

**QUINCY COLLEGE
BOARD OF GOVERNORS**

**PERSONNEL AND PROGRAMS COMMITTEE MEETING
NOVEMBER 20, 2019**

Minutes

The meeting of the Quincy College Board of Governors Personnel and Programs Committee, held in the Hart Board Room, Room 422, 4th Floor, Presidents Place, 1250 Hancock Street, Quincy, Massachusetts, was called to order at 6:00 PM. The member roll was called. The following members of the Personnel and Programs Committee were present at the call of the member roll: Ms. Carolyn O'Toole, Chair and Ms. Eileen Bevivino-Lawton. (Via Phone); Mr. Paul Barbadoro; Ms. Barbara Clarke; Mr. Joseph Shea
Absent at the call of the committee roll was Father James Hawker.

Also present were: Mr. Daniel Asquino, President; SVP Servet Yatin; SVP Jennifer Luddy; Mr. Christopher Bell, Senior Advisor to the President and Clerk to the Board, and VP Thomas Pham.

Chairwoman Carolyn O'Toole asked for a motion to accept the minutes of the May 22, 2019 committee meeting. Mr. Barbadoro made the motion and Ms. Clarke seconded the motion to accept the minutes. On the motion, Governors O'Toole, Shea, Clarke, and Barbadoro, and Bevivino-Lawton voted in the affirmative and the motion passed.

Chairwoman O'Toole asked for an update on the Nursing Program.

SVP Yatin responded currently there are 36 students in ASN and 24 Students in PN in Quincy. There are 24 students in AN and 10 in PN in Plymouth. Faculty and tutors are working diligently with students who have requested it and will continue to do so.

With regard to 2020 we are utilizing several open houses to recruit prospective students. Our SIM Labs are a big draw. Also the college has started advisory board meetings with hospitals providing clinical and the feedback has been good. We are in process of putting together a partnership with Emmanuel College called the 2 + 18 months Nursing program which would allow our graduated Nursing students to get their BA in 18 months from Emmanuel.

Dr. Asquino commented although overall enrollment numbers in Nursing are important, the real indicator for success is the quality of the students we produce and how successful they are with NCLEX, especially this first cohort.

Chairwoman O'Toole asked about recruitment for next year.

SVP Luddy responded it opened on October 1. At this time we have 13 applicants total in the AN program and 5 in the PN program. There have been a total of 66 students in both disciplines who have attended recent information sessions which indicates interest in the programs is moving forward.

Chairwoman O'Toole requested advertising in both service areas is given the same effort and resources.

Brief discussion ensued among members and staff.

Chairwoman O'Toole asked for an update on the new EMT Program, Paramedic, and Hospitality programs.

SVP Yatin informed the members there were a total of 29 students participating in the program between the Quincy Campus and South Shore Tech. CMTI who are responsible for teaching the courses will be sending the college a check for tuition usage for \$8000 shortly.

Ms. Clarke asked if this group would walk at graduation.

Dr. Yatin said non-certificate programs are not part of the commencement, but we could schedule a ceremony for the graduates at the college when they complete the program. It is also her goal to encourage the graduates of the EMT program to enroll into an Associate Degree program at the college.

There was brief discussion among members of the committee and the college staff on the program.

Next Dr. Yatin updated the members on the Paramedic Program which will run 18 months and allow students to receive 27 credits. As of tonight there are 25 interested in the program of which 15 have applied. The program starts in January, along with a new class of EMT students.

Dr. Yatin finished by saying both the Hospitality Management Certificate and AD programs will be hopefully starting up in the spring as well.

Chairwoman O'Toole asked about the possible Amazon partnership.

Dr. Yatin explained the college had applied for consideration of being part of the initiative and that Amazon had accepted our proposal but had not yet made a decision on approving it. While we wait on the decision, we are conducting background research on the proposal and will be meeting soon with representatives of Amazon to talk about the parameters necessary to train Quincy College faculty the skills necessary to train others in the program.

Dr. Asquino stated to be successful we need to be aggressive in our pursuit of this opportunity so we can be the college of choice if approved.

Dr. Yatin said she will update the board in December on the progress of Amazon.

Dr. Asquino stated if we are successful we will need an ironclad contract to ensure this is viable for Quincy College.

Some further discussion ensued.

Chairman O'Toole thanked all for the updates. She asked if there was any news on NECHE.

Dr. Asquino explained he had not received the report as of yet due to the Chairman of the Team being unable to continue with the process. That said he should be receiving the initial draft report within the next 10 days. The college can only make changes if facts are wrong but nothing else. This report is confidential and cannot be shared. However, when the final report comes in, it is a public document and can be shared with any stakeholder who would like to read it.

Old Business

Governor Clarke asked for some updates on fees for new programs and whether or not the fundraising policy had been passed.

Mr. Bell responded he would get back to the members as soon as possible on both matters.

Mr. Barbadoro asked if the members could be reminded to fill out their ethical disclosures before the next meeting in December, and that the issue be part of the agenda.

New Business

There was none

At approximately 7:45 p.m., Mr. Barbadoro adjourned the meeting. There was no discussion on the matter.