

**QUINCY COLLEGE
BOARD OF GOVERNORS**

MEETING OF NOVEMBER 29, 2018

Minutes

The meeting of the Quincy College Board of Governors, held in the Library, at the Plymouth Campus of Quincy College was called to order at 6:00 PM. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mr. Paul Barbadoro, Chairman of the Board of Governors; Ms. Eileen Bevivino-Lawton; Ms. Mary Jo Brogna; Mr. Christopher Carroll; Dr. Thomas Fitzgerald; Mr. Gregory Hanley; Ms. Carolyn O'Toole; and Mr. Joseph Shea, Ms. Barbara Clarke and Ms. Katherine Craven (via phone). Absent at the call of the member roll was Father James Hawker. A quorum was present.

Also present were President Michael Bellotti, Ms. Lisa McBirney, Chief Operating Officer (via telephone); Dr. Gerald Koocher, Christopher Bell, Senior Advisor to the President; as well as other members of the College community.

The pledge of allegiance was recited and a prayer and moment of silence was offered for several individuals that recently passed away, including former Quincy College official Steve Kearney.

Chairman Barbadoro called for the Open Forum portion of the meeting to begin. He invited anyone who wished to come forward and address the Board of Governors to do so. There was no response to Mr. Barbadoro's invitation. Chairman Barbadoro repeated his invitation. Again, there was no response. Mr. Barbadoro declared the Open Forum portion of the meeting closed.

The members reviewed the minutes of the September 26, 2018, meeting of the Board of Governors. A motion was made by Ms. Brogna that the Board of Governors approve the minutes of the meeting of September 26, 2018 as presented. The motion was seconded by Ms. Bevivino Lawton. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Ms. Bevivino-Lawton; Ms. Brogna; Mr. Carroll; Ms. Clarke; Dr. Fitzgerald; Mr. Hanley; Ms. O'Toole; Ms. Craven and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

Chairman's Report

Chairman Barbadoro stated all of the committees have been formed and are meeting regularly. He also thanked all members for their diligence in attending the committee meetings and their work on them. He also stated he thought the information flow between committees, the board, and the college is going well.

The Chairman thanked President Bellotti, Governor's Carroll and Shea for formulating and negotiating the Presidents contract. He suggested to all if they want a copy of the contract to contact him directly.

Report of the President

President Bellotti remarked although it has only been five weeks, he has absorbed and learned many things about the college's academic and operational functions and thanked both the staff and the Board for all of their assistance. Since students and admissions are the economic engine at the college, he will work with our Director of Enrollment and Leadership Team to strengthen and improve our outreach.

President Bellotti reported that the Nursing Program and the reinstatement process are moving forward at an appropriate pace thanks to the combined efforts of Dean Mihal, nursing faculty and staff. He asked Dean Mihal to address the process and she briefed the board on the milestones that have been reached. Dean Mihal discussed the successful BORN site visit on November 2 and the upcoming BORN review on December 12th. The December 12th BORN Board meeting in Boston will report out the findings of their Quincy College site visit. Chairman Barbadoro recognized Dean Mihal and her staff for their continued efforts to reestablish the Nursing program. President Bellotti noted he is working with Tagg Boyle on a marketing strategy to relaunch the nursing program if we are fortunate to receive positive news from BORN.

Chairman Barbadoro asked for the Finance Committee Report from Governor Brogna. Governor Brogna reminded members the finance committee documents were contained in their packets and stated she would be giving an executive level report from her Finance subcommittee meeting. She reported a FY18 revenue profit of \$2.5M. She reported revenue tracking for FY19 is down 9% or about \$900,000. The cost savings from expense reductions is projected to be \$2M, which will hopefully reduce FY19 losses to \$500,000. The projected fund balance, barring further business dislocations as a result of the nursing program loss or macro-economic issues, should be around \$8.75M at close of FY19.

Governor Brogna continued most of this was anticipated due to the loss of the Nursing Program, however it is impossible to identify collateral damages in other areas which have occurred. Finally, she suggested the FY20 budget process will require maximum effort to streamline resources and maximize programs and enrollment revenues.

Governor Brogna also noted she had a conference call with the President, Lisa McBirney, Martin Ahearn, and Chris Bell. She offered board assistance to the college as part of the budgeting process going forward. She would like to see a two-year approach in terms of starting to replenish the fund balance.

Next, Governor Brogna announced the AGB bill which is pending was tabled and sent to legal for an opinion.

Governor Brogna requested a motion on budget transfer number FCC 09-18/BOG 25-18 which transfers money from adjunct division budgets to the on line adjunct budget to cover costs as on line is now its own division. After a brief discussion, Governor Fitzgerald made the motion, seconded by Governor Shea. The following members of the Board of Governors vote in favor of the motion, Mr. Barbadoro; Ms. Bevivino-Lawton; Ms. Brogna; Mr. Carroll; Ms. Clarke; Dr. Fitzgerald; Mr. Hanley; Ms. O'Toole; Ms. Craven and Mr. Shea. There were no votes or abstentions on the motion and the motion was adopted.

Chairman Barbadoro asked for the Personnel and Programs report. Governor O'Toole stated her committee was working on developing a job description for the B.O.G.'s new position which is the Executive Assistant to the Board of Governors. She requested any ideas to be sent to Governor Lawton. She requested the President and Chairman meet with Donna Brugman to discuss all of the tasks she is required to perform in terms of her work in assisting the board. Governor O'Toole suggested she would be inviting Donna Brugman to the next committee meeting in an effort to formulate the job description.

Finally, Chairman Barbadoro asked for the Trust Fund report. Tina Cahill reviewed the 60th Anniversary event where over 300 people attended and over \$80,000 was raised. She also stated \$29,000 in scholarship money was donated with \$12,000 going to students who were displaced during the closure of the Nursing program. Both Chairman Barbadoro and President Bellotti commended Ms. Cahill and the Trust for their continued efforts on behalf of Quincy College.

Old Business

None

New Business

Governor Shea asked Chairman Barbadoro and received clarification regarding the legal firm we were working with on the AGB bill. Governor Barbadoro said it was Murphy, Hesse, Toomey and Lehane.

Executive Session

At 6:59 PM, motion by Mr. Shea that the Board of Governors enter into an executive session pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2) to discuss proposed MOA's with union personnel. He suggested that discussion of such business in a public session may have a detrimental effect on the bargaining position of the College as declared by the Chairman; and pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining or litigation, as discussion of same in open and public session may have a detrimental effect on the bargaining position of the College; and pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (8) to consider or interview applicants for employment or appointment by a preliminary screening committee, as discussion of same in open and public session may have a detrimental effect on the bargaining position of the College; and to reconvene in open session for the purpose of adjournment. The motion was seconded by Mr. Hanley. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Ms.

Bevivino-Lawton; Ms. Brogna; Mr. Carroll; Ms. Clarke Dr. Fitzgerald; Mr. Hanley; Ms. O'Toole; Ms. Craven and Mr. Shea. There were no votes in opposition to the motion. There were no abstentions. The motion was adopted.

At 7:15 PM, a motion was made by Mr. Hanley that the Board of Governors adjourn from executive session and reconvene in open session for the purpose of returning to the regular meeting of the Board of Governors. The motion was seconded by Dr. Fitzgerald. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Ms. Clarke; Ms. Bevivino-Lawton; Ms. Brogna; Mr. Carroll; Dr. Fitzgerald; Mr. Hanley; Ms. O'Toole; Ms. Craven and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

Governor Barbadoro asked for the report of the Labor Relations Committee. Governor Lawton requested a motion to ratify the Memorandum of Agreement between Quincy College and Unit D and Unit E as agreed upon by Alison Cox, President of the Union and former interim College Chief Executive Mayor Thomas Koch.

On a motion by Mr. Carroll and seconded by Mr. Fitzgerald, the board moved to ratify the Unit E M.O.A. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Ms. Clarke; Ms. Bevivino-Lawton; Ms. Brogna; Mr. Carroll; Dr. Fitzgerald; Mr. Hanley, Ms. O'Toole; Ms. Craven and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

Next on a motion by Mr. Shea and seconded by Mr. Hanley, the board moved to ratify the Unit D M.O.A. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Ms. Clarke; Ms. Bevivino-Lawton; Ms. Brogna; Mr. Carroll; Dr. Fitzgerald; Mr. Hanley; Ms. O'Toole; Ms. Craven and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

At 7:30 PM Governor Brogna then made a motion to adjourn the meeting. There was no discussion on the motion and the meeting adjourned.