

**QUINCY COLLEGE
BOARD OF GOVERNORS**

MEETING OF MARCH 19, 2020

Minutes

The meeting of the Quincy College Board of Governors, was held by teleconference call and streamed on the Web as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mr. Paul Barbadoro, Chairman of the Board of Governors; Ms. Mary Jo Brogna (6:05 pm); Ms. Eileen Bevivino-Lawton; Mr. Christopher Carroll; Mr. Greg Hanley; Ms. Carolyn O'Toole; Mr. Joseph Shea, Ms. Barbara Clarke; and Ms. Katherine Craven. Absent at the call of the roll was Father James Hawker and Fr. Thomas Fitzgerald. A quorum was present.

Also on the call were President Daniel Asquino, Christopher Bell VP of Operations and Chief of Staff, and Clerk to the Board of Governors, and Thomas Pham, VP of IT and Mission Support.

The pledge of allegiance and moment of silence were waived due to the virtual meeting by Chairman Barbadoro.

Chairman Barbadoro opened the Open Forum segment of the meeting and invited anyone who wished to address the Board of Governors to do so. There was no response to Chairman Barbadoro's invitation. Chairman Barbadoro closed the Open Forum segment of the meeting.

A motion was made by Ms. Brogna and seconded by Mr. Shea that the Board of Governors approve the minutes of the February 6, 2020 meeting as presented. The following members of the Board of Governors voted in the affirmative, Mr. Paul Barbadoro, Ms. Mary Jo Brogna, Ms. Eileen Bevivino-Lawton, Mr. Christopher Carroll, Mr. Greg Hanley, Ms. Carolyn O'Toole, Mr. Joseph Shea, Ms. Barbara Clarke, and Ms. Katherine Craven. Nine members voting in the affirmative, and the motion was adopted.

Chairman Barbadoro had a very brief report and thanked the members for participating in tonight's meeting, during this extraordinary and unprecedented time with regard to the ongoing COVID-19 crisis. He acknowledged the importance of continuing board and college operations to support staff and students to the best of our ability. With the presidential search and the FY21 budget there is much to do. He also thanked President Asquino and his staff for getting out front on the crisis and for their effort over the past two weeks and trying to maintain a sense of order at the college.

Chairman Barbadoro asked for the President's report.

President Asquino summarized his written President's report which all members had at their remote locations. He reiterated what Chairman Barbadoro had stated and agreed the number one priority is trying to allow students to continue with their studies and finish the spring semester. He stated his staff's efforts have focused on COVID-19 and all the challenges it has brought forth to the college. He acknowledged and thanked all of his staff, faculty, and students for their work, patience, and understanding during this very difficult time.

There was some brief discussion on the report.

President Asquino notified the members he was submitting tonight the FY21 budget. He spoke about the process which consumed many hours of both his senior staff and fiscal department's time to formulate. He thanked the Board of Governor's for their input during the time the college was creating a balanced budget for next fiscal year as directed. He asked if there were any questions. There were none.

Ms. Clarke commented on how impressive the articulation agreements package was which the President submitted with his report and thanked the staff for producing for the members.

Chairman Barbadoro thanked the President and staff for producing the FY21 budget proposal and asked for a motion to submit it to the finance committee.

A motion was made by Mr. Shea and seconded by Ms. Craven that the Board of Governors submit the proposed FY21 budget to the finance committee as presented. The following members of the Board of Governors voted in the affirmative, Mr. Paul Barbadoro, Ms. Eileen Bevivino-Lawton, Mr. Christopher Carroll, Mr. Greg Hanley, Ms. Carolyn O'Toole, Mr. Joseph Shea, Ms. Katherine Craven and Ms. Barbara Clarke. Eight members voting in the affirmative, and the motion was adopted

Chairman Barbadoro asked for a report on the Presidential Search Committee

Ms. Craven reported the committee had just met previous to this meeting. She explained at this time with a deadline of March 31, 2020, there have been 7 applications and 3 nominations (meaning letters recommending candidates) turned in to date. She asked for a motion to approve a contract for Robert Antonucci who is the consultant overseeing the search process for the Board of Governors.

Brief discussion ensued.

A motion was made by Ms. Clarke and seconded by Ms. Craven to approve the contract for Robert Antonucci as reported by the Presidential Search committee. The following

members of the Board of Governors voted in the affirmative, Mr. Paul Barbadoro, Ms. Eileen Bevivino-Lawton, Mr. Christopher Carroll, Mr. Greg Hanley, Ms. Carolyn O'Toole, Mr. Joseph Shea, Ms. Katherine Craven and Ms. Barbara Clarke. Eight members voting in the affirmative, and the motion was adopted.

Chairman Barbadoro asked Mr. Hanley for a report on the Appointing Council.

Mr. Hanley gave a brief report on the council and stated the committee had approved the reappointment of Governor's Hanley (4 Years), and Bevivino-Lawton (6 Years).

Chairman Barbadoro made a motion seconded by Mr. Carroll to reappoint Governor Hanley to a 4-year term on the Quincy College Board of Governors. The following members of the Board of Governors voted in the affirmative, Mr. Paul Barbadoro, Ms. Eileen Bevivino-Lawton, Mr. Christopher Carroll, Ms. Carolyn O'Toole, Mr. Joseph Shea, Ms. Katherine Craven, and Ms. Barbara Clarke. Seven members voting in the affirmative, and the motion was adopted. Mr. Hanley voted present.

Mr. Hanley made a motion seconded by Ms. O'Toole, to reappoint Governor Bevivino-Lawton to a 6-year term on the Quincy College Board of Governors. The following members of the Board of Governors voted in the affirmative, Mr. Paul Barbadoro, Mr. Christopher Carroll, Ms. Carolyn O'Toole, Mr. Joseph Shea, Mr. Hanley, Ms. Katherine Craven, and Ms. Barbara Clarke. Seven members voting in the affirmative, and the motion was adopted. Ms. Eileen Bevivino-Lawton voted present.

Old Business

None

New Business

Mr. Hanley made a motion, seconded by Mr. Shea, that the Board of Governors approve an Emergency Declaration regarding federal or local aid being made available to Quincy College as a municipally owned college for financial losses incurred during the COVID-19 crisis.

There were several minutes of discussion regarding the motion among the members.

Chairman Barbadoro suggested the declaration be added to the minutes and asked for a roll call on the motion made by Mr. Hanley.

On the motion regarding the Declaration of Emergency by the Quincy College Board of Governors (as printed below) The following members of the Board of Governors voted in the affirmative, Mr. Paul Barbadoro, Ms. Eileen Bevivino-Lawton, Mr. Christopher Carroll, Mr. Greg Hanley, Ms. Carolyn O'Toole, Mr. Joseph Shea, Ms. Katherine Craven and Ms. Barbara Clarke. Eight members voting in the affirmative, and the motion was adopted.

**Quincy College Board of
Governors**

Declaration of Emergency

WHEREAS, the worldwide outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout the United States and the Commonwealth significantly affect the life and health of our people, as well as the economy, and is a disaster that impacts the health, security, and safety of the public; and

WHEREAS, the Governor of the Commonwealth of Massachusetts has issued a Declaration of Emergency on March 10, 2020, and determined that the immediate public action is needed to prevent, minimize, or mitigate damage to public health, safety, or general welfare of the people of commonwealth and/or property which may otherwise result from the above described emergency; and

WHEREAS, the Governor of the Commonwealth of Massachusetts has recommended that a State of Emergency be declared in local communities; and

WHEREAS, the faculty, staff, and students of Quincy College should be able to depend upon guidance from the Quincy College Board of Governors and the President or designee.

WHEREAS, the Quincy College Board of Governors declare this local emergency and will begin coordination in order to facilitate information to state and federal agencies, as well as others;

NOW THEREFORE, We, the Quincy College Board of Governors, Quincy, Massachusetts, hereby declare that immediately, and effective as of Monday, **March 19, 2020**, a State of Emergency is declared to exist at Quincy College's campuses in both Quincy and Plymouth. This Declaration of Emergency shall remain in effect until notice is given, pursuant to our judgment that the State of Emergency no longer exists.

At 6:40 PM Chairman Barbadoro made a motion to adjourn the meeting. There was no discussion on the matter and the meeting was adjourned.