



QUINCY COLLEGE

Information for military, veterans, and dependents

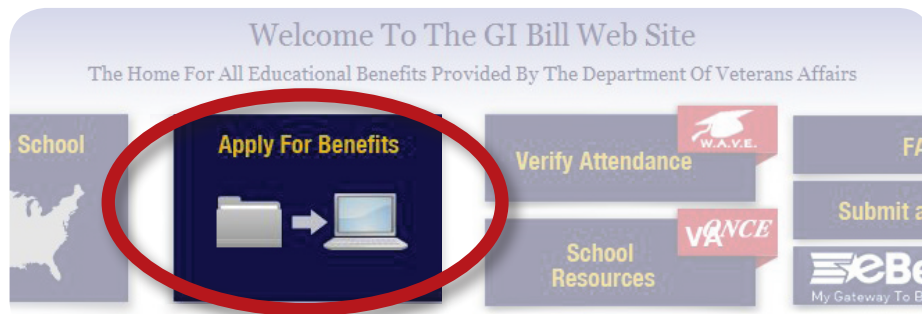


MILITARY & VETERAN'S SERVICES | 617-984-1773 | VETERANS@QUINCYCOLLEGE.EDU

APPLYING FOR VA EDUCATIONAL BENEFITS

Apply for VA educational benefits at www.gibill.va.gov on the VONAPP system.

- When you submit your application online, you will be given a confirmation number. Be sure to write it down or print the page for your records.
- VA will mail you a Certificate of Eligibility within six to eight weeks.
- To avoid any delay in receiving your benefits, you will need to bring a copy of your Certificate of Eligibility to the Admissions office (c/o Chris King, if attending classes in Plymouth) as soon as possible.
- If you have used your GI Bill at another institution, you will need to login to your VONAPP account, and submit a VA Form 22-1995, or a Request for Change of Program or Place of Training.



APPLYING FOR ADMISSION

Applying for Admission as a Degree Seeking Student or Taking Courses as a Guest Student.

- You will need to apply in person with the Director of Military & Veteran's Services in the Admissions office. **When you visit the Admissions Office for the first time, be sure to bring with you the following documents:**

- DD-214 (to qualify for the Veterans Tuition Discount)
- VA Certificate of Eligibility
- All college transcripts from institutions you previously attended in a sealed envelope. You may also request to have your previous schools mail them to us.
- Original high school diploma or official transcripts, or GED certificate, if you have not attended college before
- Immunization records

- Schedule to take the College Placement Test (not required if you successfully completed a comparable college-level English and Math course with a C or better).
- After you have filled all requirements, you will meet with the Director of Military & Veteran's Services to begin course planning and scheduling.

PAYING FOR COLLEGE

At Quincy College, all tuition and fees owed by the student must be paid in full at the time of registration. You will not be allowed to register for courses unless you can pay for them up front. Therefore, it is essential that you have your finances in order before you register. You have several options below to help defray any out-of-pocket expenses incurred to you. Talk to the Director of Military & Veteran's Services to decide which option(s) may be available for you.

- **Financial aid.** In addition to using your VA educational benefits, you should also consider using financial aid. You can apply at www.fafsa.gov. This is NOT a one-time only application—you must apply for it every year. Your financial aid can be used within the academic year in which it is awarded. You must be a degree-seeking student to be eligible for financial aid. For questions, contact the Financial Aid office at (617) 984-1620 or visit room N114.
- **Payment plan.** You can pay for tuition (excludes fees) in three scheduled installments using a payment plan. You pay half of your total tuition at the time of registration, followed by two separate payments of 25% by the end of the semester. To be eligible for a payment plan, you need all of the following:
 - A completed financial aid application package,
 - An approved course schedule from the Advising Office, and
 - Approval by the Business Office to enter into the payment plan.
- **Military Tuition Assistance (TA).** Consult with your Education Service Officer for assistance with your eligibility and benefits. Please notify the Director of Military & Veteran's Services before signing up for courses if you plan to use TA benefits.
- **VA education benefits (the GI Bill).** Contact the Director of Military & Veteran's Services if you have questions. You can also find more information at www.gibill.va.gov. For Ch. 35 Dependents Education Assistance recipients—Be sure you know your full VA File #. It is not the same as your SSN.
- **Quincy College Veterans Discount Program.** Available to qualified veterans only. Veterans may enroll in either Liberal Arts or Business & Public Service classes at a discounted rate.

USING YOUR GI BILL AND REGISTERING FOR COURSES

- If you are using the Post-9/11 GI Bill, you must visit the Director of Military & Veteran's Services before you visit Enrollment Services to register for courses. The Director will discuss your benefits, and provide you with a Post-9/11 GI Bill benefit summary.
- You must notify the Director if you make any changes to your certified schedule, i.e. adds, drops, withdrawals, course swaps, etc.
- If you are actively drilling in the National Guard or Reserves, you need to inform the Director of Military & Veteran's Services and your instructors if you will miss classes due to military obligations. You must provide to the Director a copy of your military orders.