

**QUINCY COLLEGE
BOARD OF GOVERNORS
JVS PARTNERSHIP COMMITTEE MEETING
FEBRUARY 17, 2022**

Meeting Minutes

The meeting of the JVS Partnership Committee was held in the Library at Quincy College Plymouth Campus and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis at 5:15pm. The member roll was called. The following members of the Committee were present at the call of the member roll: Mr. Paul Barbadoro, Chairman of the Board of Governors; Ms. Katherine Craven, Chair of the JVS Partnership Committee; Mr. Frank Santoro; Ms. Dolly Di Pesa; Mr. Gregory Hanley. A quorum was present.

Also present were President Richard DeCristofaro; Peter McNulty, VP of IT, Mission Support/Registrar Martin Ahern, VP of Finance; Thomas Pham, VP of IT, Registrar and Mission Support; Jessica Cherry, Chief of Staff and General Counsel; Kate Lopci, AVP for Workforce Development and Community Engagement; William Carroll, Dean of Professional Programs; Servet Yatin Provost and CAO and Meaghan Sheehan, Clerk to the Board of Governors.

The following members of the Board of Governors were also present for the meeting: Ms. Eileen Bevivino-Lawton joined at 5:40pm.

Mr. Hanley moved to approve the minutes from February 14, 2022. Mr. Barbadoros

Approval of minutes – approved

1st order of business – JVS Agreement

Proposed scheduling an additional meeting to allow the Board more time to review this agreement more in depth. There are still questions and items that need to be discussed before an action can be decided on.

Confirmed that at the next meeting to discuss this, the Board should have all three documents together. Emphasized the importance of reviewing this agreement thoroughly so everything is crystal clear. Stated that the Board should have questions ready for the next meeting and this discussion is well documented should this come up in the future.

Important points discussed:

- Licensing, MOA Proposed Work Agreement
- Grants and Funding
- Length of Relationship (year-by-year vs. 3-year)
- Defaults, guarantees and deliverables

- Build-out Space

Chairman Barbadoro Moved to adjourn from exec session, Governor Craven seconded, 5 members. Back in regular session at 5:57pm.

Motion to adjourn – Chairman Barbadoro – Governor Craven seconded, meeting adjourned at 5:58pm.

**QUINCY COLLEGE BOARD OF GOVERNORS
PERSONNEL COMMITTEE MEETING
JUNE 13, 2022**

Meeting Minutes

The meeting of the Personnel committee was held in the 7th Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis at 5:30pm. The member roll was called. The following members of the Personnel Committee were present at the call of the member roll: Mr. Christopher Carroll, Committee Chair; Mr. Paul Barbadoro, Chairman of the Board; Ms. Eileen Bevivino-Lawton; Mr. Robert Harnais; Mr. Joseph Shea. With five members being present, there was a quorum.

Also present were President Richard DeCristofaro, Chief of Staff Jessica Cherry, VP Martin Ahern, VP Kate Lopci, Clerk of the Board of Governors Meaghan Sheehan and Governors: Ms. Dolly Di Pesa, Mr. Gregory Hanley; and Mr. Frank Santoro.

Chairman Barbadoro made motion to approve Personnel Committee meeting minutes from December 13, 2021; Mr. Harnais seconded the motion. Minutes unanimously approved.

Union contract update.

- Jessica Cherry was introduced to provide Union Contract update. She explained that both Unit E and Unit D faculty and operational staff have been out of a contract for quite some time. After several months of bargaining, all parties from both groups recommend 0%, 2020; 3%, 2021; 2%, 2022; Discussions will resume in spring of 2023.
- Jessica thanked the QEA, MTA, QC administration and both bargaining teams for their help moving through the process.

Mr. Harnais made motion to recommend to the Board to approve the Collective Bargaining Agreement entered between the College and the Quincy Education Association for Unit E and Unit D employees; Mr. Shea seconded the motion. Recommendation unanimously approved and both ratified.

Meeting opened to questions from the Board. There were none.

Old Business: none

New Business: none

Mr. Harnais made a motion to adjourn the meeting; Chairman Barbadoro seconded the motion. Motion unanimously approved. The meeting was adjourned at 5:36pm.

Board of Governors Finance and Facilities Committee

Meeting Minutes 6/15/2023

The meeting of the Finance and Facilities Committee was held on **Thursday, June 15, 2023 at 4:30 p.m.** in the 7th Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called. The following members of the Board were present at the call of the member roll: Governor Bill Carroll (Committee Chair), Governor Dolly Di Pesa, Governor Sean Galvin, Governor Carolyn O'Toole, and Governor D. J. MacKinnon. With five members being present, there was a quorum.

Also present: President Richard DeCristofaro
Chief of Staff, Jessica Cherry
Vice President of Finance, Martin Ahern
VP -Technology, Mission Support & Registrar, Tom Pham
Executive Assistant, Allyson Dineen

OLD BUSINESS

Governor Carroll opened the meeting by recalling that at the last meeting some members asked for specific financial documents that would make reviewing finances more efficient, and that Martin Ahern was going to provide those documents. Governor Carroll asked if committee members received the requested information and if anything additional is needed. Governor DiPesa and Governor Galvin confirmed that they did receive the information they had requested and that nothing additional is needed at this time.

NEW BUSINESS

Governor Carroll asked if anyone had new business to raise before turning things over to President DeCristofaro. There was no new business.

President's Report

1. President DeCristofaro suggested waiting until the regular Board of Governors meeting at 5:00 p.m. (immediately after the Public Hearing at 4:45 p.m.) to talk about the budget. All agreed.
2. Governor Carroll again asked if there was any other new business. There was none.
3. Governor Galvin made a motion to end the meeting.
4. Governor Di Pesa seconded the motion.

The meeting was adjourned at 4:37 p.m.

**QUINCY COLLEGE
BOARD OF GOVERNORS
AUGUST 4, 2022**

The meeting of the Quincy College Board of Governors was held on **Thursday, August 4, 2022, at 6:00 p.m.** in the 7th Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Paul Barbadoro (Chairman), Governor Christopher Carroll, Governor Dolly Di Pesa, Governor Gregory Hanley, Governor Robert Harnais, Governor Joseph Shea, Governor Frank Santoro. With seven members present, there was a quorum.

Also present: President Richard DeCristofaro
Chief of Staff/General Counsel, Jessica Cherry
VP of Finance, Martin Ahern
VP of WFD and Community Engagement, Kate Lopci
Sr. Director of Grants, Tracey Merrill
Executive Director of Marketing, Matt McGowan
Capital Resources & Building Operations Manager, Michael Ryan

The Pledge of Allegiance was recited, and a moment of silence was held for personal intentions.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

OLD BUSINESS: There was no old business.

President's Report

1. President DeCristofaro gave his report and presented an informational marketing video highlighting recent College activity.
2. President DeCristofaro introduced Michael Ryan, Capital Resources & Building Operations Manager. Mr. Ryan will be overseeing multiple projects and provided an update.
 - a. Preparations for the buildout of the Radiologic Lab in the Saville Building are underway. He has met with Governor Carroll to get needed permits and will be putting together a more detailed project timeline. Completion is targeted for September 2023.
 - b. The JVS project is also moving along. CUBE 3 has been selected as the architect for the project and, with support from the Mayor, will partner with Lee Kennedy. There is a long lead time to order equipment and QC and JVS will work together with the City of Boston to obtain necessary permits. Although it is complicated to work in Boston, he noted that President DeCristofaro and Provost Yatin have made this a priority and he hopes to expedite this project. Mr. Ryan will report back later with a clearer timeline of the expected completion dates of project milestones.

- c. Chairman Barbadoro mentioned to Mr. Ryan that the Board of Governors has a Finance and Facilities Committee, and that the Committee has the responsibility of overseeing these projects, both the JVS and the new lab. Governor Barbadoro stressed that they will want to be kept informed of timelines, costs, locations, safety.
 - d. Chairman Barbadoro asked if there is any projection on when the JVS project will be ready. Mr. Ryan indicated they will know more in the coming weeks and agreed to get information to the Board as it becomes available.
 - e. Governor Shea asked about the Clery Act and reporting. Ms. Cherry confirmed that Quincy College has been compliant with all Clery reporting requirements and will make sure Mr. Ryan has access to the Dan O'Neil report to continue to develop safety procedures and reporting policies.
3. Mr. Ryan left the meeting.
 4. Dr. Servet Yatin was introduced and presented the following:
 - a. Dr. Yatin used a PowerPoint presentation to provide updates, including the catalogue, the Radiologic Technology Lab and the QC/JVS venture. Dr. Yatin informed the Board that she has identified a Director candidate and an offer is in process. If successful, that person will start in October. Even though the building cannot be occupied yet, her opinion is that it makes sense to have a Director onboard early.
 - b. Dr. Yatin talked about possible alternative program models in September including online and onsite, with some delayed, such as Biotechnology, because of capacity.
 - c. Governor Di Pesa asked Dr. Yatin about enrollment numbers in the Business Program and if they correspond with what was projected. Dr. Yatin explained that they are lower than expected.
 - d. Governor Harnais asked if there would be any revenue impact as a result of a JVS delayed start. Martin Ahern mentioned that because of the cohorts, and the fact that we do not incur expenses from the new building, there will be minimal impact on our budget, with the exception of the things we are running from the Quincy location.
 5. President DeCristofaro mentioned that the Commencement Speaker for 2023 is Kenn Turner from Massachusetts Life Sciences Center.
 6. Tracey Merrill provided an update to the board on highlights of recent grant activity (handed out an attachment) with specific mention of a grant that was received from Massachusetts Life Sciences in the amount of \$150K. Ms. Merrill mentioned that she can “only chase so much.” Chairman Barbadoro inquired if there was more help available, would Ms. Merrill be able to secure more money/grants. Ms. Merrill replied that while it could help, it is also important to be able to implement them as well and that it does not send the right message to be awarded grants and then not be able to implement programs, and that institutional capacity needs to be considered.
 7. President DeCristofaro introduced Kate Lopci for an update on Workforce Development and Community Engagement.
 - a. Ms. Lopci provided an update on the different cohorts that are currently in place and mentioned that two new instructors were recently hired to oversee these programs at our clinical sites.

- b. Ms. Lopci also talked about her efforts to build relationships with other partners including Spaulding, Mass General and South Cove.
 - c. Ms. Lopci mentioned that she does not anticipate any issues with enrollment for the HiSET/ESOL. Chairman Barbadoro asked about the enrollment in Plymouth for ESOL and Ms. Lopci explained that it is lower because of the demographic. Most of the need for that program is in Quincy.
8. President DeCristofaro introduced Matt McGowan for an update on Marketing.
- a. Mr. McGowan began by stating his intentions to build a brand and to identify and highlight who our audience is to target marketing efforts in the most effective way. Mr. McGowan also shared the new tagline that will be used on all marketing materials, "Let's Get to Work," saying that it is a motto that everyone at the college can rally behind. Mr. McGowan also expressed his intent to go heavy with digital marketing, including testimonials that can be shared on the website to get student stories out into the world.
 - b. Chairman Barbadoro expressed how happy he is to hear about all of the work that is being done in Marketing. He congratulated Mr. McGowan and the President on the initiative.
9. President DeCristofaro informed the group that Meghan Giovannoni was unable to attend the meeting, but expressed his appreciation for all of the extraordinary work she has been doing in the area of Student Support. Orientations for new students are scheduled, ECHS is planned and enrollment continues to climb. The President also provided an update on the Appreciation Event that is being planned for November 16th to get together with our Community Partners to thank them for their support. The event will be held at the Tirrell Room. The Board will be receiving invitations.
10. The President informed the Board that the summer programs in Plymouth went well. There are meetings taking place now with the landlord to talk about the lease and space needs to stay there for the foreseeable future. Chairman Barbadoro asked about the square footage. The President informed him that it is 48,079 sq. ft.

NEW BUSINESS

1. Governor Paul Hanley raised the topic of the Board of Governors Appointing Committee, and that there will be 4 vacancies. He turned the meeting over to Governor Shea to continue on this topic.
 2. Governor Shea provided an update on, and read to the attendees, the 2006 Legislation (updated from Section 2 of Chapter 53 of the 1994 Legislation). The following is a summary of 2006 legislation relating to the appointing of governors to the board:
 - 2 members will be members of the Quincy School Committee
 - 2 members will be members of the Quincy City Council
 - 2 members will be selected by the Mayor of Quincy by Mayor
 - 5 members will be selected by the Chairperson of the Quincy College Board of Governors
- a. Three Governors' terms are up, and Father Hawker's resignation is expected.
 - b. Chairman Barbadoro talked about the budget and getting back to pre-Covid updates and meeting schedules.
 - c. The Board will meet on August 23rd and will go forward that night with the election of new members. The intent is to get them voted and ready to sit by the September 28th meeting.

3. Governor Hanley talked about Mayor Koch being the key to survival of the college. Governor Hanley also acknowledged President DeCristofaro and his staff as professionals who are getting the college back on the road where it needs to be. Governor Hanley also mentioned that the Board has not been able to be as active as planned because of the Covid setbacks and the fact that everyone was just trying to survive, but is optimistic that things will now start to be different.
4. Chairman Barbadoro talked about the different committees and their functions and reminded everyone any new programs will need to go through Board.

Chairman Barbadoro made a motion to adjourn, and the meeting was adjourned.

**QUINCY COLLEGE
BOARD OF GOVERNORS
Finance and Facilities Committee
AUGUST 4, 2022, 5:30 P.M.**

Meeting Minutes

The meeting of the Quincy College Board of Governors was held in the 7th Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis at 5:30 p.m. The member roll was called at 5:32. The following members were present: Chairman Governor Christopher Carroll, Governor Dorothy DiPesa, Governor Sean Galvin, Governor Donald MacKinnon, Governor Carolyn O'Toole. Five members were present, there was a quorum.

Also present were President Richard DeCristofaro, Chief of Staff Jessica Cherry, VP Martin Ahern,

Old Business:

President DeCristofaro updated the Committee that there were some concerns regarding Financial Aid staff attendance, but steps were taken immediately to address the concerns.

Financial Aid Update/HEAG Contract:

Ms. Cherry gave an overview.

Mr. Barbadoro asked for an update on the contract.

- Ms. Cherry explained that there are many options offered.

Mr. Hanley asked about vacancies and procurement.

- Ms. Cherry explained that the current procurements are interim and if the Committee and Board would like to audit and review, QC would include that scope in future contracts.

Mr. Hanley asked for a motion to accept the request to transfer funds from the Contingency Reserve to the consulting line to cover expenditures associated with the H.E.A.G contract and other potential departmental needs.

Mr. Barbadoro asked for clarification around the transfer.

Mr. Barbadoro made a motion to accept the motion. Mr. Santoro seconded the motion. All present committee members voted in the affirmative:

New Business:

None.

Mr. Hanley asked for a motion to adjourn. Mr. Santoro motioned to adjourn; meeting was adjourned.

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Board of Governors

Appointing Counsel

Meeting Minutes
8/25/2022

A meeting of the Quincy College Board of Governors and its Appointing Council was held on **Thursday, August 25, 2022** at 3:30 p.m. in the 7th Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis.

The following members of the Board of Governors were present: Governor Joseph Shea, Governor Paul Barbadoro, Governor Greg Hanley

The following are members of the Appointing Council: David McCarthy, Tina Cahill, William Harris, Thomas Fabrizio, Christopher Walker.

Also present: President Richard DeCristofaro
Chief of Staff, Jessica Cherry

Old Business:

- There was no old business.

New Business:

1. Interviews with 13 candidates for vacant positions on the Quincy College Board of Governors were conducted in person and via zoom.
2. Candidate cover letters and resumes were reviewed by the Committee prior to this meeting.
3. Governor Shea explained to the Council the process of interviewing and voting for the candidates.
4. At the conclusion of the interviews, Governor Barbadoro made a motion to move into Executive Session. Governor Hanley seconded the motion. The motion was approved.

Executive Session:

1. Governor Barbadoro made a motion to enter Executive Session. Motion seconded and the board voted unanimously in the affirmative. Motion was adopted.
2. Governor Barbadoro made a motion to exit Executive Session. Motion seconded and the board voted unanimously in the affirmative. Motion was adopted.

The meeting was adjourned.

**QUINCY COLLEGE
BOARD OF GOVERNORS
NOMINATING COMMITTEE MEETING
SEPTEMBER 20, 2022**

Board of Governors

5:30 pm

Quincy College 7th Floor Conference Center

1250 Hancock Street, Quincy & Remotely via Zoom – Public Access via Zoom Only

Attendees: Governor Hanley, Governor Carroll, Judge Harnais, Governor Carolyn O'Toole

Meeting Minutes - Taken by Meghan Cassidy

1. **Call to Order** – Governor Hanley
2. **Roll of Members** – Martin Ahern called roll. 4 members present for a quorum.
3. **Old Business**
 - a. **No old business**
4. **New Business**
 - a. **Nomination of Officers for 2022-2024**
 - i. For the nomination of Chairman: Governor Hanley nominated by Judge Harnais and seconded by Governor Carroll. Motion passes.
 - ii. For the nomination of First Vice President: Judge Harnais nominated by Governor Carroll and seconded by Governor O'Toole. Motion passes.
 - iii. For the nomination of Second Vice President: Governor Carroll nominated by Governor O'Toole and seconded by Greg Judge Harnais seconded. Motion passes.

Order of new business closed.

5. **Adjournment** – Granted by Judge Harnais.

**QUINCY COLLEGE
BOARD OF GOVERNORS
SEPTMEBER 28, 2022**

The Annual Meeting of the Quincy College Board of Governors was held on **Wednesday, September 28, 2022, at 6:00 p.m.** in the 7th Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Dolly DiPesa, Governor Philip Chong, Governor Sean Galvin, Governor Robert Harnais, Governor Eileen Bevivino Lawton, Governor D.J. MacKinnon, Governor Kyle Swist. With nine members being present, there was a quorum.

Also present: President Richard DeCristofaro
Chief of Staff, Jessica Cherry
Provost, Servet Yatin
VP of Finance, Martin Ahern
VP of Technology, Mission Support & Registrar, Tom Pham
VP of WFD and Community Engagement, Kate Lopci
AVP of Human Resources, Liz LaForest
Events/Project Manager, Beth Anthony
Executive Director of Marketing, Matt McGowan

The Pledge of Allegiance was recited, and a moment of silence was held for personal intentions.

Members were asked if they would like to speak to the Board as part of the open forum agenda item. There were no requests.

APPOINTING COUNCIL REPORT

1. Chairman Hanley informed the group that on August 25th the Appointing Council interviewed 12 candidates for the position of Governor for a term of [6] years. The final candidates that nominated were Mr. Philip Chong, Mr. Sean Galvin, Mr. Donald MacKinnon and Mr. Kyle Swist.
2. Chairman Hanley made a motion to appoint those four individuals to the Board of Governors.
3. Governor Lawton seconded the motion.
4. The motion was approved.

NOMINATING COMMITTEE REPORT

1. Governor Harnais informed the group that in addition to the new members of the Board, the Nominating Committee met on September 20th to discuss filling current Board positions that need to be assigned due to expired terms and asked Chairman Hanley to report on that.

2. Governor Hanley informed the group that the following Board positions were assigned: Chairman (Greg Hanley), First Vice President (Robert Harnais) and Second Vice President (Christopher Carroll).

Chairman Hanley made a motion to accept the nominations.

Governor Harnais asked if there was any discussion to be had. There was none.

A vote was taken. The motion was approved.

Chairman Hanley thanked to the Board and introduced the new Governors to the Board. Governor Philip Chong, Governor Sean Galvin, Governor D.J. MacKinnon and Governor Kyle Swist each took a few minutes to introduce themselves and give some brief business and personal background.

OLD BUSINESS

There was none.

President's Report

1. President DeCristofaro welcomed the new governors and expressed his appreciation to the full Board for all their contributions.
2. An informational video that was put together by Matt McGowan/Marketing was played detailing current highlights, events and initiatives.
3. The President gave a PowerPoint presentation summarizing the Mission, Vision, and Values of Quincy College. Focus was placed on community involvement, diversity, achievement and learning relationships, including baccalaureate degrees, regional workforce training and transfers from other colleges to Quincy College.
4. The College will be hosting an appreciation event in November to express thanks to the many community partners.
5. The College's housing partnership with Eastern Nazarene is going well. We have six students staying there, as we started late, and expect the numbers to grow going forward. There are international and some student athletes there.
6. The President discussed the budget. We continue to work with balanced budget projections for 2023 as in the past. The President mentioned that he would like to get some time with the new Governors to discuss CARES Funding in depth.
7. The President mentioned that college reserves are up to \$12M, which is good news.
8. With regard to College Departmental Compliance, the different College departments have a number of different people that they are required to report into on a regular basis, including DHE, NECHE, DOR and others. Staff are on top of all these requirements. The President suggested that a compliance subcommittee might be something we consider in the future to help keep all reporting requirements managed and transparent.
9. The President expressed that he is very happy with the performance of marketing and all of the advancements Matt McGowan has made since he's been with the College, especially the "Let's Get To

Work” tagline. He also talked about the many communications opportunities (both television and radio) that he’s participated in.

NEW BUSINESS:

1. Ms. Cherry submitted a document with the suggested board meeting dates for 2022 – 2023.
2. Chairman Hanley suggested that going forward there be more committee participation, especially given the amount of information and preparation that goes into the Board presentation. He asked members to consider what committees the members would like to support, such as the Finance Committee, Personnel Committee, Compliance Committee, Bylaws Committee and Strategic Planning. There will be a chair and a vice chair of each committee to support the work of the college. He asked that members get back to Jessica Cherry by November 3rd with their input.
3. Governor Lawton asked if there could be a visit to the Plymouth campus sooner than the suggested date of April 27, 2023. Governor Hanley said this will be discussed at a later date, but for now wanted to establish the dates of the regular Board and the committee meetings.
4. Chairman Hanley also proposed Board training in the area of Ethics, Conflict of Interest and Open Meeting Law. This initiative is directed to the newer members, but he wants all members to be up to date with any compliance requirements.
5. D.J. MacKinnon requested that the Board receive a summary of all committees and their functions.
6. Chairman Hanley informed the Board that they will be receiving a “Board Book” at the next meeting in November that will include the list of committees and their descriptions.
7. Chairman Hanley said he would entertain a motion to accept the new proposed meeting dates.

D.J. MacKinnon made a motion to accept. Governor Lawton Seconded.

The motion was passed.

Chairman Hanley made a motion to adjourn. D.J. MacKinnon seconded the motion.

The meeting was adjourned.

**QUINCY COLLEGE
BOARD OF GOVERNORS
THURSDAY NOVEMBER 3, 2022**

The Annual Meeting of the Quincy College Board of Governors was held on **Thursday, November 3, 2022, at 6:00 p.m.** in the 7th Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Santoro, Governor Dorothy DiPesa, Governor Carroll, Governor Karen Craven, Governor Fitzgerald, Governor Sean Galvin, Governor Philip Chong. With nine members being present, there was a quorum.

Also present: President Richard DeCristofaro
Chief of Staff, Jessica Cherry
Provost, Servet Yatin
VP of Finance, Martin Ahern
VP of Technology, Mission Support & Registrar, Tom Pham
VP of WFD and Community Engagement, Kate Lopci
AVP Meghan Giovannoni
Events/Project Manager, Beth Anthony
Executive Director of Marketing, Matt McGowan

The Pledge of Allegiance was recited, and a moment of silence was held for personal intentions.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

Call to Order – Greg Hanley

Old Business

None

New Business

None

Chairman's Report –

- Gov. Hanley thanked all for their support and acknowledged his 10 years with the board.
 - Committee Assignments – These were reviewed by Governor Hanley and attention was turned to the binders for each Governor.
 - Personnel Committee overview by Gov. Hanley. Chair is Gov. Santoro.
 - Programs Committee overview by Gov. Hanley. Chair is Gov. Santoro
 - Finance and Facilities overview by Gov. Hanley. Chair is Gov. Carroll.
 - Strategic Planning Committee overview by Gov. Hanley. Chair is Katherine Craven.

- Compliance Planning Committee overview by Gov. Hanley. Chair is Katherine Craven.
 - Nominating Committee overview by Gov. Hanley. Chair is Honorable Robert Harnais.
 - By-Laws Committee overview by Gov. Hanley. Chair is Honorable Robert Harnais.
 - Community Advisor Committee (new committee) overview by Gov. Hanley. Chair is Gov. Chong.
 - Quincy College Trust overview by Gov. Hanley. Gov. Carroll clarified the membership of the trust as well.
 - Gov. Hanley excused himself and Gov. Harnais to lead as vice-chair.
- Program Committee Meeting – This is being called in regard to the Baccalaureate of Science in Psychology.

Call to order by Gov. Santoro.

Roll of the Members

Gov. Santoro

Gov. DiPesa

Gov. Chong

Gov. Swist

Old Business

None

New Business

- Baccalaureate of Science in Psychology – turned over to Provost Yatin.
- President thanked the Provost and faculty who have helped to make this program possible.
- Provost Yatin presented on the Baccalaureate of Science in Psychology, which is the College’s third bachelors program in a relatively short period of time. The Provost explained that Psychology is a program that is in high demand among our students and data to support this was shared. Other concentrations are also being considered, such as mental health and business. 111 students shared their contact information and said they would be interested in getting more information on the program. The Provost explained the market need and the degree completion benefits that this program will provide to our students. Affordable and quality education, as well as a focus on the faculty who will be supporting this program, and a focus on the American Standards of Psychology. The Provost also explained the program pillars. The program is 122 credits which meets the minimum credit requirements. There are also electives that the student can take at the same time. Provost Yatin explained the breakdown of the concentrations and how they will be integrated into the degree and the overall design (flexibility) of the program. The Provost thanked the faculty, dean, President, and the Board.
- Following the presentation, Gov. Santoro asked for any questions – Gov. DiPesa asked about the next steps for the program. Provost Yatin explained the next steps with a timeline and how the report will be submitted to DHE on November 18, 2022. Once approved, we will also need to have the external reviewers to be approved. Other steps then include external reviewers reports, college’s response to external reviewer’s reports, DHA decision, submission of NECHE substantive change

report after DHE approval (March 15), NECHE approval on its April meeting, launch in May and enroll for Fall 2023.

- Gov. Chong asked for the projected enrollment for Fall 2023 with this program. The Provost explained that we do not have exact numbers at this time, but they are basing this off of the number of students who have expressed interest, who are currently enrolled, and also by adding Psychology to our other articulation agreements.
- Dr. Fitzgerald congratulated the work that has been done and that this is an area (Psychology) where there is a demand and commented on the need for more mental health support. There is a high need for more psychologists and psychiatrists and is a real human demand. This is a true response to the community need.
- Gov. Galvin asked about how much interest we need to make a program like this work and what the investment looks like. Provost Yatin explained that the College is already doing a tremendous amount of work to support students.
- Gov. Chong asked about how many classes will be added next fall for this program. The Provost explained that we will add three upper level classes next fall for the students who are in their fifth semester and in this program.
- Gov. Santoro asked for a motion to move forward. All voted in affirmative.
- Motion to adjourn out of committee
First – Gov. Chong
Second – Gov. DiPesa
Vice-Chair Carroll called back to the formal meeting and made motion to approve the Psychology program as presented by Provost Yatin.
First – Gov. Santoro
Second – Gov. DiPesa
Roll call by the Board and motion was adopted.

President's Report

- President welcomed new members and explained that there will be more of a focus on budget at the next meeting. He also acknowledged the training binders that have been prepared for all board members. He also mentioned that at our next meeting there will be a social after the meeting on December 15th. The social will also be at the Fox and Hound.
- President then shared a video highlighting the current events and progress at the College.
- The President thanked Matt McGowan for the video as well.
- Training - Board Members-
 - Jessica Cherry began the training with all board members.

Gov. Hanley then adjourned the meeting.

**QUINCY COLLEGE
BOARD OF GOVERNORS
DECEMBER 15, 2022**

The Annual Meeting of the Quincy College Board of Governors was held on **Thursday, December 15, 2022, at 6:00 p.m.** in the 7th Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Dolly DiPesa, Governor Philip Chong, Governor Sean Galvin, Governor Robert Harnais, Governor Eileen Bevivino Lawton, Governor D.J. MacKinnon, Governor Kyle Swist. With nine members being present, there was a quorum.

Also present: President Richard DeCristofaro
Chief of Staff, Jessica Cherry
Provost, Servet Yatin
VP of Finance, Martin Ahern
VP of Technology, Mission Support & Registrar, Tom Pham
VP of WFD and Community Engagement, Kate Lopci
AVP Meghan Giovannoni
Events/Project Manager, Beth Anthony
Executive Director of Marketing, Matt McGowan

The Pledge of Allegiance was recited, and a moment of silence was held for personal intentions.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

OLD BUSINESS

None

NEW BUSINESS:

None

Chairman's Report

- Gov. Hanley thanked President and Martin Ahern for their presentation to the Finance Committee today.
- Gov. Hanley also reminded the Board of the Groundbreaking Ceremony on Dec. 19, 2022.
- Gov. Hanley wished everyone a happy holiday season and new year and invited everyone to the Fox and Hound afterwards.
- Finance Committee update by Gov. Carroll- The objectives of the committee is to look into facilities reports, profitability, improved facilities, MOU with JVS will continue to be looked into (Gov Di Pesa). Gov. McKinnon suggested we look at current leases to make sure we are accommodating all and have cost savings to the college.

President's Report

- President began his report with a video for the Board. The Board recognized many accomplishments of the College this semester.
- President thanked Matt McGowan for putting the video together.
- President spoke about Student Athletics
- Provost Yatin provided discussed student data on Fall 2022 and Spring 2023 following programs
 - Business Management.
 - Computer Science and shared that the spring semester enrollment is in progress. There will be a more comprehensive launch in Fall 2023. We also received notification that NECHE on-site evaluation will be Fall 2024.
 - Psychology
 - Radiologic Technology
 - first cohort is starting in January.
 - Mike Ryan spoke on the progress of the Rad Tech program.
 - The Provost updated the board that the PTA site visit will be January 28 – February 2.
 - We are also working on the nursing full approval report. The goal is to submit by end of January.
- VP Lopci provided updates with ongoing projects.
 - WD serves up to 200 students/semester. Majority of them are enrolled in the ESOL and HISET program.
 - Masshire New Bedford, awarded a contract for a total of \$25K that will support tuition cost and program supplies in EMT program.
 - We are expending online professional development for k-12 teacher across MA
 - NAGE national association of the governmental employees since 2021, 36 members have completed or are currently taking courses 660 credits some programs include CJ, Computer Science, Accounting, Business Management.
 - We submitted a Bridges to College grant through the DESE that will provide tuition cost up to 9 credits for 45 students from January 2023- 2024.
- VP Giovannoni provided her updates on student success and student support:
 - Discussed Welcome Center Series –
 - Discussed LEAP Program
 - 11 students participate, 3 of which are receiving college credit for completing their course.
 - Discussed new partnerships with local high schools for Dual Enrollment
 - ECHS Pathway
 - ECHS Pathway Symposium –
 - 2nd Annual ECHS Pathway Symposium on Friday, February 10, 2023 at the Quincy Boston Marriott.
 - ECHS Pathway Grade 12 Visitations Scheduled
 - Discussed ECHS Pathway Enrollment: Summer and Fall 2022

Gov. Hanley then adjourned the meeting.

DRAFT