

**QUINCY COLLEGE  
BOARD OF GOVERNORS**

**MEETING OF APRIL 20, 2017**

**Minutes**

The meeting of the Quincy College Board of Governors, held in the Hart Board Room, Room 706, 7th Floor, Presidents Place, 1250 Hancock Street, Quincy, Massachusetts, was called to order at 6:30 PM. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mr. Christopher Bell, First Vice Chair of the Board of Governors; Mr. Michael Bellotti; Ms. Eileen Bevivino-Lawton; Ms. Barbara Clarke, Second Vice Chair of the Board of Governors; Mr. Thomas Feenan, Chairman of the Board of Governors; Father James Hawker; Mr. David McCarthy and Mr. Joseph Shea. Absent at the call of the member roll was: Mr. Paul Barbadoro; Dr. Thomas Fitzgerald; Mr. Gregory Hanley; and Ms. Carolyn O'Toole. A quorum was present.

Also present were: Joseph Mercurio, Senior Vice President for Administration and Finance; Ms. Mary Burke, Senior Vice President for Academic Affairs; Ms. Mary Scott, Vice President for Human Resources; Stephen Kearney, Assistant to the President; Tom Pham, Vice President for Information Technology and Mission Support; Dr. Kimberly Puhala, Associate Vice President for Institutional Research and Assessment; Martin Ahern, Director of Finance; William Hall, Director of Administrative Services and Facilities; Dean Robert Baker; Dean William Brennan; Dean Vincent Van Joolen; Acting Dean Lori Koehler; as well as other members of the College community and the public.

The pledge of allegiance was recited. Father Hawker offered a prayer and a moment of silence for members of the College community who have passed away.

Chairman Feenan called for the Open Forum portion of the meeting to begin. He invited anyone who wished to come forward and address the Board of Governors to do so. There was no response to Chairman Feenan's invitation. Chairman Feenan repeated his invitation. Again, there was no response. Chairman Feenan declared the Open Forum portion of the meeting closed.

The members reviewed the minutes of March 23, 2017. Motion by Mr. Shea that the Board of Governors approve the minutes of the meeting of March 23, 2017, as presented. The motion was seconded by Ms. Bevivino-Lawton. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion to approve the minutes: Mr. Bell; Mr. Bellotti; Ms. Bevivino-Lawton; Ms. Clarke; Mr. Feenan; Father Hawker; Mr. McCarthy and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

Chairman Feenan reported that Mr. Hanley was unable to attend the meeting due to a conflict. Mr. Bell did a great job filling in as Acting Chair at the March 23, 2017 meeting. Quincy College was recognized by the Quincy City Council two days earlier and many members of the Board of Governors and the College community were present.

Next, the Chairman reported that the President was unable to attend the meeting for the first time in the many years he has been President, and introduced Senior Vice President, Mary Burke, to present the President's Report. Ms. Burke reported that the College and the President were recognized by the Quincy City Council on Tuesday night and thanked the members of the Board who were in attendance. The College received a Gold Award for Best Website for two (2) year schools with under 7,000 students. Ms. Burke praised Mr. Taggart Boyle and his staff for their work. Ms. Burke reported that the College hosted a Substance Abuse Symposium earlier in the day. Father Hawker who presented at the symposium, praised Ms. M.J. Knox. Ms. Burke reported the upcoming College events: Convivium at Lombardo's on May 17, 2017; the first Physical Therapy Assistant Pinning on May 24, 2017 at the Krovitz Library on the Plymouth Campus; the Nursing Pinning on May 25, 2017, at Quincy High School; Commencement on May 26, 2017, at the South Shore Music Circus in Cohasset; and the LPN Nursing Pinning on June 29, 2017 at Quincy High School.

Next, the Chairman took the reports of the Committees of the Board.

Mr. McCarthy presented the report of the Finance & Facilities Committee, on behalf of Mr. Barbadoro, Chairman of the Finance & Facilities Committee, who was out of town and unable to attend. Mr. McCarthy reported in detail on the March 13, 2017 meeting of the Finance and Facilities Committee and the binder entitled Budget Development Background Data. Mr. McCarthy provided the members with a thorough overview of the Budget Development Background Data and the changes that were made to the Proposed FY2018 Budget by the Finance and Facilities Committee.

There was discussion among the members and questions posed by the members. The President, Mr. Mercurio, Ms. Burke, and Mr. Ahern addressed the questions of the members.

Ms. Clarke departed at 7:15 PM.

Motion by Mr. Bellotti that the Board of Governors approve the Proposed Fiscal year 2018 Operating and Capital Budgets as unanimously approved and recommended by the Finance & Faculties Committee as amended. The motion was seconded by Ms. Bevivino-Lawton. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Bell; Mr. Bellotti; Ms. Bevivino-Lawton; Mr. Feenan; Father Hawker; Mr. McCarthy; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted.

### **Old Business**

There was no Old Business.

## **New Business**

Father Hawker asked that the Senior Staff and Ms. Donna Brugman be recognized for the work they put into developing and presenting the Budget and the “transparency” they provided to the members to consider its approval. Chair Feenan agreed with Father Hawker and stated that this process has been an incredible improvement over the past; and commented that the work of Mr. Mercurio and Mr. Ahern has reduced down to a few hours and a couple of meetings what would have taken two full days in the past.

Also under New Business, Mr. Bell addressed a question/suggestion raised by Ms. Clarke earlier in the meeting. Ms. Clarke asked/suggested that the College consider posting the draft Budget on the College’s website in advance of the hearing for public comment. Ms. Clarke stated that it is difficult for the public to provide comment if the draft Budget is not available to review in advance. Mr. Bell asked that the College consider implementing Ms. Clarke’s suggestion.

At 7:28 PM, motion by Mr. Shea to adjourn the meeting of the Board of Governors. Motion seconded by Ms. Bevivino-Lawton. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Bell; Mr. Bellotti; Ms. Bevivino-Lawton; Mr. Feenan; Father Hawker; Mr. McCarthy; and Mr. Shea. There were no votes in opposition to the motion and no abstentions. The motion was adopted and the meeting was adjourned.