

**QUINCY COLLEGE
BOARD OF GOVERNORS
NOVEMBER 05, 2025**

The Meeting of the Quincy College Board of Governors was held on **Wednesday November 5, 2025 at 4:05 p.m.** in the Plymouth Campus Welcome Center, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 4:05. The following members of the Board were present: Chris Carroll (Chairman), Governor Frank Santoro, Governor Eileen Bevivino-Lawton, Governor Robert Chambers, Governor Chong, Governor DiPesa, Governor Galvin, Governor David Mahoney, With eight members being present, there was a quorum.

Also present: President Richard DeCristofaro
General Counsel, Jessica Cherry
VP of Finance, Martin Ahern
VP of Technology, Mission Support & Registrar, Tom Pham
VP of Student Success Meghan Giovannoni
Executive Director of Marketing, Mike Moynihan
VP of Academic Affairs, Karen Manning
VP for Workforce, Economic & Institutional Development, Kate Lopci
VP of Enrollment Management & Student Financial Aid, Laura Biechler
Executive Assistant, Julia Hultin
Information System Manager, Allen Mo
Information Technology Assistant, Vincent Pham
Capital Resources and Building Operations Manager, Mike Ryan
Dean of Plymouth Campus, Cathie Maloney

Role Call was conducted.

The Pledge of Allegiance was recited, and a moment of silence was held

Chairman Carroll asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

- **CHAIRMAN'S REPORT**

- a. **Committee Reports**

- **Strategic Plan Committee**

- Strategic Plan Committee Meeting held on 10/30 where a draft was presented.
 - President shared that the Committee was supportive of the draft and had positive feedback for this plan.
 - Governor Chambers put forth several comments: Commended the great work. Mission and Vision and Values-
 - Under Mission Statement, simplifying this may make it stronger.
 - Change the first sentence to "In five years Quincy College will become the preferred transfer Destination." Remove qualitative language.
 - College will become a "The college will become a regional center for work

force training, (remove the “in order to”) to support the professional goals of the diverse student body and the workforce of local businesses.

- **NEW BUSINESS**

- There was none

- **PRESIDENT’S REPORT**

- A video highlighting recent events and updates at Quincy College was shown.
- President DeCristofaro highlighted the success of the Scholarship Presentation event.
 - Donors were able to join us on stage for the first time to present their scholarships to their recipients.
 - April 8th we are planning a fundraising event.
 - Vice President of Enrollment Management Biechler doing well in supporting our Financial Aid and Enrollment departments. There has been a significant increase in enrollment this semester.
 - Vice President of Enrollment Management Biechler looking at high needs students and seeing how we can assist them especially during the current government shut down.
- Admissions Open Houses being planned for both the Quincy and Plymouth campuses
- Student Success partnering with ASC to host evening classes.
 - This will bring in currently 40 students for these English classes.
 - Vice President for Workforce, Economic and Institutional Development Lopci has a DESE grant that can assist with EL in Plymouth
 - We are planning to have an update on this partnership at our February Meeting
- We are working with Curry College in order to provide them with space for their RN programs.
- ECHS- 4th Annual Symposium on February 5, 2026- Save the Date to follow
- Middle School Saturday classes- this is seen as a prep program for ECHS.
 - Last weekend parents of students were invited to see program
 - Pathways in Early Childhood.
- Many student visits are scheduled
 - Planning grants have been secured by VP of Student Success Meghan Giovannoni
- Nursing Cohorts for Whitman Hanson being developed by VP of Academic Affairs
- Tutoring program has been expanded
- WFD- New partnership with SEIU modeling after our partnership with NAGE
- New grant supporting 20 Community Health Care students
- EL and Hi-Set programs, how to bring these students into our college courses after they complete these programs
- RD spoke with President Michael Fisher of York Community College who will be the chair for our 10 Year Visit..
- Veterans Luncheon 11/4
 - Increased Veteran Enrollment
- Saville Building update
 - Construction will be completed soon, fire inspection and occupancy will be in early December, this should be ready for classes to begin in January.
- **Cathie Maloney (Dean of Plymouth)**

- Dean Maloney provided an update on our Plymouth campus, introduced Christine Rose and Connor McMann- Outreach Associate (First day on Monday 11/10)
- Highlighted events held on the Plymouth Campus, good positive engagement with students.
- Advising week- 60 appointments to pick out classes for the Spring 2026 semester
- Classes are being offered later than the original 12:30p final class. There are now classes offered at 2p.
- Dean Maloney provided a list of both community business partners as well as school partners. Dean Maloney has worked with Plymouth school advisory boards.
- There are speakers lined up to speak with students.
- Dean Maloney highlighted internships with local business partners.
- Successful Career Fair held on 11/5, we saw students who weren't in classes that day come in to attend this Career Fair.
 - Governor Bevivino-Lawton suggested that Dean Maloney attend more BOG meetings to provide a regular update about the Plymouth Campus
- A video highlighting recent events and updates at Quincy College was shown.
- **Leadership Organizational Update**
 - President DeCristofaro introduced Karen Manning, former Dean of Allied Health as Quincy College's new Vice President of Academic Affairs.
 - RN to BSN program received approval through the curriculum committee and senate
 - Online with 15 week semester courses as well as 7 week semester courses
 - Flexibility for students who are working full-time RN
 - Students can get through this program in 12 months is several students are taking
 - LPN to RN (Bridge)- increased enrollment has been approved through curriculum committee and senate, Vice President of Academic Affairs Manning meeting with BORN on 11/7 to request the approval for expanding the program by 20%
 - Prepping for the 10 year study
- **Financial Update**
 - VP of Finance, Martin Ahearn walked through the updates
 - Revenue
 - For the first 3 months we are 7% positive to budget- 11% up from November 2024
 - Operating Expenses
 - Running on track at 99% to budget
 - Non-personnel at 98% to budget
 - Capital Expenditure
 - Saville Update
 - JVS Statement of Revenue and Expenses
 - 72% to budget (more cohorts starting between September-December and in the Spring semester) We are expecting to see this increase in this quarter.
 - Overall Summary
 - Compared to last year, this is in line.
 - Key Points and Balance Sheet
 - Cash on hand and Unrestricted Reserves
- **Required Training**

- MDHE
 - FARM- Required training for all Trustees (Governors) This is due in December
 - Training is online and run by Boston Consortium
 - It is required to watch this training video and the signature form is to be returned to Julia Hultin by December 5, 2025

- **OLD BUSINESS**
 - Approval of minutes
 - Governor Harnais made the motion to approve the minutes
 - The motion was seconded by Governor Bevivino-Lawton
 - The Board voted unanimously in the affirmative
 - The Meeting Minutes were approved and the motion was carried.
 - Chairman Carroll entertained a motion to Adjourn.
 - The motion was made and seconded
 - The board voted unanimously in the affirmative, meeting was adjourned.