

## Board of Governors

### Meeting Minutes

### 6/15/2023

The meeting of the Quincy College Board of Governors was held on **Thursday, June 15, 2023, at 5:00 p.m.** in the 7<sup>th</sup> Floor Conference Center at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called. The following members of the Board were present at the call of the member roll: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Katherine Craven, Governor Philip Chong, Governor Dolly Di Pesa, Governor Sean Galvin, Governor D.J. Mackinnon, Governor Carolyn O'Toole, Governor Frank Santoro. With 9 members being present, there was a quorum.

Also present: President Richard DeCristofaro  
Chief of Staff/General Counsel, Jessica Cherry  
Provost Servet Yatin  
Vice President of Finance, Martin Ahern  
VP -Technology, Mission Support & Registrar, Tom Pham  
Capital Resources & Building & Operations Manager, Mike Ryan  
Dean Karen Manning  
AVP Human Resources, Liz LaForest  
Vice President of Student Success and Partnerships, Meghan Giovannoni  
Executive Assistant, Allyson Dineen

The Pledge of Allegiance was recited, and a moment of silence was held for personal intentions.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

OLD BUSINESS: There was none.

#### 1. Chairman's Report

- a) Chairman Hanley gave his report and recognized the success of recent college events including the 2023 Commencement Ceremony, PTA Pinning Ceremony and the Practical Nursing (PN) Pinning Ceremony. He thanked everyone involved.
- b) Chairman Hanley talked about the high summer enrollment numbers and acknowledged the hard work of the Welcome Center staff. He talked about being in the Welcome Center personally and witnessing firsthand the compassion, professionalism and respect the Welcome Center staff show all visitors.
- c) The meeting was turned over to Governor Carroll, Finance and Facilities Committee Chair, for his committee report.

- d) Governor Carroll informed the group that the Finance and Facilities Committee approved and the FY 2024 Budget in a previous meeting. Governor Carroll requested that President DeCristofaro give a quick overview to the Board for the record.

## 2. President's Report

- a) President DeCristofaro talked about the several meetings that he and Martin Ahern have had with the members of his leadership team, Jessica Cherry, Provost Yatin, Tom Pham, Kate Lopci, Meghan Giovannoni, as well as the Deans – Dean Manning, Dean Carroll and Dean Gillis. He thanked all of them for their time and input to complete the budget process.
- b) President DeCristofaro also thanked the Board for approving the budget and allowing the programs and initiatives that are needed, both academic and non-academic, to continue, with particular focus on the development of a data warehouse program and more focused marketing. President DeCristofaro expressed gratitude that many of the suggestions from the Tyton Report were incorporated into the budget and his eagerness to continue to improve on all of the positive opportunities that were highlighted in the report. He also stressed the importance of using their feedback with regard to the challenges the college faces to develop a new updated Strategic Plan.
- c) President DeCristofaro suggested that a meeting of the Strategic Planning Committee be held soon to start to define the future of the college using recommendations from the Tyton report, as well as from the Board.
- d) President DeCristofaro also talked about the idea of investing the \$12 or \$13M in reserves, and requested that the Board discuss what to do with those funds going forward, posing the question, "How do we invest to bring in more revenue from the reserves?" President DeCristofaro informed the Board that he has been talking with Eric Mason, CFO for the City of Quincy, in this regard and sharing ideas for possible investment opportunities. President DeCristofaro will provide updates to the Board as talks on this matter continue.
- e) President DeCristofaro talked about his continuing efforts to form a Quincy College Foundation by combining Quincy College Trust and College Courses, Inc. He will be meeting with both groups in the coming weeks to continue these talks focusing on the benefits of fundraising and business partnerships that one foundation would present and will update the Board as this initiative unfolds.
- f) The President again thanked the Board and turned the meeting back over to Governor Carroll.

## 3. Finance Committee Report

- a) Governor Carroll told the Board that the Finance and Facilities Committee adopted the FY 2024 Budget and that he was now putting it before the full Board for consideration. Governor Carroll asked if there were any requests for questions or further discussion. There were none.

- b) Governor Carroll expressed that it was the finding of the Committee that the Board should go forward and adopt the Budget.
- c) Governor DiPesa made a motion to adopt the FY 2024 Budget.
- d) Governor Chong seconded the motion.
- e) A vote was taken, and the motion was adopted.

## NEW BUSINESS

1. Chairman Hanley asked President DeCristofaro if there was any new business he wished to discuss as the meeting was winding down. There was none.
2. Chairman Hanley asked the Board members to start to think about anything they may want to be doing in their respective areas as part of the Board and related committees. He mentioned there will be some retirements this year and new members will be coming on. He urged them to consider how they can individually help the institution within their own skill sets.
3. A marketing video was shown to the Board (normally played at the beginning).
4. After the video, Governor Hanley said he would entertain a motion to end the meeting.
5. Dolly DiPesa seconded.

The meeting was adjourned at 5:29 p.m.