

QUINCY COLLEGE
BOARD OF GOVERNORS

MEETING OF MARCH 14, 2007
Minutes.

The meeting was called to order at 5:54 PM. The member roll was called. The following members of the Board of Governors were present at the call of the member roll: Mark Bertman; Jo-Ann Bragg; Mary Jo Brogna; Edward Browne; Francis Byrne; Thomas Feenan; William Grindlay; Jerrell Riggins, Second Vice Chair; Pedro Viejo; Peter Tsaffaras, Esq., Chair. The following members of the Board of Governors were absent at the call of the member roll: Joanne Condon-Walsh; David Dennis, Vice Chair; Richard Nici. Also present were: Martha Sue Harris, President and Secretary of the Board of Governors; Dr. Keith Cotroneo, Senior Vice President for Academic Affairs; Pushap Kapoor, Vice President for Administration; Steve Higgins, CFO; Robert E. Baker, Jr., Esq., Dean of Business and Public Service Programs and Assistant Secretary of the Board of Governors.

The Pledge of Allegiance was recited and a moment of silence was observed.

Mr. Tsaffaras called for the Open Forum portion of the meeting to begin and invited anyone who wished to address the Board of Governors to come forward and do so. Nobody came forward and the Open Forum was declared closed.

Mr. Tsaffaras then presented the report of the Chair. He welcomed the new members of the Board of Governors (Ms. Bragg; Ms. Brogna; Mr. Browne; Mr. Byrne; Mr. Feenan; Mr. Viejo) and introduced them to the other members of the Board. He thanked the new members for volunteering to serve on the Board. He stated that Quincy College is poised to have a great year and a great series of years. Mr. Tsaffaras explained the Board's subcommittee structure and invited each member to attend upcoming subcommittee meetings, the dates of which the members will receive. He announced that, as Chair, he will make subcommittee appointments after he has had the opportunity to speak individually with each new member. He discussed separation from the City of Quincy, and looked forward to the participation of new members in that process. He then asked the new members to introduce themselves and to say a few words.

Ms. Bragg said that she had served on the Quincy School Committee, is a graduate of Quincy College, liked the direction in which the College is headed, and wanted to assist in that process;

Ms. Brogna explained that she is a nurse, has two daughters who have attended Quincy College, and wants to make her nursing experience available for the benefit of the College and its Allied Health programs.

Mr. Browne stated that he has worked for Quincy Medical Center for seven years and in the health care field for fifteen years. He described the College's Allied Health programs as an incredible asset to the community.

Mr. Byrne, a CPA, described himself as a long term admirer of Quincy College. He works as a compliance officer in health care and wants to put that experience to use at Quincy College.

Mr. Feenan described Quincy College as necessary and important. He is a long time member of College Courses, Incorporated, was a teacher for ten years, and wants to bring that experience to the Board of Governors.

Mr. Viejo said that he graduated from Quincy College many years ago, which provided the start of his education. He works as a business analyst and wants to use that experience to Quincy College's benefit.

Mr. Tsaffaras encouraged a spirit of collegiality among the members and emphasized the importance of all members working together.

Mr. Bertman and Mr. Riggins welcomed the new Board members.

In the absence of Ms. Condon-Walsh and Mr. Dennis, Mr. Bertman presented a report from the Finance and Facilities Subcommittee. He discussed Coddington Hall, described its condition, and said that it would cost approximately \$9 million to bring the building up to code, or approximately \$2 million to make the building usable for a few years. He also described the impending impact of high school construction on Quincy College. He reported that it was the Finance and Facilities Subcommittee's recommendation that the College seek forty thousand square feet of space in downtown Quincy to replace Coddington, Alumni, and White Halls. He said that this should be done during the current academic year via a Request for Proposals.

Motion by Mr. Bertman that the Board of Governors authorize President Harris to seek proposals for approximately 40,000 square feet of space in Quincy Center for the purpose of replacing Coddington, Alumni, and White Halls commencing in the 2007-2008 academic year. The motion was seconded by Mr. Feenan.

On the motion, Mr. Tsaffaras described the serious concerns raised by the accreditation visiting team about the condition of Coddington Hall. He urged the passage of the motion. Mr. Grindlay asked for the financial implications of the proposal. Mr. Bertman reported that the Mayor is in favor of the proposal. President Harris described the status of the science labs and the cost of construction of new labs. The Mayor and the Superintendent of Schools both have said that the College can continue to use the labs, but at a cost as yet unknown. President Harris reported that the College currently pays \$450,000.00 per year for these buildings, but that repairs and utilities represent additional cost. She estimated that it would cost an additional \$400,000.00 per year for new space. Mr. Grindlay stated his support for the motion and requested that legal counsel provide an opinion on any legal problems or liability presented by such a move.

Ms. Bragg recalled that there is a date, perhaps May 1st, by which the College must notify the Quincy School Department of its intention to vacate Coddington Hall. President Harris described the review and selection process pertaining to the Request for Proposals. She said that if the motion were adopted, the Request for Proposals probably would go to City Hall tomorrow. She stated that the build-out would be part of the Request for Proposals, and reiterated the estimated annual cost of the new space at \$850,000.00.

A vote was taken on Mr. Bertman's motion. The following members of the Board of Governors voted in favor of the motion: Mr. Bertman; Ms. Bragg; Ms. Brogna; Mr. Browne; Mr. Byrne; Mr. Feenan; Mr. Grindlay; Mr. Riggins; Mr. Viejo; Mr. Tsaffaras. There were no votes in opposition to the motion, and no abstentions. The motion was adopted.

Mr. Riggins departed at 6:24 PM.

President Harris then spoke briefly about Quincy College and introduced a video about the College.

Motion by Ms. Bragg that the meeting of the Board of Governors be adjourned. The motion was seconded by Mr. Byrne. There was no discussion on the motion. The following members of the Board of Governors voted in favor of the motion: Mr. Bertman; Ms. Bragg; Ms. Brogna; Mr. Browne; Mr. Byrne; Mr. Feenan; Mr. Grindlay; Mr. Viejo; Mr. Tsaffaras. There were no votes in opposition to the motion, and no abstentions. The motion was adopted.

The meeting of the Board of Governors was adjourned at 6:34 PM.