

QUINCY COLLEGE
Board of Governors
February 8, 1999

The Quincy College Board of Governors met on February 8, 1999 at 6:00 p.m. in the Sullivan Center - Saville Hall.

The following members were present:

Mr. Fabrizio, Mr. Farmer, Mr. Hart, Ms. Lewis, Mr. Mariano, Mr. McDonnell, Mr. McKenna, Dr. Nicastro, Mr. O'Neill, Mr. Raymondi, Reverend Walker and the student representative from the Quincy Campus, Ms. Holyoke.

Also present were: Dr. Ryan and Mrs. Shaheen, Clerk.

The meeting was called to order by Mr. Fabrizio, Vice Chair.

On a motion made by Mr. McKenna, seconded by Mr. Mariano, to approve the minutes of December 14, 1998.

The ayes have it.

Open Forum:

None

President's Report:

Dr. Ryan announced to the Board that there is a two plus two agreement with Curry College for the nursing program.

Dr. Ryan informed the Board that there is a week end college program being worked on with Lesley College and that an agreement is near.

Dr. Ryan announced that the Spring enrollment has reached 4,149 students which is an increase of four per cent from the Fall enrollment.

This is the first time in the history of Quincy College that enrollment is up from Fall to Spring-full time enrollment is up compared to last Spring's finals. Full time enrollment is up 9% compared to last Spring.

Dr. Ryan stated that our retention numbers at Quincy College are the best that they have been in recent history.

On a motion made by Mr. Hart, seconded by Mr. Raymondi, to move into Executive Session for the purpose of discussing the following:

- a. Arbitration
- b. Grievances
- c. Collective Bargaining

On a roll call vote, eleven members present, eleven members voting in the affirmative. The motion is passed.

Open Session:

Dr. Ryan asked Mr. Young and Mr. Barry to introduce the new employees from their respective areas.

Mr. Goss, Ms. Bellizaire and Ms. McCann were introduced to the Board.

Ms. Price, the Executive Director of Workforce Investment, delivered packets to the Board members explaining the public/private partnership.

Mr. Young outlined the Y2K Report which was submitted to the Board in the compliance packet.

Committee Reports:

Finance and Facilities Committee:

Mr. Farmer informed the Board that the committee is in the process of working on the Audit Report.

The minutes of the Finance and Facilities Committee are in the packet.

Mr. Raymondi asked President Ryan to review the Quincy College Revenue Plan that was in the supplemental packet.

Dr. Ryan explained that the Finance and Facilities Committee requested a charting of revenue compared to budget.

Mr. Raymondi requested that the President furnish to the Chair of the Finance Committee a report that would indicate the FTE factor of 2054 students - how much remains to be collected.

Mr. Raymondi questioned the advertisement in the packet for the Chief Financial Officer and requested that this be referred to the Finance Committee and to the Personnel Committee for a policy decision to be made by the Board as to whether or not this position should focus totally on economics, financing and accounting.

Dr. Ryan explained that the position had been changed substantially.

The job is almost totally finance - with the exception of the Facilities piece of the institution still reporting to the financial person.

Mr. Mariano informed the Board that this position had not come before the Personnel and Programs Committee and he believes that Dr. Ryan has an obligation to present the job description to the committee for review and recommendation to the Board.

Mr. Mariano stated that this should have been presented prior to the advertising of the position.

Mr. Hart informed the Board that the job description was not presented to the Finance and Facilities Committee before it was advertised.

Mr. Mariano discussed the function of the committee and stated that procedures needed to be tightened up within the sub committees.

On a motion made by Mr. Raymondi, seconded by Mr. Hart, to have the President review the job description of the Vice President of Business Services and Chief Financial Officer - and that he consider strongly the wish of the Board that this be a very strong financial officer with no other duties except for auditing, accounting, money management, financial aid and that the job description reflect that. Also, that the Facilities aspect of this position be moved to other personnel- and that there be a strong qualification in financial aid, accounting, auditing, money management- and that the President would refer his recommendation to the Finance and Facilities Committee and Personnel and Programs Committee.

On a roll call vote, twelve members present, twelve members voting in the affirmative, the motion is adopted.

Old Business:

On a motion made by Mr. Raymondi, seconded by Dr. Nicastro, to change the June 14, 1999 meeting date to June 15, 1999.

On a roll call vote, eleven members present, eleven members voting in the affirmative. The motion is passed.

Mr. Raymondi asked for Dr. Ryan to give some input as to the transition between the prior Board of Trustees and the Foundation.

Dr. Ryan stated that the Foundation raised approximately \$240,000.00 last year and that the transfer of the private money has not yet taken place.

Mr. Fabrizio read a letter from Ms. Lord in which she offered for consideration of the Board the recommendation that Mr. Hart succeed Mr. Farmer as Chair of the Finance and Facilities Committee.

Mr. Raymondi thanked Mr. Farmer for his hard work on behalf of the Board and congratulated Mr. Hart upon his appointment as Chair of the Finance and Facilities Committee.

On a motion made by Reverend Walker, seconded by Ms. Lewis, to adjourn the meeting at 8:20 p.m.

The ayes have it.