

**QUINCY COLLEGE  
BOARD OF GOVERNORS**

**PERSONNEL AND PROGRAMS COMMITTEE**

**MEETING OF JUNE 20, 2018**

**Minutes**

The meeting of the Personnel and Programs Committee, held in the Hart Board Room, Room 706, 7th Floor, Presidents Place, 1250 Hancock Street, Quincy, Massachusetts, was called to order at 6:00 PM. The member roll was called. The following members of the Personnel and Programs Committee were present at the call of the member roll: Ms. Carolyn O'Toole, Committee Chair; Ms. Mary Jo Brogna, Mr. Christopher Carroll, Ms. Barbara Clarke; and Mr. Joseph Shea. Absent at the call of the member roll was Father James Hawker. A quorum was present.

Also present were: Governor Christopher Bell; Governor Paul Barbadoro; Peter H. Tsaffaras, J.D., President and Secretary of the Board of Governors; Dr. Mary E. Burke, Senior Vice President for Academic Affairs; Mr. Joseph Arangio, Senior Vice President for Administration & Finance; Mr. Thomas Pham, Vice President for Technology & Mission Support; Mr. Stephen Kearney, J.D., Assistant to the President; and other members of the College community.

A Motion was made and seconded that the Personnel and Programs Committee approve the minutes of its meetings of January 16, February 12, and February 26, 2018. The following members of the Personnel and Programs Committee voted in favor of the motion: Ms. Carolyn O'Toole, Committee Chair; Ms. Mary Jo Brogna, Mr. Christopher Carroll, Ms. Barbara Clarke; and Mr. Joseph Shea. The motion was adopted.

Next on the Agenda was two proposed new Program(s): Hospitality Management Concentration Associate in Science Degree and the Hospitality Management Certificate. With the current state of the College and the Nursing Program the Committee felt it was best to defer any new programs at this time. The New Programs were not approved.

Next the Board was asked to review and vote on the approval of the Student Accessibility Services Policy & Procedures. A motion was made and seconded that the Personnel and Programs Committee approve the Student Accessibility Services Policy & Procedures. There was discussion on the motion. The following members of the Personnel and Programs Committee voted in favor of the motion: Ms. Carolyn O'Toole, Committee Chair; Ms. Mary Jo Brogna, Mr. Christopher Carroll, Ms. Barbara Clarke; and Mr. Joseph Shea. The motion was adopted.

**Update on Accreditation & Regulatory Issues**

**Personnel Update**

**New Position to the Board of Governors**

**Adjournment**

Brief Summary of Meeting due to the untimely passing of the Clerk of the Meetings, Stephen P. Kearney