

**QUINCY COLLEGE
BOARD OF GOVERNORS
SEPTMEBER 28, 2022**

The Annual Meeting of the Quincy College Board of Governors was held on **Wednesday, September 28, 2022, at 6:00 p.m.** in the 7th Floor Conference Room at Quincy College, and by Zoom as allowed by the State of MA Emergency Open Meeting law due to the COVID 19 crisis. The member roll was called at 6:00. The following members of the Board were present: Governor Greg Hanley (Chairman), Governor Chris Carroll, Governor Dolly DiPesa, Governor Philip Chong, Governor Sean Galvin, Governor Robert Harnais, Governor Eileen Bevivino Lawton, Governor D.J. MacKinnon, Governor Kyle Swist. With nine members being present, there was a quorum.

Also present: President Richard DeCristofaro
Chief of Staff, Jessica Cherry
Provost, Servet Yatin
VP of Finance, Martin Ahern
VP of Technology, Mission Support & Registrar, Tom Pham
VP of WFD and Community Engagement, Kate Lopci
AVP of Human Resources, Liz LaForest
Events/Project Manager, Beth Anthony
Executive Director of Marketing, Matt McGowan

The Pledge of Allegiance was recited, and a moment of silence was held for personal intentions.

Members were asked if they would like to speak to the Board as part of the open forum agenda item. There were no requests.

APPOINTING COUNCIL REPORT

1. Chairman Hanley informed the group that on August 25th the Appointing Council interviewed 12 candidates for the position of Governor for a term of [6] years. The final candidates that nominated were Mr. Philip Chong, Mr. Sean Galvin, Mr. Donald MacKinnon and Mr. Kyle Swist.
2. Chairman Hanley made a motion to appoint those four individuals to the Board of Governors.
3. Governor Lawton seconded the motion.
4. The motion was approved.

NOMINATING COMMITTEE REPORT

1. Governor Harnais informed the group that in addition to the new members of the Board, the Nominating Committee met on September 20th to discuss filling current Board positions that need to be assigned due to expired terms and asked Chairman Hanley to report on that.

2. Governor Hanley informed the group that the following Board positions were assigned: Chairman (Greg Hanley), First Vice President (Robert Harnais) and Second Vice President (Christopher Carroll).

Chairman Hanley made a motion to accept the nominations.

Governor Harnais asked if there was any discussion to be had. There was none.

A vote was taken. The motion was approved.

Chairman Hanley thanked to the Board and introduced the new Governors to the Board. Governor Philip Chong, Governor Sean Galvin, Governor D.J. MacKinnon and Governor Kyle Swist each took a few minutes to introduce themselves and give some brief business and personal background.

OLD BUSINESS

There was none.

President's Report

1. President DeCristofaro welcomed the new governors and expressed his appreciation to the full Board for all their contributions.
2. An informational video that was put together by Matt McGowan/Marketing was played detailing current highlights, events and initiatives.
3. The President gave a PowerPoint presentation summarizing the Mission, Vision, and Values of Quincy College. Focus was placed on community involvement, diversity, achievement and learning relationships, including baccalaureate degrees, regional workforce training and transfers from other colleges to Quincy College.
4. The College will be hosting an appreciation event in November to express thanks to the many community partners.
5. The College's housing partnership with Eastern Nazarene is going well. We have six students staying there, as we started late, and expect the numbers to grow going forward. There are international and some student athletes there.
6. The President discussed the budget. We continue to work with balanced budget projections for 2023 as in the past. The President mentioned that he would like to get some time with the new Governors to discuss CARES Funding in depth.
7. The President mentioned that college reserves are up to \$12M, which is good news.
8. With regard to College Departmental Compliance, the different College departments have a number of different people that they are required to report into on a regular basis, including DHE, NECHE, DOR and others. Staff are on top of all these requirements. The President suggested that a compliance subcommittee might be something we consider in the future to help keep all reporting requirements managed and transparent.
9. The President expressed that he is very happy with the performance of marketing and all of the advancements Matt McGowan has made since he's been with the College, especially the "Let's Get To

Work” tagline. He also talked about the many communications opportunities (both television and radio) that he’s participated in.

NEW BUSINESS:

1. Ms. Cherry submitted a document with the suggested board meeting dates for 2022 – 2023.
2. Chairman Hanley suggested that going forward there be more committee participation, especially given the amount of information and preparation that goes into the Board presentation. He asked members to consider what committees the members would like to support, such as the Finance Committee, Personnel Committee, Compliance Committee, Bylaws Committee and Strategic Planning. There will be a chair and a vice chair of each committee to support the work of the college. He asked that members get back to Jessica Cherry by November 3rd with their input.
3. Governor Lawton asked if there could be a visit to the Plymouth campus sooner than the suggested date of April 27, 2023. Governor Hanley said this will be discussed at a later date, but for now wanted to establish the dates of the regular Board and the committee meetings.
4. Chairman Hanley also proposed Board training in the area of Ethics, Conflict of Interest and Open Meeting Law. This initiative is directed to the newer members, but he wants all members to be up to date with any compliance requirements.
5. D.J. MacKinnon requested that the Board receive a summary of all committees and their functions.
6. Chairman Hanley informed the Board that they will be receiving a “Board Book” at the next meeting in November that will include the list of committees and their descriptions.
7. Chairman Hanley said he would entertain a motion to accept the new proposed meeting dates.

D.J. MacKinnon made a motion to accept. Governor Lawton Seconded.

The motion was passed.

Chairman Hanley made a motion to adjourn. D.J. MacKinnon seconded the motion.

The meeting was adjourned.