

**QUINCY COLLEGE
BOARD OF GOVERNORS**

MEETING OF JUNE 25, 2019

Minutes

The meeting of the Quincy College Board of Governors, held in the Hart Board Room, Room 706, 7th Floor, Presidents Place, 1250 Hancock Street, Quincy, Massachusetts, was called to order at 6:00 PM. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mr. Paul Barbadoro, Chairman of the Board of Governors; Ms. Mary Jo Brogna; Ms. Eileen Bevivino-Lawton (via phone); Mr. Christopher Carroll; Mr. Gregory Hanley; Father James Hawker, Ms. Carolyn O'Toole; Dr. Thomas Fitzgerald; and Mr. Joseph Shea. Absent at the call of the member roll was Ms. Barbara Clarke and Ms. Katherine Craven. A quorum was present.

Also present were President Michael Bellotti, Dr. Gerald Koocher, Provost, Mr. Christopher Bell Senior Advisor to the President and Clerk to the Board of Governors;, as well as other members of the College community and public.

The pledge of allegiance was recited and a prayer and moment of silence was offered.

Chairman Barbadoro called for the Open Forum portion of the meeting to begin. He invited anyone who wished to come forward and address the Board of Governors to do so. There was no response to Mr. Barbadoro' invitation. Chairman Barbadoro closed the Open Forum segment of the meeting.

A motion was made by Dr. Fitzgerald and seconded by Mr. Carroll that the Board of Governors approve the minutes of the meeting of June 6, 2019 as presented. The following members of the Board of Governors voted in favor of the motion: Mr. Barbadoro; Ms. Bevivino-Lawton; Ms. Brogna; Mr. Carroll; Dr. Fitzgerald, Mr. Hanley; Father Hawker, Ms. O'Toole; and Mr. Shea. Nine members voting in the affirmative, the motion was adopted.

Chairman Barbadoro then asked President Bellotti for an update on the Fall NECHE meeting in November.

President Bellotti shared the following information with the board:

- As part of the process, NECHE has requested a five-year Strategic Plan for the college, which was distributed to board members at the last meeting. The draft is a working document and the President requested that board input be submitted to Dr. Koocher directly.

- President Bellotti announced the hiring of Dr. Jennifer Luddy as the interim Senior Vice President of Enrollment Management and Strategic Planning. He gave a brief background of her extensive experience in higher education in these areas and stated she would be on the job on July 1, 2019. He also said a formal announcement to the board with her resume as well as a college wide announcement is being released on Friday June 28, 2019.

Some brief discussion among members ensued.

Father Hawker asked, what is the BOG's involvement in terms of the NECHE visit?

Dr. Koocher replied NECHE would request whom they want to meet with from the board and at what time during the visit.

Chairman Barbadoro stated he would seek to have more member involvement from NECHE at his next meeting with them.

President Bellotti then gave the board an update and spreadsheet report detailing the Nursing programs numbers. He stated Nursing would need to grow incrementally over the next several years to generate the necessary revenue needed to sustain the program long term.

President Bellotti continued with some information regarding the Plymouth campus. A Campus Director's position has been posted in an effort to put a full time individual in the position and stabilize operations on the campus. He thanked Matt Delaney and all the faculty, and unit staff in Plymouth who have continued to operate the campus through many changes over the past year. He also reported the once a month Plymouth campus focus group meetings initiated by Matt Delaney and with the assistance of Governor's Bevivino-Lawton and Hanley has been very helpful to assure the campus is receiving all the support it needs to succeed.

Chairman Barbadoro then thanked all members of the board for the added work they have been required to do in the committees. Because of the many ongoing matters before the college and board, extra meetings have been required to be scheduled. He also reminded members there is the following meetings scheduled this summer:

August 8 Finance Committee meeting 5:30 p.m.

August 15 Search Committee meeting 5:15 p.m.

August 15 Full Board meeting 6:00 p.m.

Chairman Barbadoro then asked for committee reports.

Since the Compliance and Personnel Programs committees had not met since the last board meeting, there were no reports.

Ms. Brogna had no official report of the Finance Committee but requested through the Chairman to have a discussion regarding contingency plans moving forward on the Nursing programs.

Chairman Barbadoro granted Ms. Brogna her request.

There were several minutes of questions and answers between Ms. Brogna, Dr. Koocher, President Bellotti and various board members.

Chairman Barbadoro at the conclusion of the discussion asked President Bellotti for an updated scenario based on cost vs. revenue in the two Nursing cohorts. The scenarios should be based on full cohorts vs. actual numbers as of late July.

President Bellotti agreed and stated he would work with Martin Ahearn, to create the necessary report for the board by the end of July.

Ms. Brogna also asked as part of the report, information be provided on the percentage of students who will need financial aid, those approved for financial aid, and those accepted in the program.

President Bellotti responded he would have that information as well at the end of July. He also suggested he would break the scenarios down by campus.

Governor Barbadoro asked if the college was reaching out proactively to assist students with financial aid needs.

President Bellotti stated he would meet with Rose Devito and get an update on it, but was aware there is an outreach process happening presently.

Governor Hanley asked if the President thought BORN would be open to allowing another cohort during the next calendar year.

President Bellotti stated he could not answer for BORN but intended to request additional cohort(s) once the final numbers for the upcoming academic year are finalized. This with the hope the College already will have an active waiting list of students who did not meet criteria or timelines in the shortened process this year, but could if a new cohort were made available in the future.

There was several minutes of discussion.

Chairman Barbadoro gave a brief update on the Presidential Search committee meeting held prior to this board meeting.

Old Business

Mr. Hanley once again as he had at the June 6 meeting requested to have a discussion on the possibility of starting the 4-year baccalaureate process as soon as possible. He believes it is an important revenue driving possibility. Mr. Hanley referred to the strategic plan (pg. 14 and 37) in explaining his position and requesting the President implement the assessment.

President Bellotti thanked Governor Hanley for his leadership and assistance in making suggestions regarding increasing revenues and enrollment at the college. He also cautioned all the process is not as streamlined as even the timeline in the report suggests, but is willing to do whatever the board directs him to do in assessing a baccalaureate program at Quincy College.

Chairman Barbadoro responded that based on the current local atmosphere in terms of all colleges both at the community college and baccalaureate degree level are struggling both fiscally and enrollment wise. It is a well-reported ongoing trend and the reality every college administration and board is facing. This has to be factored into any discussion on a costly implementation of a new baccalaureate degree program while simultaneously we are implementing a brand new Nursing program, preparing for a NECHE audit and site visit, developing a Strategic Plan, while also exploring mechanisms to increase enrollment at the college. Before any assessment begins, he wants to know the cost associated with hiring consultants and costs which will be incurred before the process begins. There has been no analysis to his knowledge by the board or college that a new baccalaureate program would even be successful. This is a step which must be taken prior to implementing the process. He is not sure the timing right now is correct in terms of starting the process based on many factors currently going on in the higher education market.

Some brief discussion ensued.

Mr. Hanley made a motion the college start to study the assessment process of implementation of a baccalaureate degree program with a report back to the board by President Bellotti on August 15 on his findings.

Dr. Fitzgerald seconded the motion. Chairman Barbadoro asked for any discussion on the motion.

President Bellotti asked if the college should hire a consultant to explore the possibility of adding a baccalaureate program.

Dr. Koocher suggested an internal cost analysis on identifying what would be necessary to start the assessment process and stated the college would seek to meet informally with the Board of Higher Education on the matter.

Chairman Barbadoro agreed and asked moving forward the full board meetings have the Baccalaureate Degree Assessment as part of the meeting agendas.

Mr. Hanley agreed.

On the motion Governors Barbadoro, Bevivino-Lawton, Brogna, Carroll, Fitzgerald, Hanley, Hawker, O'Toole, and Shea. Nine members voting in the affirmative, the motion was adopted.

New Business

None

At 7:10 PM, Ms. Brogna made a motion to adjourn the meeting. Dr. Fitzgerald seconded the motion. There was no discussion on the motion and the meeting adjourned.