

**QUINCY COLLEGE
BOARD OF GOVERNORS
MARCH 7, 2024**

The Meeting of the Quincy College Board of Governors was held on **Thursday, March 7, at 4:00 p.m.** in the 7th Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Dolly Di Pesa, Governor Thomas Fitzgerald, Governor Sean Galvin, Governor Eileen Bevivino Lawton, Governor Frank Santoro, Governor Philip Chong, Governor Robert Harnais With seven members being present, there was a quorum.

Also present: President Richard DeCristofaro
General Counsel, Jessica Cherry
Provost, Servet Yatin
VP of Finance, Martin Ahern
VP of Technology, Mission Support & Registrar, Tom Pham
VP of WFD and Community Engagement, Kate Lopci
VP of Student Success Meghan Giovannoni
VP of HR Elizabeth LaForest
Director of Public Safety and Operations, Mike Ryan
Executive Director of Marketing, Mike Moynihan
Dean of NHS & Director of QC Boston Karen Manning
City of Quincy Strategic Asset Manager, Enrico “Rick” Coscia
City of Quincy Chief Financial Officer, Eric Mason
Information Systems Manager, Allen Mo
Executive Assistant to the President and General Counsel, Julia Hultin

Role Call was conducted.

The Pledge of Allegiance was recited, and a moment of silence was held for the passing student Rachel Sobran. Thank you to Governor Bevivino-Lawton for attending Rachel’s services on behalf of the Board.

Governor Hanley asked if anyone would like to speak to the Board as part of the open forum agenda item. There were no requests.

OLD BUSINESS

- Approval of previous minutes
 - Governor Harnais entertained a motion to approve the board minutes from 2022.
 - Governor DiPesa made the motion to approve the board minutes from 2022.
 - Governor Fitzgerald seconded the motion.
 - The board voted unanimously, and the minutes were approved.
 - Governor Harnais entertained a motion to approve the board minutes from 2023.

- Governor DiPesa made the motion to approve the board minutes from 2023.
 - Governor Fitzgerald seconded the motion.
 - The board voted unanimously, and the minutes were approved.

NEW BUSINESS:

Chairman's Report

- Provided the Board with upcoming Quincy College Ceremonies and encouraged them to attend.
 - Phi Theta Kappa (PTK) Induction Ceremony will be held on Wednesday, April 24th at 6pm at the Tirrell Room. This is a celebratory event to recognize the hard work and accomplishments of QC students with a GPA of a 3.5 or higher.
 - The LEAP Celebration will be held on Thursday, May 30th at 3pm at Quincy College. This is a great event to celebrate the success of our LEAP students and this program partnership with Quincy Public Schools. This year we have 15 students in the LEAP program.
- **Required Training for Governors** (due no later than March 31, 2024)
 - Required By Mass D.H.E for all non-public entities. (Under their Financial Assessment & Risk monitoring program).
 - Includes Financial Metrics, Legal and fiduciary responsibilities.
 - Consists of a video presentation provided by the Boston Consortium, as recommended by DHE, which can be completed over a few sittings if necessary.
 - Once completed, sign the form, and return it to Julia. (Copy of form is in your package)
 - Julia will send a reminder to the group tomorrow with the form attached and a link to the training.
- **Fire Sciences Program Updates**
 - Provost Yatin gave a report that included information regarding updates for the Fire Science Program.
 - Survey sent to QFD to assess educational needs to help build this program.
 - Chairman Hanley provided some background on the beginnings of this program and will be presenting this to The Professional Fire Fighters of Massachusetts at their annual meeting.
 - Chairman Hanley entertained a motion to approve the curriculum.
 - Governor Di Pesa made the motion to approve the curriculum.
 - Motion seconded by Governor Carroll
 - The vote was unanimous and the motion to approve the curriculum was adopted.
- **Union Update-**
 - Unit E is pending ratification.
 - Unit D is ongoing, and we hope to come to an agreement in coming sessions.
 - The President's contract will be reviewed by the sub-committee, Personnel Committee, and then will be brought to the full Board at the next meeting on May 29th for review and a vote.

President's Report

- The President showed a video with updates about the college.
 - Marketing updates across different platforms.

- Updates about Quincy College Athletics
- Governor Katherine Craven will be our speaker at the upcoming Commencement.
- ECHS Pathway program growth.
- Video from ECHS Symposium shown.
- **Provost Updates**
 - Updates on Baccalaureate Degrees
 - Enrollment Trends
 - There is no cap in enrollment for Baccalaureate Programs. We are hoping to expand online enrollment.
 - We are requesting umbrella coverage that would not requires us to seek future approvals.
 - Update on the Nursing Program
 - BORN Approval
 - BORN visited Quincy and Plymouth campuses to conduct a survey.
 - Quincy College is on the 3/13 BORN agenda for Full Approval for all four programs.
 - ACEN Accreditation
 - Received eligibility approval in January 2024 and the full application is due January 2025
 - Enrollment Trends
 - Articulation Agreements
 - We signed our first out of state agreement with Community College of Rhode Island (CCRI)
 - Scholarly Conversations will take place on 3/7/24 beginning at 5pm.
- **NHS Update**
 - Dean Manning provided an update on enrollment for upcoming spring and summer courses taking place at ArLab.
 - Dean Manning provided updates regarding the CNA programs in Quincy and Plymouth
- **Biotech Grants**
 - Dean Manning working with Kate and WFD working with Mass Life Sciences.
 - We are planning to set up time for Boston Scientific to visit campus and meet with students.
- **WFD Updates**
 - VP Lopci provided an update on increased funding received for the ESOL program to help increase enrollment.
 - VP Lopci provided an update on enrollment for the Bridges to College program.
 - Grant submitted to the Commonwealth Corporation to support needs within the hospitality field. This will be approved as a non-credit program.
 - A grant was submitted through the Department of Community Development City of Quincy that would directly support the EMT, CNA, Medical Clinical Assistant and Substance Addiction System programs.
 - Construction program updates.
 - Applied for NOAA grant and received a lot of employer support.
 - Governor Chong elaborated on the importance and relevancy of this program.
 - Quincy College Career Fair scheduled for 3/26 and 3/27.
- **Student Success and Partnerships Updates**
 - VP Giovannoni provided updates on ECHS enrollment.
 - Two additional ECHS Academic Coaching positions at QPS.
 - ECHS Parent Advisory Team updates

- Adding Opportunities to ECHS for grade 9 students.
 - We were invited to present at the ECHS statewide school convening at Bridgewater State on April 26th.
 - Dual Enrollment- We are currently working with 18 different high schools and several more in the works such as Abington High School.
 - VP Lopci brought up the opportunity for an adult diploma program aimed to help students who did not pass MCAS or have academic or other disabilities.
- **President's Updates**
 - President DeCristofaro walked through a presentation showing College's statistical information, rankings and accomplishments that compare to other Community Colleges.
 - 3 Grants being targeted that we are currently not eligible for
 - Mass Reconnect
 - Nurses Education
 - Mass Grant Plus
 - Working with the Speaker of the House, Mayor Koch, Governor Craven and Governor Hanley to help put us in touch with people who can assist us with getting us in a position to become eligible for these grants.
 - President walked through comparison for funding for other community colleges vs. Quincy College.
 - President DeCristofaro walked through notes of concern. The notes have decreased from ten concerns to one concern (institutional resources).
 - President DeCristofaro discussed the steps being implemented to transform the Quincy College Trust to a Foundation.
 - **Finance Update**
 - City of Quincy CFO, Eric Mason will be assisting the College as a Chief Financial Advisor to assist with developing and executing the long-term financial forecasting. He will also assist with strategic financial initiatives.
 - City of Quincy Strategic Asset Manager, Enrico "Rick" Coscia will assist as an Investment Management Advisor.
 - VP Ahern walked through the financial statement updates for the first eight months of the year.
 - Revenue
 - Expenses
 - Capital
 - J.V.S.
 - Summary
 - Key Points
 - Balance Sheet
 - Martin spoke to a question about cash on hand amount.
 - Rick Coscia gave an update on investment funds.
 - Balance
 - Return Percentages
 - Market Performance
 - Short-term Mezzanine and yielding.
 - Reviewing Trust accounts and assets and how they are positioned and invested.
 - Eric Mason provided information on potential future programs that correlate to the demand in labor market trends.

- Nursing
 - MRI Technicians
 - Dental Hygienist
-
- Gov. Carroll entertained a motion to adjourn.
 - Governor Carroll made the motion to adjourn.
 - The motion was seconded, and the board voted unanimously to adjourn.

The meeting was adjourned.