

**QUINCY COLLEGE  
BOARD OF GOVERNORS  
MARCH 2, 2023**

The Annual Meeting of the Quincy College Board of Governors was held on **Thursday, March 2, 2023 at 6:00 p.m.** in the 7<sup>th</sup> Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Dolly DiPesa, Governor Philip Chong, Governor Sean Galvin, Governor Robert Harnais, Governor Eileen Bevivino Lawton, Governor D.J. MacKinnon, Governor Kyle Swist. With nine members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff, Jessica Cherry  
Provost, Servet Yatin  
VP of Finance, Martin Ahern  
VP of Technology, Mission Support & Registrar, Tom Pham  
VP of WFD and Community Engagement, Kate Lopci  
VP Meghan Giovannoni  
Executive Director of Marketing, Matt McGowan

The Pledge of Allegiance was recited, and a moment of silence was held for personal intentions.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

**OLD BUSINESS**

None

**Chairman's Report**

Formation of Review Committee for President's performance prior to renewing his contract. This committee is chaired by Harnais as First Vice President Carroll Chairman of Finance Governor Santoro as Chairman of Personnel.

**President's Report**

President showed video with updates regarding Quincy College.

- Workforce Development and Continuing Education update provided by VP Kate Lopci
  - Provided a list of upcoming events and workshops for students.
  - Discussed Career Services and Internship process.
  - Walked through grants received that support WFD programs.
  - Discussed online Cohorts program offered at both Quincy and Plymouth.
- Update from VP Meghan Giovannoni
  - ECHS Symposium Overview, thanks and acknowledgements.
  - One free year for ECHS grade 12 graduates

- First Semester Scholarships for Quincy High School students who were not part of the ECHS program but are attending Quincy College after graduation.
- Parent Academy held for grade 9 parents.
- 2023-2024 Application is live.
- ECHS Parent Advisory Council being established.
- Dual Enrollment- establishing new partners/school districts.
- LEAP Program
- Week of the Young Child (Early Childhood Education)
- President Updates
  - Provided update from the Provost
    - CAPCHE visit for Physical Therapy Program went well
      - Requesting another cohort
    - NECHE visit 5/1 and 5/2
    - Scholarly Conversations helping with faculty development.
  - Discussed Tyton Letter and creating an analysis of the College's institutional health
  - Working with Tyton Partners on strategic planning.
  - Thanked Jack Raymer and Athletic Coach
  - JVS Program
  - Road to Responsibility initiatives for nurses
  - Free community College Education
  - Upcoming Events
- Finance Update
  - Revenue Summary
  - Expenses
  - Capital Project
  - JVS
- Motion made to accept finance committee report
  - Motion seconded and 9 members voted in the affirmative and motion passed.
- **NEW BUSINESS:**
  - Governor Harnais proposed a mentoring program.

Gov. Hanley then adjourned the meeting.

**QUINCY COLLEGE  
BOARD OF GOVERNORS  
Finance and Facilities Committee  
MARCH 2, 2023, 5:00 P.M.**

**Meeting Minutes**

The meeting of the Quincy College Board of Governors was held in the 7<sup>th</sup> Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis at 5:00 p.m. The member roll was called at 5:02. Five members were present, there was a quorum. The following members of the Board were present: Christopher Carroll, Committee Chair, Chairman Greg Hanley, Governor Dorothy Di Pesa, Governor Sean Galvin, Governor MacKinnon, Governor O'Toole.

Also present:

President Richard DeCristofaro

Chief of Staff Jessica Cherry

VP of Finance Martin Ahern, Mike Ryan

### Chairman's Report

#### Old Business:

- None

#### New Business:

- President's Update
  - Working to get a draft for next year's budget to the Board.
- Finance and Facilities Report- Martin Ahern
  - Gave an update on first 7 months of the fiscal year (July-January)
    - Discussion about Summer 1 vs. Summer 2 sessions revenue and expectations
    - Discussion about benefits of having a monthly budget to show expected revenue and operating expenses.
  - Mike Ryan gave an update on Capital Projects
    - Plymouth Campus Redesign/IT Relocation,
    - JVS Arlington Street Renovation
    - Radiology Lab
  - Discussion about JVS Revenue and Expenses
  - Motion to adopt the report. Carroll, Di Pesa, Galvin, MacKinnon, and O'Toole voted yes.

Motion to adjourn. Mr. Santoro motioned seconded to adjourn; the meeting was adjourned.

## Board of Governors Meeting Minutes 6/15/2023

The meeting of the Quincy College Board of Governors was held on **Thursday, June 15, 2023, at 5:00 p.m.** in the 7<sup>th</sup> Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called. The following members of the Board were present at the call of the member roll: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Katherine Craven, Governor Philip Chong, Governor Dolly Di Pesa, Governor Sean Galvin, Governor D.J. Mackinnon, Governor Carolyn O'Toole, Governor Frank Santoro. With 9 members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff/General Counsel, Jessica Cherry  
Provost Servet Yatin  
Vice President of Finance, Martin Ahern  
VP -Technology, Mission Support & Registrar, Tom Pham  
Capital Resources & Building & Operations Manager, Mike Ryan  
Dean Karen Manning  
AVP Human Resources, Liz LaForest  
Vice President of Student Success and Partnerships, Meghan Giovannoni  
Executive Assistant, Allyson Dineen

The Pledge of Allegiance was recited, and a moment of silence was held for personal intentions.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

OLD BUSINESS: There was none.

### 1. Chairman's Report

- a) Chairman Hanley gave his report and recognized the success of recent college events including the 2023 Commencement Ceremony, PTA Pinning Ceremony and the Practical Nursing (PN) Pinning Ceremony. He thanked everyone involved.
- b) Chairman Hanley talked about the high summer enrollment numbers and acknowledged the hard work of the Welcome Center staff. He talked about being in the Welcome Center personally and witnessing firsthand the compassion, professionalism and respect the Welcome Center staff show all visitors.
- c) The meeting was turned over to Governor Carroll, Finance and Facilities Committee Chair, for his committee report.

- d) Governor Carroll informed the group that the Finance and Facilities Committee approved and the FY 2024 Budget in a previous meeting. Governor Carroll requested that President DeCristofaro give a quick overview to the Board for the record.

## 2. President's Report

- a) President DeCristofaro talked about the several meetings that he and Martin Ahern have had with the members of his leadership team, Jessica Cherry, Provost Yatin, Tom Pham, Kate Lopci, Meghan Giovannoni, as well as the Deans – Dean Manning, Dean Carroll and Dean Gillis. He thanked all of them for their time and input to complete the budget process.
- b) President DeCristofaro also thanked the Board for approving the budget and allowing the programs and initiatives that are needed, both academic and non-academic, to continue, with particular focus on the development of a data warehouse program and more focused marketing. President DeCristofaro expressed gratitude that many of the suggestions from the Tyton Report were incorporated into the budget and his eagerness to continue to improve on all of the positive opportunities that were highlighted in the report. He also stressed the importance of using their feedback with regard to the challenges the college faces to develop a new updated Strategic Plan.
- c) President DeCristofaro suggested that a meeting of the Strategic Planning Committee be held soon to start to define the future of the college using recommendations from the Tyton report, as well as from the Board.
- d) President DeCristofaro also talked about the idea of investing the \$12 or \$13M in reserves, and requested that the Board discuss what to do with those funds going forward, posing the question, "How do we invest to bring in more revenue from the reserves?" President DeCristofaro informed the Board that he has been talking with Eric Mason, CFO for the City of Quincy, in this regard and sharing ideas for possible investment opportunities. President DeCristofaro will provide updates to the Board as talks on this matter continue.
- e) President DeCristofaro talked about his continuing efforts to form a Quincy College Foundation by combining Quincy College Trust and College Courses, Inc. He will be meeting with both groups in the coming weeks to continue these talks focusing on the benefits of fundraising and business partnerships that one foundation would present and will update the Board as this initiative unfolds.
- f) The President again thanked the Board and turned the meeting back over to Governor Carroll.

## 3. Finance Committee Report

- a) Governor Carroll told the Board that the Finance and Facilities Committee adopted the FY 2024 Budget and that he was now putting it before the full Board for consideration. Governor Carroll asked if there were any requests for questions or further discussion. There were none.

- b) Governor Carroll expressed that it was the finding of the Committee that the Board should go forward and adopt the Budget.
- c) Governor DiPesa made a motion to adopt the FY 2024 Budget.
- d) Governor Chong seconded the motion.
- e) A vote was taken, and the motion was adopted.

## NEW BUSINESS

1. Chairman Hanley asked President DeCristofaro if there was any new business he wished to discuss as the meeting was winding down. There was none.
2. Chairman Hanley asked the Board members to start to think about anything they may want to be doing in their respective areas as part of the Board and related committees. He mentioned there will be some retirements this year and new members will be coming on. He urged them to consider how they can individually help the institution within their own skill sets.
3. A marketing video was shown to the Board (normally played at the beginning).
4. After the video, Governor Hanley said he would entertain a motion to end the meeting.
5. Dolly DiPesa seconded.

The meeting was adjourned at 5:29 p.m.

## Board of Governors Finance and Facilities Committee

### Meeting Minutes 6/15/2023

The meeting of the Finance and Facilities Committee was held on **Thursday, June 15, 2023 at 4:30 p.m.** in the 7<sup>th</sup> Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called. The following members of the Board were present at the call of the member roll: Governor Christopher Carroll (Committee Chair), Governor Dolly Di Pesa, Governor Sean Galvin, Governor Carolyn O’Toole, and Governor D. J. MacKinnon. With five members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff, Jessica Cherry  
Vice President of Finance, Martin Ahern  
VP -Technology, Mission Support & Registrar, Tom Pham  
Executive Assistant, Allyson Dineen

#### OLD BUSINESS

Governor Carroll opened the meeting by recalling that at the last meeting some members asked for specific financial documents that would make reviewing finances more efficient, and that Martin Ahern was going to provide those documents. Governor Carroll asked if committee members received the requested information and if anything additional is needed. Governor DiPesa and Governor Galvin confirmed that they did receive the information they had requested and that nothing additional is needed at this time.

#### NEW BUSINESS

None

#### PRESIDENT’S REPORT

1. President DeCristofaro suggested waiting until the regular Board of Governors meeting at 5:00 p.m. (immediately after the Public Hearing at 4:45 p.m.) to talk about the budget. All agreed.
2. Governor Carroll again asked if there was any other new business. There was none.
3. Governor Galvin made a motion to end the meeting.
4. Governor Di Pesa seconded the motion.

The meeting was adjourned at 4:37 p.m.

## Board of Governors Public Hearing on the FY 2024 Budget

### Meeting Minutes 6/15/2023

The public hearing for the FY2024 budget of the Quincy College Board was held on **Thursday, June 15, 2023 at 4:45 p.m.** in the 7<sup>th</sup> Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Carolyn O'Toole, Governor Frank Santoro, Governor Dolly Di Pesa, Governor D.J. MacKinnon, Governor Sean Galvin. With 7 members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff/General Counsel, Jessica Cherry  
Vice President of Finance, Martin Ahern  
VP -Technology, Mission Support & Registrar, Tom Pham  
Executive Assistant, Allyson Dineen

1. The Public Hearing was opened.
2. Chairman Hanley asked if anyone would like to comment on the budget. There were no comments.
3. Governor Santoro made a motion to adjourn.
4. Governor Di Pesa seconded the motion.

The meeting adjourned at 4:48pm.



**QUINCY COLLEGE  
BOARD OF GOVERNORS  
AUGUST 10, 2023**

The Meeting of the Quincy College Board of Governors was held on **Thursday August 10, 2023, at 4:00 p.m.** in the 7<sup>th</sup> Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Dolly DiPesa, Governor Sean Galvin, Governor Robert Harnais, Governor Eileen Bevivino Lawton, Governor D.J. MacKinnon, Governor Frank Santoro. Governor Kyle Swist. With nine members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff, Jessica Cherry  
Provost, Servet Yatin  
VP of Finance, Martin Ahern  
VP of Human Resources Elizabeth LaForest  
VP of Student Success Meghan Giovannoni  
Executive Director of Marketing, Michael Moynihan  
Capital Resource & Building Operations Manager Mike Ryan  
Dean of NHS & Director of QC Boston Karen Manning  
Technology, Mission Support & Registrar, Allen Mo

The Pledge of Allegiance was recited, and a moment of silence was held for Governor Frank Santoro's father's passing.

Roll Call was conducted.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

**OLD BUSINESS**

None

**NEW BUSINESS:**

- Finance Committee Update
  - Provided update on Asset Management work and encouraged people to attend these meeting for input.

**CHAIRMAN'S REPORT:**

- Confirmed future dates for meetings that were included in the email. Motion to approve the dates, motion seconded, members voted in the affirmative.

**PRESIDENT'S REPORT:**

- President introduced new Executive Director of Marketing, Michael Moynihan.
- Discussed working with construction management to set up classes with Callihan.
- Discussed Agriculture at Plymouth Campus
- Reviewed Bio-tech programs offered.
- Updating Call Center platform
- VP of Student Success Meghan Giovannoni working on ECHS Program and New Student Orientation
- Reviewed Summer and Fall enrollment.
- Provost Yatin working on Tyton Strategic Plan
- Update on Foundation/ Trust process.
  - CCI Meeting rescheduled for early fall.
- President Introduced Provost Yatin who ran through her updates.
  - Provided update on Baccalaureate Program enrollment trends
  - CAPTE reaffirmed Quincy College PTA Program for a period of 10 years.
  - Nursing Program Fall Enrollment update.
  - Update on NECHE Progress Report
  - Update on Scholarly Activities
- JVS Update
  - Capital Resource & Building Operations Manager Mike Ryan provided a JVS Facilities and construction update.
  - Dean of NHS & Director of QC Boston Karen Manning provided an update regarding current and new programs being developed.
  - Executive Director of Marketing Michael Moynihan provided an update on Marketing and collaboration with JVS.

Gov. Hanley made a motion to adjourn the meeting, the meeting was seconded, and the board voted in the affirmative. The meeting was adjourned.

**QUINCY COLLEGE  
BOARD OF GOVERNORS  
Finance and Facilities Committee  
AUGUST 10, 2023, 5:00 P.M.**

**Meeting Minutes**

The meeting of the Quincy College Board of Governors was held in the 7<sup>th</sup> Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis at 5:00 p.m. The member roll was called at 5:02. Five members were present, there was a quorum. The following members of the Board were present: Christopher Carroll, Committee Chair, Governor Dorothy Di Pesa, Governor Sean Galvin, Governor MacKinnon, Governor Santoro.

Also present were President Richard DeCristofaro, Chief of Staff Jessica Cherry, VP of Finance Martin Ahern, Executive Assistant Alison, Enrico “Rick” Coscia, Eric Mason

### Chairman’s Report

Previous minutes approved.

- Introduced Eric and Rick
- Chair thanked Martin and Jessica for their efforts.

### Old Business:

- None

### New Business:

- None

### President’s Report

- Would like to hold a Finance Committee meeting with Financial Advisor Bartholomew sooner rather than later.
- Eric
  - Shared resource
  - Future plans for college/buildings and enhancements to the college
  - Stringent Guidelines working with Bartholomew that are issued by the State.
  - Drafted policies and regulations.
  - Discussed accumulated assets.
  - Liquidity needs for the short, mid, and long term all being lumped together.
  - Guidance on specific needs
  - Answered questions regarding:
    - A subcommittee
    - Finances for professional guidance

- Guidelines for renewing annually.
- Restrictions that align with the college missions and requirements.
- For next meeting
  - Up to date financials
  - Guidelines on next steps
  - Restricted finances
  - Objective

Motion to adjourn. motioned seconded to adjourn; the meeting was adjourned.

**QUINCY COLLEGE  
BOARD OF GOVERNORS  
Finance and Facilities Committee  
AUGUST 29, 2023, 5:00 P.M.**

**Meeting Minutes**

The meeting of the Quincy College Board of Governors was held in the 7<sup>th</sup> Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis at 5:00 p.m. The member roll was called at 5:02. Five members were present, there was a quorum. The following members of the Board were present: Christopher Carroll, Committee Chair, Governor Dorothy Di Pesa, Governor Sean Galvin, Governor MacKinnon.

Also present were President Richard DeCristofaro, Chief of Staff Jessica Cherry, VP of Finance Martin Ahern, Mike Ryan Frank Santoro, Eric Mason, Enrico “Rick” Coscia Chuck Patterson SVP/COO- (Bartholomew), Michele Newcomb VP Government and Municipal Department (Bartholomew), Kathleen Glowacki - Director Internal Investment (Bartholomew), Alison Dineen

**Chairman’s Report:**

- Proposal for options to continue growth.

**Old Business:**

- None

**New Business:**

- Bartholomew Team Provided Presentation
  - Overview on Bartholomew Investments
    - Prior Experience working with Municipal Governments
  - Discussed different categories of College’s funds.
    - Guidelines
    - Needs for different Funds.
    - Funds to Invest Long-term.
  - Discussed Globally Diversified Portfolio- Longer Term Funds
  - Discussed Investment Policy
  - Fees Schedule
  - Proposal of amount of money in short-, mid- and long-term buckets
  - Expectation for returns on investments.
  - Writing regular reports to the BOG
- Discussed current financial status, procedures, and policies.
  - Internal work/ meetings about fluid cashflow
  - Discussed investment policies.
  - Next steps and thoughts about proposal to bring to the full board.

- Finance Committee needs to vote if they would like to recommend working with Bartholomew and then bring this to the full board.
- Would like more information from Mr. Mason and Mr. Coscia about buckets then we can bring this to Bartholomew.
- Scheduling an additional finance meeting prior to the next upcoming full board meeting.
  - Discussed tentative regular meetings with Bartholomew if we decide to engage them.

Motion to adjourn. Motioned seconded to adjourn; the meeting was adjourned.

**QUINCY COLLEGE**  
**Personnel Committee Meeting**  
**DECEMBER 14, 2023**

The Meeting of the Quincy College Board of Governors was held on **Thursday, December 14, 2023, at 3:30 p.m.** in the 7<sup>th</sup> Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Dolly DiPesa, Governor Frank Santoro, Governor Kyle Swist. With four members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff, Jessica Cherry  
VP of Finance, Martin Ahern  
Provost, Servet Yatin  
VP of Human Resources Elizabeth LaForest  
Gail Pro...  
Nicole Pr...  
Kristen Noon

Roll Call was conducted.

**OLD BUSINESS**

Executive Session

**NEW BUSINESS:**

- **Personnel Committee**
- Governor Hanley made a motion to enter Executive Session. Motion seconded and the board voted unanimously in the affirmative. Motion was adopted.
- Governor Hanley made a motion to exit Executive Session. Motion seconded and the board voted unanimously in the affirmative. Motion was adopted.

Gov. Carroll then adjourned the meeting.

**QUINCY COLLEGE  
BOARD OF GOVERNORS  
Finance and Facilities Committee  
DECEMBER 5, 2023, 5:00 P.M.**

**Meeting Minutes**

The meeting of the Quincy College Board of Governors was held in the 7<sup>th</sup> Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis at 5:00 p.m. The member roll was called at 5:02. Five members were present, there was a quorum. The following members of the Board were present: Governor Greg Hanley, Christopher Carroll, Committee Chair, Governor Dorothy Di Pesa, Governor Sean Galvin.

Also present were President Richard DeCristofaro, Chief of Staff Jessica Cherry, VP of Finance Martin Ahern, Mike Ryan Frank Santoro, Eric Mason, Enrico “Rick” Coscia

**Old Business:**

- None

**New Business:**

- Investment Update- Mr. Mason and Mr. Coscia
  - Performance since inception
  - EFT Link being set up between Eastern Bank and Bartholomew
  - Account Performance Attribution
    - Discussed buckets.
    - Discussed interest rates.
  - Discussed Market Outlook
    - Discussed effects of trending inflation
    - Discussed growth rates.
    - Accounts/funds being monitored consistently on a monthly basis.
  - Financial Update (July 2023-October 2023)-Martin
    - Reviewed Revenue Summary
    - Reviewed Expense Summary
    - Reviewed Capital Expense Summary
    - Review Balance Sheet
  - MassGrant Plus Discussion
    - Reviewed parts of MASSGrant Plus function
    - President reaching out to the Massachusetts administration to become part of this program.
    - May just be an issue of legislative language that needs to be adjusted.

Motion to adjourn. Motioned seconded to adjourn; the meeting was adjourned.



**QUINCY COLLEGE  
BOARD OF GOVERNORS  
DECEMBER 14, 2023**

The Meeting of the Quincy College Board of Governors was held on **Thursday, December 14, 2023, at 4:00 p.m.** in the 7<sup>th</sup> Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Dolly Di Pesa, Governor Thomas Fitzgerald, Governor Sean Galvin, Governor Robert Harnais, Governor Eileen Bevivino Lawton, Governor D.J. MacKinnon, Governor Frank Santoro. With nine members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff, Jessica Cherry  
Provost, Servet Yatin  
VP of Finance, Martin Ahern  
VP of Technology, Mission Support & Registrar, Tom Pham  
VP of WFD and Community Engagement, Kate Lopci  
VP Meghan Giovannoni  
Executive Director of Marketing, Matt McGowan  
Dean of NHS & Director of QC Boston Karen Manning

The Pledge of Allegiance was recited, and a moment of silence was held for the passing of Josie Smith, Military and Veteran's Affairs Associate

Role Call was conducted.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

**OLD BUSINESS**

None

**NEW BUSINESS:**

- Governor Santoro made a motion to Open the Personnel Committee. Motion was seconded, the Board voted unanimously in the affirmative.
- **Personnel Committee**
  - The Personnel Committee recommends denying a grievance.
    - Unit D Faculty Member from April 2023. Step three in process being reviewed by the board.
    - Motion made by Governor and seconded by Governor Fitzgerald. The Board voted unanimously in the affirmative. Motion to deny grievance was adopted.

- **Finance Committee**
  - Reviewed sub-committee meeting.
    - Reviewed the July 2023- October 2023 report.
    - Asset Management update

### **Chairman's Report**

- Chairman Governor Hanley turned meeting over to Governor Carroll.

### **President's Report**

- Spoke about Josie's passing and the effect it has had on the College, staff and students.
- Questions about the Strategic Plan that was distributed should be directed to President DeCristofaro.
- Provost Yatin reviewed the Strategic Plan details.
  - Reviewed several revisions.
  - Reviewed feedback from NECHE
  - Provided BORN visit dates:
    - Quincy Campus- 1/31/24
    - Plymouth Campus- 2/1/24
    - Final Decision is on the BORN 2/13 meeting agenda.
- Discussed evolving partnership with Quincy Fire Department.
  - Reviewed results of survey sent to Quincy firefighters.
- President showed video with updates regarding updates on Ar Lab
  - Dean Karen Manning provided a timeline of spring courses at Ar Lab.
  - Official launch date is 1/11/2024.
- VP of WFD and Community Engagement, Kate Lopci reviewed ABE/ ESOL courses and current and projected enrollment.
  - Discussed CCAMPIS Program
  - Discussed non-credit and training programs for different industry sections.
  - Discussed Internships and Career Development
  - Highlighted Awards and Support Services.
- President touched on a few other topics.
  - Dual Enrollment and expanding partnerships.
  - NECHE visit on 1/19/2024.
  - Mike Ryan and the team provided CPR training for the staff.
  - Rotary visit on 1/2/2024.
  - Ar Lab grand opening 1/11/2024.
  - Working on Foundation Endowment process with the trust.
  - Touched on Mass Reconnect
  - Connected with Secretary Tutwiler.

Gov. Carroll then adjourned the meeting.

**QUINCY COLLEGE**  
**Personnel Committee Meeting**  
**DECEMBER 14, 2023**

The Meeting of the Quincy College Board of Governors was held on **Thursday, December 14, 2023, at 3:30 p.m.** in the 7<sup>th</sup> Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Dolly DiPesa, Governor D.J. MacKinnon, Governor Frank Santoro, Governor Kyle Swist. With five members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff, Jessica Cherry  
VP of Finance, Martin Ahern  
Provost, Servet Yatin

Roll Call was conducted.

Members were asked if they would like to speak to the Board as part of the open forum agenda item. There were no requests.

**OLD BUSINESS**

Executive Session

**NEW BUSINESS:**

- **Personnel Committee**
- Governor Carroll made a motion to enter Executive Session. Motion seconded and the board voted unanimously in the affirmative. Motion was adopted.
- Governor Carroll made a motion to exit Executive Session. Motion seconded and the board voted unanimously in the affirmative. Motion was adopted.

Gov. Carroll then adjourned the meeting.