own company he will help Quincy College reach out to the community.)

Ms. Piatelli then recognized former Governor Geraldine Lewis is was present at the meeting. Ms. Lewis is a wonderful, bright, intelligent woman and she has never said no to anything asked of her while serving on the board. Ms. Lewis may be quiet in person but her contribution was not.

Ms. Piatelli then went on to the next item under **Report of Chair, the Remarks**. Ms. Piatelli stated she has already given remarks on the new members but would like to take a moment to publicly thank The Ledger for taking such an interest in expanding the search for our new Board members. We have had a great response from applicants of high quality, commitment and passion. Ms. Piatelli also stated that she was not on the Appointing Council but the council hit a “home Run” with the four applicants they chose as finalists. Ms. Piatelli also made mention of the sacrifices Board members make, especially where their families are concerned. Ms. Piatelli thanked all members and their families for this sacrifice and took a moment to introduce Ada Riggins, wife of one of the new members.

Ms. Piatelli then asked each of the four new members to say a word. Mr. Dennis said he only wanted to say thank you and he hopes to serve the College well and realizes he has a lot to learn. Mr. Riggins thanked everyone and hopes he will be a positive asset to the College and knows it will be a wonderful learning experience also. Mr. Buckley stated his many years in the field of education and the fact that “retirement and gardening” are not really for him. He wants to get back to helping students and hopes to be of assistance to the College. Mr. White said it was good to be back in the City of Quincy and wanted to thank everyone. He also took a moment to introduce his wife, Patricia, a teacher at Simmons College.

Mr. Raymondi took this opportunity to bring up re-organizing because of the new members now on the Board. This would be a good time to officially vote for the Chair and Vice Chairs. Mr. Raymondi spoke of Ms. Piatelli’s long standing association with the Board and of her accomplishments. Mr. Raymondi was honored to nominate Ms. Piatelli, for a second time, to the position of Chair. The motion was seconded by Ms. Walsh. The following members voted in favor of the motion: Mr. Buckley, Mr. Chan, Mr. Dennis, Mr. Grindlay, Mr. Harding, Mr. Nici, Mr. O’Neill, Mr. Raymondi, Mr. Riggins, Ms. Walsh, Mr. White and Ms. Piatelli. No members voted against the motion or abstained.

Mr. Raymondi then thanked Ms. Lewis for all her assistance over the years she has served on the Board. Mr. Raymondi said her retiring from the Board leaves a void in the position of Vice Chair and wanted to take this time to make a motion to nominate Mr. O’Neill to that position. Ms. Piatelli seconded the motion. The following members voted in favor of the motion: Mr. Buckley, Mr. Chan, Mr. Dennis, Mr. Grindlay, Mr. Harding,

Mr. Nici, Mr. O'Neill, Mr. Raymondi, Mr. Riggins, Ms. Walsh, Mr. White and Ms. Piatelli.

Mr. Raymondi then made a motion to nominate Mr. Nicastro to the position of second Vice Chair. Mr. Raymondi informed everyone that Mr. Nicastro is not at the meeting because his wife is ill. This motion was seconded by Mr. O'Neill. The following members voted in favor of the motion: Mr. Buckley, Mr. Chan, Mr. Dennis, Mr. Grindlay, Mr. Harding, Mr. Nici, Mr. O'Neill, Mr. Raymondi, Mr. Riggins, Ms. Walsh, Mr. White and Ms. Piatelli.

Ms. Piatelli went on to the **President's Report** and introduced President Barry. President Barry stated he would try to make it as quick as possible, in the interest of time. President Barry asked the following to stand and be recognized by everyone: Catherine DeLorey, Pieta Blakely, Steven Higgins, William Fay and Steve McGrath. President Barry wanted to introduce these new members of the Administrative side of the College to the Board members. President Barry then stated that the Transition Team has been working diligently for months and asked them to rise and be recognized. They were as follows: Rose DeVito, Beverly Furtado, Tom DeSantes, Daryl Slater, Joe Bradley, Sue Bossa, Bob Baker, Martha Sue Harris, Garry Wallrapp, Bryan Walsh, Sue Paris and Pushap Kapoor. President Barry also made it known that the College received word today that the Quincy College website has received an award from the National Council on Marketing and Public Relations. The new Quincy College marketing video was then shown to all. Ms. Piatelli and all members wanted to thank Simon Chan for his donation to make this video possible.

President Barry then introduced Sue Harris and asked her to speak briefly on Faculty Development and Academic and Instructional Integrity. Ms. Harris also talked of the League of Innovation Seminar given at the College and the benefits received from this seminar. President Barry also asked Pushap Kapoor stand. President Barry continued, speaking of the hole that was in the Enrollment Department before Mr. Kapoor took over his present position. He stated that Mr. Kapoor has given his all to this position and is of great value to the College. President Barry then asked that a motion be made to create a position of Dean, of Enrollment and that this is brought to the Personnel & Programs Committee. Mr. O'Neill made the motion and it was seconded by Ms. Walsh. The following members voted in favor of the motion: Mr. Buckley, Mr. Chan, Mr. Dennis, Mr. Grindlay, Mr. Harding, Mr. Nici, Mr. O'Neill, Mr. Raymondi, Mr. Riggins, Ms. Walsh, Mr. White and Ms. Piatelli. No members voted against the motion or abstained. Mr. Kapoor then spoke, saying it has been a great privilege to be in the field of Education for the last thirteen years and that he would never think of ever leaving Quincy College.

At this point in the meeting Mr. Harding left the meeting. President Barry then introduced Catherine DeLorey, Dean of Allied Health. Ms. DeLorey spoke briefly saying she has had much experience teaching in the Boston Schools but never has she been involved with an institution where the faculty and staff worked so hard together to help their students and that she looks forward to working with everyone here at the College.

President Barry then asked Mr. Baker to come up and speak on Policy Changes. Mr. Baker then proceeded to go over the eleven policies statements he had passed out to all members. Mr. Baker gave a description and progress report on each of the policies.

T this point Mr. O'Neill made a motion that the Policy Changes be sent to the Personnel & Programs Committee for review and approval. The motion was seconded by Mr. Raymondi. The following members voted in favor of the motion: Mr. Buckley, Mr. Chan, Mr. Dennis, Mr. Grindlay, Mr. Harding, Mr. Nici, Mr. O'Neill, Mr. Raymondi, Mr. Riggins, Ms. Walsh, Mr. White and Ms. Piatelli.

President Barry then spoke regarding the Vice President, Academic Affairs position that is opened. The time line is to have someone by December and this process is being handled by the four Deans and the President. President Barry also spoke of the Student Information System being used presently at the College. The College is in need of a more sophisticated, up-dated system but this could cost up to one million dollars and will have to wait till the College can afford that type of cost.

President Barry then asked Joe Bradley to speak to the Board regarding the establishment of a Gamma Beta Phi Society at Quincy College. Mr. Bradley informed the Board of the history of the Gamma Beta Phi and that we would be having the first class at the Bethany Congregational Church in Quincy n October 20, 2004 from 6 to 9pm. Mr. Bradley also stated that this would be the first in Massachusetts.

At 7:05 Mr. Harding returned to the meeting.

Mr. Raymondi stated he also supported the motion and thought the College and Board should find out in more detail what the society does.

President Barry then concluded the **Presidents Report**.

Ms. Piatelli then asked if there was any **New Business**. There was none.

Ms. Piatelli asked for any **Old Business**. Mr. Raymondi brought up the subject of Board Workshops. President Barry stated that he would try to put something together for the Board by late fall. Mr. Raymondi thought it would be good for new and old Board members to attend this type of seminar.

At 7:15pm Ms. Walsh made a motion that the Public Session of the Board of Governors' meeting of September 8, 2004 be adjourned. The motion was seconded by Mr. O'Neill and passed.

There was no Executive Session held.