

**QUINCY COLLEGE
BOARD OF GOVERNORS**

MEETING OF SEPTEMBER 11, 2003

MINUTES

The meeting was called to order at 5:55PM by Chair Theresa Lord-Piatelli. The member roll was called. Present were: Barbara Cannon, Simon Chan, William Grindlay, Geraldine Lewis, Peter O'Neill, Dan Raymondi, Theresa Lord-Piatelli and interim board member Joanne Condon Walsh. Absent were: John Farmer, Betsy Flynn, William Harding, Richard Nici and Dr. Joseph Nicastro.

Also present were: Sean L. Barry, President; Patricia Gales, Vice President for Educational Services; Christopher Harrington, Esq., Vice president/CFO; Thomas DeSantes, Vice President for Management; Stephen McGrath, Esq., Executive Assistant to the President/In-House Counsel; Eileen Mawn, Dean of the Plymouth Campus; Martha Sue Harris, Dean of Liberal Arts and Sciences; Robert Baker, Dean of Business; Vijay Raja, Dean of Technology; Susan Bossa, Director of Student Life; Joseph Shea, City Clerk; Michelle McNulty, Esq., Counsel to the Board of Governors.

The Pledge of Allegiance was recited and a moment of silence observed, dedicated to the victims of September 11, 2001. The Board also acknowledged the hundreds of soldiers whose life has changed while protecting our freedom. Special attention was paid to the Caldwell family who lost a family member, the first Quincy resident to lose his life during these troubled times.

Chair Lord-Piatelli called for the "Open Forum" portion of the meeting to take place. The public was invited to come forward and comment on agenda items. Nobody did so and that portion of the meeting was declared closed.

Mr. Raymondi then made a motion to have item #7, Report of the Appointing Council, on the agenda moved up. Mr. Chan seconded the motion. The following members voted in favor of the motion: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Lord-Piatelli. No members voted against the motion or abstained. The Board then proceeded to the "appointing of the newest Board member".

Before the swearing in Chair Lord-Piatelli spoke of her acquaintance with Ms. Joanne Condon Walsh and of her many accomplishments as a City Councilor, etc. Ms. Walsh is a former student of Quincy College and the third generation of her family is now attending the institution. Chair Lord-Piatelli also mentioned how proud late Board member, Charles Sweeny, would be at this new appointment.

Chair Lord-Piatelli then asked for the report of the Appointing Committee. Because of Dr. Nicastro's absence, Mr. Raymondi reported to the Board that the vote was unanimous to install Joanne Condon Walsh as the newest member. Chair Lord-Piatelli then introduced Joseph Shea, City Clerk, to swear in Ms. Walsh. Mr. Shea spoke briefly, stating that he too is a graduate of Quincy College and in his opinion if it were not for Quincy College and its many students, Quincy Square would not be what it is today.

Mr. Shea then administered the oath to the newly appointed Ms. Condon Walsh. Mr. Shea then excused himself, as he had to leave the meeting. Ms. Walsh was then asked if she would like to say a few words. She spoke briefly, thanking everyone and emphasizing how much she admired Quincy College. Mr. Raymondi and Chair Lord-Piatelli then spoke stating how delighted they were to have Ms. Walsh as the newest member of the Board, mentioning her many qualities and expertise that she will bring to the Board.

Chair Lord-Piatelli asked Mr. Henry Bosworth to please come forward and say a few words in memory of Mr. Charles Sweeny, long time friend and late Board member. Mr. Bosworth spoke fondly of Mr. Sweeny's many accomplishments and of the many stories he had told over the years. Mr. Bosworth also spoke of Mr. Sweeny's love for his country and of Quincy College. Although Mr. Sweeny had attended Exeter Academy and Dartmouth he always had a special place in his heart for Quincy College. This is documented by his involvement in the creation of CCI and his excitement at being elected to the Board of Governors. The two remarks written about Charles Sweeny that Mr. Bosworth remembers fondly are: "Charles was what a true School Committee member should be", (Dr. Lawrence Creedon, former Q.P.S. Superintendent) and "He walked a path of honesty and never strayed," (Mr. Sweeny's son, Donald). Mr. Bosworth concluded by saying that he is grateful to have had Charles Sweeny in his life and that he will miss him.

At the conclusion, Chair Lord-Piatelli stated, "we feel the same way about you, Mr. Bosworth".

Mr. Raymondi moved that the minutes of the Board of Governors' meeting of June 17, 2003, be approved. Ms. Cannon seconded the motion. The following members voted in favor of the motion: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Walsh and Ms. Lord-Piatelli. No members voted against the motion or abstained.

President Barry asked for an opportunity to present a bouquet of flowers, on behalf of Quincy College, to Ms. Walsh. He also informed the Board that he has been in contact with Dr. Stevens and has made plans to have him come back to work with the newest Board member and also with those who did not get a chance to work with him previously.

President Barry then informed the members of some "good news": The semester started with no difficulty and all is going well. The gas spill that had taken place between

Temple and Washington Streets was causing some concerns in the parking lot and basement of the Coddington building but the authorities have monitored the situation continuously and there seems to be no lasting problems. The administration will, however, continue to monitor the situation. Quincy College will be covering the costs of all repairs and we should have totals for these repairs ready soon.

President Barry went on stating that he would be asking Quincy College Foundation to help cover the cost of the new MAC computers needed to get the new website up and running. The reason for this being it would save considerable time.

He then informed the Board that the mail-house the College has been using for a few years has gone out of business and there is a concern that the College may not have received all services due before the closing, specifically, the last mailing, when the latest catalogues were mailed. This is being looked into and the Board will be made aware of any findings. Another accomplishment, the first full semester in New Temple has gone smoothly.

Chair Lord-Piatelli then asked for the report from the Finance & Facilities Committee. Mr. Grindlay said that they had met, on August 19, 2003, with Vice President Christopher Harrington, President Barry and other staff members. The committee voted to approve all transfers. Ms. Cannon moved to accept the report and Mr. Raymondi seconded the motion. The following members voted in favor of the motion: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Walsh and Ms. Lord-Pietelli. No members voted against the motion or abstained.

The report from the Personnel & Programs Committee was requested. In the absence of Dr. Nicastro, Mr. Raymondi asked President Barry to inform the Board members of the proceedings at the meeting. President Barry spoke of the many position openings. He also stated that he was grateful Bob Baker was available and willing to fill the Dean vacancy and took this opportunity to introduce him to the Board and the audience. President Barry then explained the opening as Ex. Director of Student Services and what duties this position covers. He stated that this is before the Board for approval but the position will not be filled until the beginning of next year.

Mr. O'Neill then made a motion to accept the report of the Personnel & Programs and the motion was seconded by Ms. Cannon. The following members voted in favor of the motion: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Walsh and Ms. Lord-Pietelli. No members voted against the motion or abstained.

Under "Old Business", President Barry updated the Board on the status of the smoking policy at the College. He stated that half of the students surveyed were concerned with the debris at the entrances to the building. He then asked that the proposal be tabled until the November meeting at which time he will bring the matter up under New Business. The matter was closed.

Chair Lord-Piatelli asked if there was any additional Old Business. There was not. She then asked if there was any additional New Business. President Barry stated there was the matter brought up by Vice President Harrington concerning maternity leaves. There are now two members of the International Student Office on such leave and because that is basically the entire office it was necessary to hire a replacement in their absence. In order to recruit an individual with the correct background and experience it was necessary to hire this individual for an entire year. President Barry requested that she be paid as a full time employee rather than as part time. Vice President Harrington then handed out to each Board member his proposal on this matter. The second item would be the vacancy in the Facilities Department made by one member of that department being out on leave.

Mr. Raymondi motioned to approve the recommendation for Interim Director of International Students at \$47,000; Ms. Cannon seconded the motion. The motion was voted in favor by the following members: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Walsh and Ms. Lord-Pietelli. No members voted against the motion or abstained. Mr. Raymondi then made a motion to accept filling the vacancy in the Facilities Department with a salary of \$35,135.00. Mr. Grindlay requested an explanation of the Facilities appointment. President Barry explained the reason for the vacancy in that department. Mr. Grindlay then seconded the motion. The following members voted in favor of the motion: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Walsh and Ms. Lord-Pietelli. No members voted against the motion or abstained.

Continuing under New Business, President Barry proceeded to explain to the Board the subject of the Department of Employment & Training. He would need the vote of the Board to authorize him to be the contact to enter Quincy College into an agreement. Mr. Grindlay made the motion to accept and Mr. Chan seconded. The following members voted in favor of the motion: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Walsh and Ms. Lord-Piatelli. No members voted against the motion or abstained.

President Barry then presented the last item. A policy proposal, which would help bring the fiscal house in order. He would like to introduce a proposal regarding warrants for Quincy College. President Barry explained to the Board the process of how bills for the College are authorized for payment, through the City, etc. President Barry would like to present this proposal at a future meeting. Atty. O'Neill made a motion to accept and Ms. Cannon seconded. The motion was voted in favor by the following members: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Walsh and Ms. Lord-Pietelli. No members voted against the motion or abstained. President Barry stated that this item does not need to be approved but merely to approve it for consideration at a future meeting. All were in agreement.

Chair Lord-Piatelli then stated that she would like to recognize President Barry and his staff for all they do for Quincy College. President Barry was then congratulated for the

letter he received praising his presentation while at a seminar in San Diego. She commended President Barry and thanked Vice President DeSantes stating that they are true leaders in the community. Chair Lord-Piatelli thanked all the Board members, faculty, administration and staff and wanted everyone to know how proud she is to be part of Quincy College.

Mr. Raymondi asked that Mr. Chan be allowed to speak on the significance of September 11th to the Asian community. It is a significant day for all Americans but it does have a different meaning to other cultures. Mr. Chan then told of this day being August 15th in their calendar, the day of the brightest moon. Legend tells of a boy and girl in love. The girl is punished and sent to live on the moon. This day is the only day they are allowed to see each other. He apologized for not remembering the specifics of the legend but that was the general theme.

At 7:00pm Mr. Raymondi moved that the minutes of the meeting of the Board of Governors reflect how the Board will always honor the memory of former member, Charles Sweeny and his vision to help the people of Quincy achieve affordable higher learning.

It was then motioned by Mr. Raymondi that the Board enter into Executive Session. Ms. Walsh seconded the motion. The following members of the Board voted in favor of the Motion: Ms. Cannon, Mr. Chan, Mr. Grindlay, Ms. Lewis, Mr. O'Neill, Mr. Raymondi, Ms. Walsh and Ms. Lord-Piatelli. No members voted in opposition or abstained. At 7:05pm, the Public Session of the Board of Governors' Meeting of September 11, 2003 concluded.