

**QUINCY COLLEGE
BOARD OF GOVERNORS**

MEETING OF JUNE 11, 2020

Minutes

The meeting of the Quincy College Board of Governors, was held by remote access on Zoom, and streamed on the Web as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis at 5:00 pm. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mr. Paul Barbadoro, Chairman of the Board of Governors; Ms. Mary Jo Brogna; Ms. Eileen Bevivino-Lawton; Mr. Christopher Carroll; Ms. Carolyn O'Toole; Mr. Joseph Shea, Ms. Barbara Clarke; Dr. Thomas Fitzgerald and Ms. Katherine Craven. Absent at the call of the roll was Mr. Greg Hanley. A quorum was present.

Mr. Hanley arrived at 5:04 pm.

Also on the call were President Daniel Asquino, Christopher Bell VP of Operations and Chief of Staff, and Clerk to the Board of Governors, Dr. Servet Yatin SVP Academics; Dr. Jennifer Luddy SVP Enrollment; Thomas Pham, VP of IT, Mission Support, and Registrar; Martin Ahern VP of Finance; Jessica Cherry, Legal Counsel.

The pledge of allegiance and moment of silence were completed at the direction of Chairman Barbadoro.

Chairman Barbadoro opened the Open Forum segment of the meeting and invited anyone who wished to address the Board of Governors to do so. There was no response to Chairman Barbadoro's invitation. Chairman Barbadoro closed the Open Forum segment of the meeting.

A motion was made by Mr. Carroll and seconded by Dr. Fitzgerald that the Board of Governors approve the minutes of the April 30, 2020 meeting as presented. The following members of the Board of Governors voted in the affirmative, Mr. Paul Barbadoro, Chairman of the Board of Governors; Ms. Mary Jo Brogna; Ms. Eileen Bevivino-Lawton; Mr. Christopher Carroll; Ms. Carolyn O'Toole; Mr. Joseph Shea, Ms. Barbara Clarke; Mr. Greg Hanley; Dr. Thomas Fitzgerald and Ms. Katherine Craven. Ten members voting in the affirmative and the motion was adopted.

Chairman Barbadoro informed the members he had participated in the virtual Quincy College Congratulations and Commencement ceremony held that day. He thanked President Asquino, and all the staff who made the event a success. He also spoke about the student speakers and the exceptional job they both did when they addressed the student population. He suggested the next scheduled meeting for the board is in August and requested he may be moving members around in terms of committee assignments. He asked that they give him input with regard to what they would or would not like to be involved with regard to board business. He ended his report by expressing how lucky

Quincy College has been to have Dr. Asquino over the past eight months. His leadership, experience, and tone has been exceptional. He stated Dr. Asquino and his cabinet have does a tremendous job in trying to balance the budget and to sustain the college's enrollment during a very tough pandemic which is still an issue today. He thanked Dr. Asquino, his staff, and the two unions for their diligence and effort in keeping the college moving forward. He also recognized and welcomed incoming permanent President Dr. Richard DeCristofaro and looks forward to working with him as he takes over the college.

Chairman Barbadoro asked for the President's report.

President Asquino summarized his written President's report which all members had at their remote locations. He thanked the board for their continued collaboration and assistance with keeping the college moving forward. He agreed with Mr. Barbadoro that the ceremony earlier in the day had went well and commented on the depth and of the student's speeches and their excellent writing skills.

He stated it was his observation that former President Bellotti had come into the college at a time the college for many reasons was hemorrhaging and thanked him for his work to stop the college from going completely under. He acknowledged and thanked all of his staff, faculty, and students for their work, patience, and understanding during his tenure. He stated although the college is trending in a positive manner there is still much work to do to ensure future stabilization of the fiscal operations of the college and its overall sustainability.

President Asquino stated due to several above estimate factors including the spring and summer enrollment numbers and COVID monies, the FY20 deficit may end up only about half of what had been projected. He stated the presidential transition has gone well and is sure Dr. DeCristofaro is the right person to take over and lead the college forward. He looks forward to working with Dr. DeCristofaro if he ever needs him for anything, and wishes all of the Quincy College community good luck in the future. He asked if there were any questions on his report?

There was some brief discussion on the report.

Chairman Barbadoro asked for a report of the Bylaws Committee.

Mr. Carroll stated there had been some changes suggested regarding the bylaws and will be sending out a final draft to the members soon. He also requested Donna Brugman to poll the committee to meet for a short time prior to the full board meeting in August.

Chairman Barbadoro asked for the Finance and Facilities report.

Ms. Brogna summarized the committees work on development of the budget and the process which took place to get to a balanced budget. Thanked President Asquino and his staff for the tremendous job they have done to right size the budget and the college. She suggested there may be some finance committee meetings over the summer to get ready to revise the budget in late August as enrollment numbers become clearer. She gave her utmost thank you and appreciation to President Asquino for his total

engagement and experience with regard to his time at the college stating we are all lucky to have had him help the college out over the past eight months.

President Asquino thanked Ms. Brogna and the finance committee for the work and summary of the work presented by Ms. Brogna.

Mr. Ahern described in some detail the budget documents attached to the meeting packet including revenues, cost savings, and projections for next year. He agreed with Ms. Brogna and the President revisions will be necessary in August and most likely the fall.

Brief discussion ensued.

Mr. Barbadoro asked for a report on the Personal and Programs committee.

Ms. O'Toole gave a summary of three certificate programs the Foundation Fitness Certificate, Substance Addiction Certificate, and the Phlebotomy Technician Certificate which she stated the committee is requesting the board to approve.

Ms. Clarke made a motion to approve the three programs, seconded by Mr. Carroll. The following members of the Board of Governors voted in the affirmative, Mr. Paul Barbadoro, Chairman of the Board of Governors; Ms. Mary Jo Brogna; Ms. Eileen Bevivino-Lawton; Mr. Christopher Carroll; Ms. Carolyn O'Toole; Mr. Joseph Shea, Ms. Barbara Clarke; Mr. Greg Hanley; Dr. Thomas Fitzgerald and Ms. Katherine Craven. Ten members voting in the affirmative and the motion was adopted.

Chairman Barbadoro asked for a report of the appointing council.

Mr. Hanley gave an update and stated due to a less than expected amount of applicants the appointing council is reopening the process over the summer to attract a larger pool of candidates. The hope would be to fill the two vacancies by the annual meeting in the fall.

Old Business

None

New Business

Chairman Barbadoro requested due to the remote meeting that Clerk Bell present President Asquino with a plaque and gift from the college community to recognize his service to the college, its students and staff and the City of Quincy.

At 5:35 pm, Mr. Shea made a motion to adjourn the meeting. There was no discussion on the matter and the meeting was adjourned.