

7. Completed international student transfer report, if you are transferring from another institution to Quincy College.

All deferred students must submit new and up-to-date documentation for 7 and 8.

How to apply for a student visa in your country:

1. After you are accepted, Quincy College will provide you with an I-20 form that indicates that you are eligible for a student visa.
2. Pay SEVIS fee.
3. Schedule an appointment with the U.S. Embassy.
4. Go to the United States Embassy or Consulate to apply for a student (F-1) visa.
5. Make sure you have all the required documentation for your visa interview, including your Affidavit of Support Form, your sponsor's financial statement, the I-20 and acceptance letter from Quincy College, and your valid passport.

For more information on obtaining your student visa, review the Study in the States website: studyinthestates.dhs.gov

Application deadlines for international students are as listed the table above.

Transfer Credit Policy (Policy 4.05)

Quincy College welcomes transfer students and those with advanced knowledge of subject areas.

Credits earned at other accredited, degree-granting institutions may be applied toward the degree or certificate program at Quincy College. Enrolled students can transfer credits to Quincy College by contacting their former colleges/universities to request official transcripts. Official transcripts can be sent through U.S. mail, an electronic transcript vendor or a secure, online exchange from the sending institution.

Transcripts should be sent via Mail: Quincy College Admissions ATTN: Transcript Evaluation 1250 Hancock Street Quincy, MA 02169 Email: admissions@quincycollege.edu

To qualify for transfer credits, courses must correspond to offerings at Quincy College and a minimum grade of "C" earned. Students are required to provide a catalog or an official course description from the institution where the credits were earned. In addition, the subject matter in some disciplines change over time and as such, qualifying transfer credit courses must be current as determined by Quincy College (refer to Transfer Credit Expiration).

Maximum Transfer Credits Allowed

- A maximum of 75% of the total number of credits, required for a Certificate may be awarded as transfer credits toward that Certificate.
- A maximum of 45 transfer credits from all sources may be awarded toward an Associate Degree.
- A maximum of 90 transfer credits from all sources may be awarded toward a Baccalaureate Degree.

CLEP and ACT.PEP Examinations

Quincy College recognizes that many people have acquired skills from work experience or private study. Students who demonstrate this knowledge by satisfactory performance on the College Level Examination Program Subject Examination (not a CLEP General Examination or American College Testing exam) will be awarded credits for that subject, based on the American Council in Education scoring recommendations.

Although Quincy College is not a testing site, the Admissions Office can provide information regarding specific subject exams accepted by the College and the procedures for having exam results evaluated. Students awarded credit will be required to pay a per credit fee.

Principles of Transfer

1. Institutions

Courses are accepted from institutions of higher education that are accredited by any regional accrediting associations in the United States, (e.g. NECHE). Academic course work from foreign institutions is also considered. Many foreign institutions use a different system for assessing learning than is practiced in the United States. In such cases, transcripts must be evaluated by an Educational Credential Evaluator. Evaluated transcripts must be sent directly to Quincy College in a sealed envelope. Any fees involved with Educational Credential Evaluation are paid by the student.

2. Grades and Courses

A course must be graded a "C" or better to transfer to Quincy College. Academic support courses, remedial courses, vocational courses, learning support courses, courses with essentially nonacademic content and courses that are precollege level or taken in high school are not transferable.

3. Subject Matter Equivalency

Courses considered for transfer must possess content that approximates the content of courses offered at Quincy College. A student may be asked to supply the course outline from the other institution for verification of content compatibility.

4. Quarter-Semester Credit Conversion

All credits accepted by Quincy College are transposed to semester credit hours. One-quarter credit is equal to two-thirds of a semester credit.

5. Transfer Course Expiration

Science courses must be completed within five years to be eligible for transfer to Quincy College. Computer Science courses must be completed within seven years to be eligible for transfer to Quincy College.

6. Alternative Means of Earning Credits

- Credits for College-Level Examination Program (CLEP) and the Defense Activity for Non-Traditional Educational Support (DANTES) are granted, if the student scores at or above the American Council on Education's (ACE) recommended score.
- High School Advanced Placement scores may be applied as earning credit if the subject score is 3 or higher through the College Board AP exam.
- Military training may be accepted as credits based upon proper documentation of the student's military education. Credit is awarded based upon the American Council on Education's recommendations and the needs of the student's program.
- Prior Learning Assessment (PLA) credits are accepted based on committee approval.

7. Residency Requirement

To be eligible for a Quincy College degree or certificate, a student must complete*

- at Quincy College, a minimum of 30 credits for a baccalaureate degree, 15 credit hours for an associate's degree program, or 25% of the required credit hours for the certificate program;
- their last semester at Quincy College;
- and satisfy all certificate program requirements.

*Exceptions are made based on the requirements of the particular programs.

8. GPA Calculations

Transfer credits are not included in GPA calculations.

9. Appeal Process

Students have the right to appeal decisions made by the Registrar's Office with regard to their transfer credit. An appeal should be made in writing at the Registrar's Office. The appeal will be forwarded to the academic dean for a decision.

10. Questions

Any questions on transfer procedures, policy, or individual transfer requests or issues should be directed to the Registrar's Office.

Prior Learning Assessment (PLA) Credits (Policy 4.05b)

PLA credits may be awarded for already acquired college-level learning in a variety of non-traditional settings. Credits are not awarded simply for experience but for the learning obtained from the experience. This learning is judged to be equivalent to what would be gained through Quincy College coursework. All credit earned must be approved by the PLA Review Committee. As part of the consideration for these credits, faculty will evaluate and map learning outcomes and achievement in alignment with New England Commission of Higher Education (NECHE) accreditation requirements.

This opportunity applies only to specific courses in QC's Bachelor of Science programs.