

**QUINCY COLLEGE
BOARD OF GOVERNORS**

MEETING OF MARCH 7, 2019

Minutes

The meeting of the Quincy College Board of Governors, held in the Hart Board Room, Room 706, 7th Floor, Presidents Place, 1250 Hancock Street, Quincy, Massachusetts, was called to order at 6:00 PM. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mr. Paul Barbadoro, Chairman of the Board of Governors; Ms. Eileen Bevivino-Lawton; Mr. Christopher Carroll; Dr. Thomas Fitzgerald; Father James Hawker, Ms. Carolyn O'Toole; Mr. Joseph Shea, Ms. Barbara Clarke and Ms. Katherine Craven and Ms. Mary Jo Brogna (both via phone) . Absent at the call of the member roll was Mr. Gregory Hanley. A quorum was present.

Also present were President Michael Bellotti, Dr. Gerald Koocher, Provost, Christopher Bell, Senior Advisor to the President and Acting Clerk to the Board of Governors, Martin Ahern, Director of Finance, as well as other members of the College community and public.

The pledge of allegiance was recited and a prayer and moment of silence was offered for several individuals that recently passed away, including former Quincy College Board member William Grindlay.

Chairman Barbadoro called for the Open Forum portion of the meeting to begin. He invited anyone who wished to come forward and address the Board of Governors to do so. There was no response to Mr. Barbadoro's invitation. Chairman Barbadoro repeated his invitation. There was no response and he closed the open forum.

The members reviewed the minutes of the January 10, 2019 meeting of the Board of Governors. A motion was made by Governor O'Toole and seconded by Governor Fitzgerald that the Board of Governors approve the minutes of the meeting of January 10, 2019 as presented. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Ms. Bevivino-Lawton; Ms. Brogna; Mr. Carroll; Ms. Clarke; Dr. Fitzgerald; Father Hawker, Ms. O'Toole; Ms. Brogna, Ms. Craven and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

Chairman Barbadoro gave a very brief report. He gave March 13, 2019 as the next meeting for BORN, March 21, 2019 as a Career Internship Fair at the college and two dates March 20 and March 21, 2019 as dates for transfer fairs at college. He also stated he was pleased at the continued progress of the process involving the BORN situation and thanked all who have been working diligently on it. He recognized Units D, E, for

their continued support and sacrifice made during a difficult time at the college. He praised the leadership of Mayor Koch, President Bellotti, Provost Koocher, and Dean Mihal for their combined efforts in getting a new program in place for a hopeful approval next week.

Chairman Barbadoro asked President Bellotti for his report. President Bellotti related in his BORN update that the reinstatement process for initiating the new Nursing Program while moving in a positive direction is not finalized. President Bellotti explained a notification process and marketing strategy, which will initialize should approval happen on the 13th. He stated the board of Governors would be the first to be informed when the decision is rendered, followed by staff and students, media outlets, and all stakeholders in the college community.

President explained the cohort in which a maximum of 40 students will be allowed into the new RN program and 20 students in the new LPN at each campus for a total of 120 students. The application deadline for all applicants will be of May 1, 2019.

President Bellotti agreed with Chairman Barbadoro and acknowledged Mayor Koch, Provost Koocher, Dean Mihal, Allison Cox and Units D and E and all senior staff at the college for absorbing the brunt of the impact of losing the Nursing Program. By doing so, they showed leadership by collectively putting the students first in terms of all issues they have faced over the past several months. President Bellotti also thanked the Board of Governors for their support and insight, which has been instrumental in assisting in the plan to bring back a highly rated and successful Nursing Program to the college.

President Bellotti also updated the board on the upcoming NECHE site visit, which is scheduled for next fall. He stated Donna Brugman would poll the members the two dates NECHE is requesting for their preferences in terms of being part of the visit.

Chairman Barbadoro asked for the Provost Report.

Provost Koocher gave a brief report and explained as part of the NECHE visit and request for a college wide Strategic Plan; he is hoping to get to the board a draft plan by the beginning of the summer. This will allow the members to review and give their insight on the plan. He also thanked the board members who have participated in the ongoing process. Provost Koocher introduced the Summer Bridge program that will be starting up this year.

Father Hawker suggested President Bellotti and his staff seek to identify grant or scholarship opportunities for kids to enroll in the program from inner city private schools who otherwise would not have the opportunity to. The President agreed it was a worthwhile idea and he will investigate the possibility and report to the board.

Governor Lawton suggested the college approach Carver and Kingston in Plymouth County to offer the program.

Chairman Barbadoro asked for the Compliance Committee report.

Governor Clarke reported on the initial meeting of the committee, explained its scope, mission, and goals. She requested Tom Pham give an explanation of the new Drop Box documentation storage portal for the Board of Governors, which he explained and gave written instructions on.

Chairman Barbadoro gave the Finance and Facilities report for Chairwoman Mary Jo Brogna. He explained the financial reports, and suggested Martin Ahern's tracking, and projections in terms of the FY19 deficit have been consistent. He also cautioned the college to be prudent in terms of drawing from the unrestricted fund balance as time moves on.

President Bellotti added he is meeting everyday on the budget for this and next year to ensure we are only filing positions and expending funds which are directly connected to retainment and enrollment.

Once again, Chairman Barbadoro and President Bellotti recognized the Units D and E in terms of their continued support during a very tough fiscal cycle.

Chairman Barbadoro asked for a motion on Transfer # FCC 04-19/BOG5-19 for pension obligations and Registrar's office PT salary. Governor Shea made a motion, seconded by Governor Clarke. On the motion, the following members of the board of Governors voted in favor of the motion: Mr. Barbadoro, Ms. Bevivino-Lawton, Ms. Brogna, Mr. Carroll, Ms. Clarke, Ms. Craven, Dr. Fitzgerald, Father Hawker, Ms. O'Toole, and Mr. Shea. Eleven members voting in the affirmative and the motion was adopted.

Chairman Barbadoro asked for the Personnel and Programs report. Governor O'Toole asked Dean Ibarrondo to describe the request for permission for the college to ask NECHE for approval of offering current on campus programs on line. Dean Ibarrondo explained the NECHE Substantive Change request.

Governor Clarke made a motion to approve the NECHE Substantive Change Request, which was seconded by Governor Shea. On the motion, the following members of the board of Governors voted in favor of the motion, Mr. Barbadoro, Ms. Bevivino-Lawton, Ms. Brogna, Mr. Carroll, Ms. Clarke, Ms. Craven, Dr. Fitzgerald, Father James Hawker, Ms. O'Toole, and Mr. Shea. Eleven members voted in the affirmative and the motion was adopted.

Governor O'Toole requested a brief explanation from AVP Avanti Seymour on a new Service Animal Policy for the college. After the report, Governor Shea made a motion to approve the Service Animal Policy, seconded by Governor Barbadoro. On the motion, the following members of the board of Governors voted in favor of the motion: Mr. Barbadoro, Ms. Bevivino-Lawton, Ms. Brogna, Mr. Carroll, Ms. Clarke, Ms. Craven, Dr. Fitzgerald, Father Hawker, Ms. O'Toole, and Mr. Shea. Eleven members voting in the affirmative and the motion was adopted.

There was no discussion on the matter.

Old Business

None

New Business

President Bellotti at this time gave the members a Draft FY 2020 Operating and Capital Budget report. Governor Barbadoro reported it to the Finance and Facilities committee for their hearings slated to begin on April 2. He invited all members of the board to participate in the budget process whether they are assigned to the committee or not.

Governor Shea at this time asked for a minute to discuss his experience at the recent Strategic Planning Opening session in which most of the staff and faculty participated in. He was extremely impressed by the content, participation level of all involved, and the fact the college did it all without hiring a full time facilitator for the day that made it a completely in house session with a cost of only \$500. He remarked he has been to many throughout his career and in his opinion, this was the best.

Governor Shea complemented the President and Provost for having the insight to implement the process that was long overdue. He closed by saying the day was a complete success.

President Bellotti thanked Governor Shea and stated the day of the meeting became the foundation on which we are building the overall Strategic Plan. He thanked all those who volunteered to participate from both Quincy and Plymouth. He also clarified his ongoing support for the operation and success of the Plymouth Campus and explained a recent meeting he held down there to speak directly with staff assigned there.

Chairman Barbadoro suggested he will work with the President and board members to schedule day board meetings at both campuses before the year is out so stakeholders in both campuses can attend and see how the board conducts its business.

President Bellotti at this time announced he has assigned Senior Advisor to the President Chris Bell as the direct liaison and person responsible for all board business and inquiries made by the members going forward.

At 7:55 PM, Governor Shea then made a motion to adjourn the meeting. There was no discussion on the motion and the meeting adjourned.