

**QUINCY COLLEGE
BOARD OF GOVERNORS**

Presidential Search Committee

MEETING OF JUNE 25, 2019

Minutes

The meeting of the Quincy College Board of Governors Presidential Search Committee, held in the City View Room, 7th Floor, Presidents Place, 1250 Hancock Street, Quincy, Massachusetts, was called to order at 5:15 PM. The member roll was called. The following members of the Board of Governors Presidential Search Committee were present at the call of the member roll: Mr. Paul Barbadoro, Ms. Mary Jo Brogna; Ms. Eileen Bevivino-Lawton (via phone); Mr. Christopher Carroll; Ms. Craven (via phone) and Ms. O'Toole. A quorum was present.

Also present were Board of Governor Mr. Joseph Shea and Senior Advisor to the President Christopher Bell, Clerk to the Board of Governors.

Governor Craven opened the meeting by suggesting the committee agree on a Presidential search committee timeline in terms of the process. After several minutes of open discussion among all members of the committee, the following was agreed upon:

- **Late March or April for candidates to have turned in applications**
- **Job description final draft by November BOG meeting which is scheduled for 11/21/19.**
- **Presidential Search Stakeholder Meetings will be held on both campuses, Plymouth on September 25, 2019 and Quincy on September 19, 2019. There will be two one-hour meetings for stakeholders in each location to add input to the process. The groups are made up of faculty, staff, alumni, and community members. The groups will be broken into two, faculty and alumni in meeting one, and staff and community members in meeting two at each campus. Governor Craven will provide a potential template from another college search with recommendations on meeting members to be invited into the process.**

Governor Barbadoro stated the sessions be facilitated by a neutral 3rd party legal person. He suggested Attorney Michael Maccarro who serves as the board's legal advisor and has a good knowledge of how processes work in higher education. He also added no members of the Board of Governors or college staff play any role in the

community meetings and should not attend, in order to keep the process as transparent as possible.

All members agreed and Governor Barbadoro stated he would reach out to Mr. Maccarro and try to have him attend the next committee meeting.

Governor Barbadoro described his recent meeting with NECHE's Dr. Barbara Brittingham and added he would be requesting Katherine Craven attend the next scheduled meeting with her if possible.

Governor Brogna suggested a one- page summary for NECHE be drafted regarding the committee's presidential search process and timeline.

Governor Craven agreed it was a good idea and it is something that could be shared with NECHE at the next meeting with them in the fall. She suggested she would draft a summary for the next committee meeting in August.

Governor Brogna initiated discussion on the several submissions made by committee members regarding the qualities and requirements needed in the President of Quincy College. She suggested it is very important the candidate have an extensive knowledge of the unique characteristics of Quincy College. Additionally a qualified candidate will have a complete understanding of the Massachusetts Community College platform, be very much in tune with the current state of the college. Because the college has been in a crisis mode for over a year, it is important the president have the ability to hit the ground running, as there is no time to waste in terms of its turnaround.

Governor Carroll added a leader in both the community who has experience overseeing business operations is necessary and vital. The college has taken steps to appoint highly qualified staff on the academic side of the house including the Provost and Dean of Nursing. Having a qualified operational expert with a background in developing partnerships within the business community and fundraising experience would be essential in becoming the President of the College.

Governor O'Toole added the group should review the mission statement and incorporate it into the job description process.

All agreed and some brief discussion ensued.

Governor Craven suggested meeting again on August 15, 2019 prior to the full board meeting at 5:15 p.m.

At 5:55, Governor Barbadoro made a motion to adjourn and Ms. Craven seconded the motion. The motion was adopted.